



Office of Workers' Compensation Programs  
Division of Energy Employees Occupational Illness Compensation  
U.S. Department of Labor

## Occupational History Questionnaire

The DEEOIC Resource Centers conduct initial occupational history interviews of employees or their eligible survivors to assist in determining eligibility under Part E.

DEEOIC uses the **Occupational History Questionnaire (OHQ)** to record information about an employee's work history, occupation, and work-related exposures to toxic substances. For Part E claims, the OHQ is important because it provides the employee or survivor an opportunity to describe the following about the employee's job with the U.S. Department of Energy:

- labor categories, job titles, and work processes;
- dates of employment at each claimed site;
- work locations, buildings, and work areas;
- exposures to radiation, chemicals, or toxic substances;
- union affiliation;
- use of personal protective equipment in daily work; and
- record of accidents or incidents related to work history.

The Resource Center staff conduct an **OHQ Interview** with each claimant filing for benefits under Part E. The Resource Center staff conducts the interview either in-person at their office or by telephone within 14 - 30 days following initial receipt of a claim.

If there are multiple surviving claimants on a case, the Resource Center is obligated to interview each claimant; however, surviving claimants may identify in writing one spokesperson to conduct the OHQ. The OHQ Interview typically takes 2 to 3 hours. The Resource Center will contact the claimant to schedule an interview.

Prior to the interview, the Resource Center informs the claimant of the purpose of the OHQ and the claimant's right to have a designated authorized representative present during the OHQ Interview. The function of the OHQ Interview is to collect relevant information about the employee's work history involving U.S. Department of Energy operations.

DEEOIC uses the Occupational History Questionnaire (OHQ) to record information about an employee's work history, occupation, and work-related exposures to toxic substances.

The Resource Centers conduct an OHQ Interview with each Part E claimant. The function of the OHQ Interview is to collect relevant information about the employee's work history involving U.S. Department of Energy operations.

**Claimants are allowed to correct errors on the OHQ following the OHQ Interview. Contact your Resource Center or your Claims Examiner to provide updates or changes to the OHQ.**

During the OHQ Interview, the interviewer will follow an established series of questions, allowing for additional follow-up where necessary to obtain an accurate and informative response. If a claimant submits documents during or after the interview, those documents will be added to the case file.

Following the interview, the Resource Center uploads the OHQ to the employee's case file. The Resource Center also provides a copy of the completed OHQ to each claimant.

Claimants can comment on the OHQ and/or submit additional information following the OHQ Interview. Contact your Resource Center or your Claims Examiner to provide updates or changes to the OHQ.

## **Resource Center Locations**

*Please call us if you have questions!*

### **California Resource Center**

7027 Dublin Boulevard, Suite 150  
Dublin, CA 94568  
Phone: 866-606-6302

### **Idaho Resource Center**

Exchange Plaza, Suite 250  
1820 East 17th Street  
Idaho Falls, ID 83404  
Phone: 800-861-8608

### **Paducah Resource Center Barkley Center**

125 Memorial Drive  
Paducah, KY 42001  
Phone: 866-534-0599

### **Denver Resource Center**

8758 Wolff Court, Suite 101  
Westminster, CO 80031  
Phone: 866-540-4977

### **Las Vegas Resource Center Flamingo**

Grand Plaza, Suite W-156 1050 East  
Flamingo Road  
Las Vegas, NV 89119  
Phone: 866-697-0841

### **Portsmouth Resource Center 1200**

3612 Rhodes Ave  
New Boston, OH 45662-4935  
Phone: 866-363-6993

### **Espanola Resource Center**

412 Paseo De Onate, Suite D  
Espanola, NM 87532  
Phone: 866-272-3622

### **New York Resource Center**

6000 North Bailey Avenue,  
Suite 2A, Box #2  
Amherst, NY 14226  
Phone: 800-941-3943

### **Savannah River Resource Center**

1708-B Bunting Drive  
North Augusta, SC 29841  
Phone: 866-666-4606

### **Hanford Resource Center**

303 Bradley Boulevard, Suite 206  
Richland, WA 99352  
Phone: 888-654-0014

### **Oak Ridge Resource Center**

Jackson Plaza, Suite C-103  
800 Oak Ridge Turnpike  
Oak Ridge, TN 37830  
Phone: 866-481-0411

**Learn More at:**

**<https://www.dol.gov/agencies/owcp/energy>**