

I M P O R T A N T

September 26, 1975

No. 23



NOTICE TO INSURANCE CARRIERS, SELF-INSURED EMPLOYERS
UNDER THE LONGSHOREMEN'S AND HARBOR WORKERS' COMPENSATION
ACT, AS EXTENDED, AND OTHER INTERESTED PERSONS

Subject: Instructions for Use of Privacy Act Notice under the
Longshoremen's and Harbor Workers' Compensation Act,
As Extended

The Department of Labor considers that all records created pursuant to the Longshoremen's and Harbor Workers' Compensation Act (33 U.S.C. 901 et seq.), or one of its extensions (the District of Columbia Compensation Act, the Defense Base Act, the Outer Continental Shelf Lands Act, and the Nonappropriated Fund Instrumentalities Act) are records of the Department of Labor. In keeping with its responsibility for administering these Acts, the Office of Workers' Compensation Programs (OWCP) has prepared the attached notice to claimants (Inst. LS-555) in accordance with the Privacy Act of 1974 (P.L. 93-579, 5 U.S.C. 552a).

The notice must be furnished to any person who is requested to provide personal data to the OWCP in connection with claims for benefits payable under the Longshoremen's and Harbor Workers' Compensation Act, as extended.

Employers coming under the jurisdiction of one of the above Acts are required to furnish Form LS-201, Notice of Employee's Injury or Death, to claimants when injuries, occupational illnesses, or deaths are reported to them (refer to Notice to Industry No. 6, January 19, 1973). When Form LS-201 is given to an employee (or dependent in a death case) the LS-555 should be attached to the form.

Supplies of the attached notice (Inst. LS-555) should be furnished by carriers to all employers obtaining workers' compensation coverage under one of the indicated Acts, with appropriate instructions for use. Self-insured employers may reproduce their own supplies.

The use of this notice is required under the provisions of the Privacy Act of 1974 on and after September 27, 1975.

Herbert A. Doyle, Jr.

HERBERT A. DOYLE, JR.
Director, Office of Workers'
Compensation Programs

Attachment

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
Office of Workers' Compensation Programs

PRIVACY ACT OF 1974 NOTICE

In accordance with the Privacy Act of 1974 (Public Law No. 93-579, 5 U.S.C. 552a), you are hereby notified that: (1) The Longshoremen's and Harbor Workers' Compensation Act, as amended and extended (33 U.S.C. 901 et seq.) is administered by the Office of Workers' Compensation Programs of the U. S. Department of Labor. In accordance with this responsibility, the Office receives and maintains personal information on claimants and their immediate families. (2) The information will be used to determine eligibility for and the amount of benefits payable under the Act. (3) The information may be used by other agencies or persons in handling matters relating, directly or indirectly, to the subject matter of the claim, so long as such agencies or persons have received the consent of the individual claimant, or have complied with the provisions of 20 CFR 702. (4) Furnishing all requested information will facilitate the claims adjudication process; and the effects of not providing all or any part of the requested information may delay the process, or result in an unfavorable decision or a reduced level of benefits (disclosure of a social security number is voluntary; the failure to disclose such number will not result in the denial of any right, benefit or privilege to which an individual may be entitled).

THIS NOTICE SHOULD BE RETAINED FOR YOUR INFORMATION

Inst. LS-555
Sept. 1975