

Division of Energy Employees Occupational Illness Compensation



Branch of Medical Benefits Adjudication and Bill Processing (BMBABP) Quarterly Provider Conference Call Meeting Minutes

Program/Area:	Branch of Medical Benefits Adjudication and Bill Processing (BMBABP)
Meeting Purpose:	Guidance, education and communication of policy regarding the rendering of medical benefits.
Meeting Date(s)/Time(s):	September 11, 2018 (1:00pm - 2:00pm EST) and September 12, 2018 (2:00pm - 3:00pm EST)
Meeting Location:	Teleconference
Meeting Facilitator:	Toni Eason, Chief, BMBABP
Meeting Presenters:	Miriam Givens, Unit Manager, Medical Benefits Adjudication Dionne Perry, Unit Manager, Medical Bill Processing
Agenda Topic(s):	<ul style="list-style-type: none"> • Amended Home Health Care Authorization Requests • Conflict of Interest

Presentation Discussion:
<p>1. Amended Home Health Care Authorization Requests [<i>presenter: Miriam Givens</i>]</p> <ul style="list-style-type: none"> ○ <i>EEOICPA Procedure Manual: Chapter 30- Home and Residential Health Care</i> <p>Multiple authorization requests have been submitted which lack clarity regarding whether the request is a new request or the request is a revision to a previous submission. The Prior Authorization Request form is updated to reflect the status of the submission. Added to the top of form are two checkboxes, titled: "New" and "Amended". One box should be selected when submitting a Prior Authorization Request form. A "New" Prior Authorization Request is when an initial (first time authorization request) for a specific home health care medical benefits is submitted. An "Amended" Prior Authorization Request is when there is a request to increase or decrease the frequency of services (level) to a previously submitted request. An appropriately completed Prior Authorization Request Form and all accompanying required medical documentation should be forwarded to the DEEOIC bill payment contractor via fax or EDI.</p> <p>2. Authorized Representative Conflict of Interest Guidance [<i>presenter: Dionne Perry</i>]</p> <p>A conflict of interest can arise when a duly appointed Authorized Representative (AR) has direct financial interests arising out of the acceptance of a claim, even if those interests are only potential in nature, aside from the representational fees permitted under EEOICPA.</p> <p>DEEOIC provides AR information on conflict of interest in the initial AR acknowledgment letter. Claimants may only designate one AR at a time. To change their existing AR, a claimant must submit a written and signed request to their respective Claims Examiner (CE). The request must include the name and contact information of the designated new appointee.</p> <p><i>Reference: Federal EEOICPA Procedure Manual Chapter 10- Resource Centers, Chapter 12- Representative Services, and Chapter 30- Home and Residential Health Care</i></p>