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Attention Veterans DOL Veterans' Employment & Training Service (VETS) Hiring Managers Want To Hire You

Positions

- (2) Program Manager (Deputy Director, National Programs) GS-0343-15
- (3) Program Analyst (Grants & Transition Services) GS-343-9/11/12, GS-13, & GS14
- (1) Information Technology Specialist GS-2210-13
- (2) Management and Program Analyst (Performance Evaluation Officer) GS-0343-13 and GS-14/15
- (2) Strategic Outreach GS-343-13/14 and Director GS-15

For More Information Contact:

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or

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To be considered non-competitive eligible, you must be a preference eligible under VRA, 30% or more, or Schedule A Veteran Hiring Authorities

VETERAN HIRING FAIR

JUNE 6, 2012

10:00 a.m. to 1:00 p.m.

DOL Great Hall

200 Constitution Ave, NW

Washington, DC 20210

TAKE METRO RED LINE – JUDICIARY SQUARE
TAKE THE U.S. COURTS EXIT

Valid ID Required to enter

EVENT AT-A-GLANCE

More than a typical job fair, this event will offer Veterans:

- On-site interviews and career opportunities with DOL agencies

On the day of the event, bring multiple copies of the following:

- Federal Resume • Proof of military service • Unofficial/Official college transcripts*
- Licenses/Certificates* • VA service-connected disability*/Civil Service preference letter*
- Schedule A letter*

*if applicable

Tentative jobs offers are contingent upon qualifications and completion of a background investigation



INTRODUCTION

The Department of Labor (DOL) fosters and promotes the welfare of job seekers, wage earners and retirees of the United States. The Assistant Secretary for Veterans Employment and Training (OASVET) serves as the principal advisor to the Secretary of Labor on veterans' employment and training functions and issues, and formulates and implements all Departmental policies and programs designed to provide such veterans' employment and training services; protect and advance reemployment rights of veterans and members of the Armed Forces; ensure proper veterans employment emphasis under Federal contracts; assist veterans in obtaining their right to preference in employment from Federal agencies; operate an effective transition assistance program for active duty service members; and ensure that veterans receive their legislatively mandated rights and benefits in all other Departmental employment, unemployment and training programs.

Program Manager (Deputy Director, National Programs) GS-0343-15

As Deputy to the Director of the Office of National Programs, assists with the day-to-day direction and oversight of programs and operations within VETS. Specifically the Deputy provides executive leadership and direction in the coordination and execution of program functions for the division they are responsible for and includes the implementation of new legislation and special initiatives. The incumbent: (1) Develops resource implementation plans to accomplish Office goals; (2) Establishes systems and methods to assure proper resource management; (3) Modifies resource allocation in response to changes in plans, goals, or conditions; (4) Relates expenditures to program results; (5) Fosters a commitment to a team approach to work; (6) Continually improves work processes and the cost effectiveness of products and services; (7) Evaluates and measures the quality of products and services; (8) Applies state-of-the-art technologies to generate new ideas and solve problems; (9) Establishes empowerment as an organizational principle and objective; (10) Manages and resolves conflicts, resistance and disagreements in a constructive manner; and (11) Supports Agency-wide program operations to assure achievement of planned goals and objectives.

Program Analyst (Grants & Transition Services) GS-343-9/11/12, GS-13, & GS14

The primary purpose of this position is to provide effective implementation, oversight and monitoring of the discretionary grant programs, formula grant programs and the Transition Assistance Program implemented by ONP. This position also provides research, writing and editorial capabilities in ONP. This position is located within the National Office in Washington, DC.

The incumbent serves as a program analyst evaluating and researching the effectiveness of program activities, costs, performance, and outcomes from a variety of grantee reports and materials. The incumbent also provides expert technical assistance, guidance and research capabilities to operational managers and field offices relative to the ONP grant and transition programs. The incumbent conducts research and analyzes the effectiveness of a variety of service delivery models and performance measures to determine their impact on program goals and objectives. In addition, the incumbent provides editorial assistance to policy, guidance and solicitations for competitive grant documents, as well as, facilitates

focus groups and work groups for problem identification and resolution. The grant and transition programs are congressionally mandated and have high profile responses to specific needs of veterans and transitioning service members.

Information Technology Specialist GS-2210-13

This position is located in the Office of Agency Management and Budget (OAMB) in the VETS organization and functions as the Information Systems Security Officer providing planning, development, implementation, and evaluation for the totality of information technology (IT) support services for the VETS national office. Provides IT principles, methods and practices in the customer service area, IT systems development life cycle management concepts, performs monitoring principles and methods, quality assurance principles, technical documentation methods and procedures, systems security methods and procedures, analytical methods and oral and written communication techniques.

Management and Program Analyst (Performance Evaluation Officer) GS-0343-13 and GS-14/15

The incumbent serves as an operational and organizational analyst for the Agency with direct oversight in focusing on the comprehensive short and long-range strategic planning, performance policy formulation and procedural guidance as it relates to the Agency's programs and initiatives, including office operations at the Agency, Regional and Field Offices. Provides recommendations, which contribute significantly to the final decision-making process, on how resources are to be used for particular projects, and the control measures needed to ensure project completion. This is the full performance level. This position is exempt under the Fair Labor Standards Act.

Strategic Outreach GS-343-13/14 and Director GS-15

The incumbent will ensure that VETS is actively involved in addressing our stakeholders: Congress, Transitioning Service Members, Veterans, State Workforce Agency's, Veteran Service Organizations and those organizations serving veterans as it relates to opportunities for meaningful employment and protecting veterans' rights to employment.

OSO is responsible for critically examining and developing a written synthesis of the legislative, employment and workforce development issues; and coordinating a planning process that identifies targets of opportunity to improve delivery of VETS programs. OSO tracks legislation or legislative trends that affect the agency's service delivery system or environment and thus veteran employment and unemployment status. OSO also serves as the information, marketing and public affairs contact with employers, veterans' service and military organizations, unions, and the print and broadcast media for all matters relating to the programs and activities carried out by VETS.

Please click on the below links to determine the qualifications required for the Position, Series and Grades 343 Series

<http://www.opm.gov/qualifications/Standards/group-stds/gs-admin.asp>

2210 Series

<http://www.opm.gov/qualifications/standards/indexes/2200-ndx.asp>