



PERSONNEL AND
READINESS

OFFICE OF THE UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, DC 20301-4000

FEB 13 2007

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF THE ARMY
(HUMAN SOURCES)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(MILITARY PERSONNEL POLICY)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(FORCE MANAGEMENT INTEGRATION)

SUBJECT: Memorandum of Understanding among Department of Defense, Department of Labor, Department of Veterans Affairs, and Department of Homeland Security.

The attached Memorandum of Understanding (MOU) provides the framework for continuing our partnership efforts between the Departments to provide transition assistance for separating, retiring, eligible Guard and Reserve, and their spouses.

This MOU recommits the Department of Labor (DOL), the Department of Defense (DoD), the Department of Veterans Affairs (VA), and adds the Department of Homeland Security, to carry out the Transition Assistance Program for members of the Armed Forces and their spouses who are within 12 months of separation and 24 months of retirement.

In accordance with the MOU, DOL Employment Workshops shall be 2 ½ days in length; VA Benefits Briefings shall be 4 hours in length; and DTAP shall be 2 hours in length. These workshops and briefings may be scheduled separately and independent of one another at the installation level.

Full implementation of this MOU shall be completed as soon as possible but not later than September 30, 2007. This will allow sufficient time for installations to update existing local MOUs to meet these guidelines.



Request this MOU be disseminated to your respective Headquarters and installation Transition Assistance Program Managers.



Leslye A. Arsht
Deputy Under Secretary of Defense
(Military Community and Family Policy)

Enclosure:
As stated

cc:
The Honorable Charles S. Ciccolella
Assistant Secretary of Labor (DOL/VETS)
The Honorable Daniel L. Cooper
Under Secretary of Veterans Affairs (DVA/VBA)
Admiral Thad W. Allen
Commandant, U.S. Coast Guard