



MAR 1 2010

VETERANS' PROGRAM LETTER NO. 02-10

MEMORANDUM FOR: ALL ELIGIBLE HOMELESS VETERANS' REINTEGRATION PROGRAM GRANTEES, VETERANS' WORKFORCE INVESTMENT PROGRAM GRANTEES, REGIONAL ADMINISTRATORS AND DIRECTORS FOR VETERANS' EMPLOYMENT AND TRAINING SERVICE

FROM: RAYMOND M. JEFFERSON *Raymond M. Jefferson*
Assistant Secretary for Veterans' Employment and Training

SUBJECT: Grant Modification Request Procedures for Homeless Veterans' Reintegration Program and Veterans' Workforce Investment Program Optional 2nd and 3rd Year Funding for Program Year 2008 and 2009 Grants

I. Purpose: This Veterans' Program Letter (VPL) announces the availability of 2nd and 3rd year optional funding for eligible Program Year (PY) 2008 and PY 2009 Homeless Veterans' Reintegration Program (HVRP) and Veterans' Workforce Investment Program (VWIP) grantees as allowed by Solicitation for Grant Application (SGA) numbers HVRP 09-01 and VWIP 09-02.

There are sixty-six HVRP grantees and seventeen VWIP grantees eligible to apply for 2nd or 3rd Optional Year Funding (see Attachment 1). Upon Grant Officer approval of grant modification requests, the period of performance for the 2nd and 3rd years will be July 1, 2010 through June 30, 2011.

II. References: HVRP SGA 09-01 and VWIP SGA 09-02.

III. Rescissions: This VPL supersedes ASVET Memo 01-09 dated February 9, 2009.

IV. Background - Optional Year Funding: Should Congress appropriate additional funds for this purpose, the Veterans' Employment and Training Service (VETS) may consider up to two (2) additional years of optional funding under the proposed grants. The Government does not however guarantee optional year funding for any grantee or sub-awardee. In deciding whether to exercise optional year(s) of funding, VETS will take into account the grantee's and sub-awardee's performance during the previous period of operations as follows:

- A. The grantee and sub-awardee(s) must meet, at minimum, **90%** of planned annual cumulative quarterly goals for Federal expenditures, enrollments, placements into employment, and training by the end of the second quarter;

B. The grantee and sub-awardee(s) must have complied with all terms identified in the SGA, the actual grant award document, and the General and Special Grant Provisions, as verified by the Grant Officer's Technical Representative (GOTR); and

C. All program and fiscal reports must be submitted by the established due dates and the grantee and sub-awardees must verify these reports for accuracy.

V. Grant Modification Requirements: A Competitive Grants Technical Assistance Guide (TAG) for 2nd and 3rd Year Optional Funding Grant Modifications is provided as an attachment to this VPL to assist grantees requesting optional funding and field staff reviewing such requests.

As detailed in the TAG, grantees requesting 2nd or 3rd Year Optional Funding must submit a grant modification request to their respective Director for Veterans' Employment and Training (DVET) by no later than close of business March 12, 2010. Actual technical and financial performance reports for the period ending December 31, 2009 must be submitted with the grant modification request. A hard copy of the reports and/or Common Measures data is acceptable. Technical performance and/or financial data unavailable at the time of application may impact availability of 2nd or 3rd Year Optional Funding.

VI. Inquiries: Grantees with question or concerns should contact their respective GOTR/DVET. A VETS staff directory is available at: <http://www.dol.gov/vets>.

VII. Expiration Date: September 30, 2010.

VIII. Attachment:

Competitive Grants Technical Assistance Guide (TAG) for 2nd and 3rd Year Optional Funding Grant Modifications