

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Application

Federal Award Identification Number (FAIN)	OK-2019-007-00
Temporary Application Number	6715-2018-2
Application Name	FY17 CPN Tribal Transit Discretionary Grant Project
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Part 1: Recipient Information

Name: Citizen Potawatomi Nation

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
6715	Indian Tribe	CITIZEN POTAWATOMI NATION	053435525

Location Type	Address	City	State	Zip
Headquarters	1601 S GORDON COOPER DR	SHAWNEE	OK	748019002
Physical Address	1601 S GORDON COOPER DR	SHAWNEE	OK	74801
Mailing Address	1601 S GORDON COOPER DRIVE	SHAWNEE	OK	74801

Union Information

There are no union contacts for this application

Part 2: Application Information

Title: FY17 CPN Tribal Transit Discretionary Grant Project

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
OK-2019-007-00	Final Concurrence / Reservation	Grant	6/14/2018	6/14/2018	No

Application Start Date

The start date will be set to the date of the award

Application End Date

12/29/2022

Application Executive Summary

The Citizen Potawatomi Nation will replace four aging vehicles, purchase transit surveillance systems for the CPN fleet and computer equipment at a total federal cost of \$200,000. Local match in the amount of \$23,734 will include cash provided by CPN general funds and in-kind services.

Available FY 17 TTP Discretionary Lapsing Funds: \$200,000

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is not using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Sharon	Coats	Transportation Program Specialist	sharon.coats@dot.gov	817-978-0552
Brad	Peltier	Executive Operations and Grants Coordinator	bpeltier@potawatomi.org	(405) 275-3121

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$200,000
Local			\$4,668
Local/In-Kind			\$19,066
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$223,734

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2019-007-01-00	111-00 (111-A1) BUS - ROLLING STOCK	\$158,000.00	\$19,066.00	\$177,066.00	4
OK-2019-007-01-00	11.12.15 BUY REPLACEMENT VAN	\$158,000.00	\$19,066.00	\$177,066.00	4
OK-2019-007-01-00	114-00 (114-A2) BUS: SUPPORT EQUIP AND FACILITIES	\$42,000.00	\$4,668.00	\$46,668.00	0
OK-2019-007-01-00	11.42.09 ACQUIRE - MOBILE SURV/SECURITY EQUIP	\$30,000.00	\$3,334.00	\$33,334.00	0
OK-2019-007-01-00	11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	\$12,000.00	\$1,334.00	\$13,334.00	0

Earmark and Discretionary Allocations

Earmark ID	Earmark Name	Amount Applied	FAIN	Congressional Release Date
D2017-TRTR-024	Citizen Potawatomi Nation - van and vehicle surveillance project	\$200,000	OK-2019-007-00	

Part 3: Project Information

Project Title: CPN Competitive TTP Vehicle Replacement Project

Project Number	Temporary Project Number	Date Created	Start Date	End Date
OK-2019-007-01-00	6715-2018-2-P1	6/14/2018	6/2/2019	8/30/2020

Project Description

The Citizen Potawatomi Nation will receive funding to replace vehicles and purchase updated surveillance and computer equipment to respond to the tribe's growing transportation demands and maintain a state of good repair for the tribe's bus fleet in Oklahoma.

The Citizen Potawatomi Nation's (CPN) Environmental Office Coordinator, funded by CPN Environmental & Roads Services, will contribute to the project as personnel at 35% FTE (annual salary \$42,848 @ 35% = \$14,997). \$14,997 of salary and \$4,069 of fringe benefits will be Local In-Kind provided by CPN, \$19,066 line item total. The CPN Environmental Office Coordinator will oversee all aspects of the purchases of vehicles, mobile surveillance equipment, computers and installation service with vendors. Additionally, they will ensure delivery and inventory logging of the new vehicles, schedule computer set-up and surveillance system installation, process invoices and payments, coordinate with CPN Information Technology staff and other staff as needed. CPN local match will include cash in the amount of \$4,668.

Project Benefits

The scope includes the following project objectives, 1) Fleet Maintenance - Replace the outdated vehicles in the CPN-TTP fleet to maintain a good state of repair, especially as the mileage demands continue to increase; 2) Update Transit Surveillance Systems - Update the outdated surveillance systems currently in place to provide better service to CPN-TTP riders; and 3) Update Computer Systems – Update outdated office computer systems in order to enhance productivity and efficiency, produce both quantifiable and qualitative benefits to the Tribe and surrounding community from this project.

This project will achieve the overall goal, which is to improve efficiency of the CPN-TTP by replacing outdated vehicles and equipment in order to increase safety and maintain the transit system in a state of good repair (Objective 1), which will specifically result in:

- 1) fewer fleet maintenance issues;
- 2) increased and enhanced scheduling capabilities;
- 3) improved operations and coordination of transit services;
- 4) increased access to health care;
- 5) increased access to jobs;
- 6) increased access for various on demand routes; and
- 7) provision of specialized transportation for elders, persons with disabilities, and the general public.

Additional Information

None provided.

Location Description

The current service area includes all proposed and expanded areas to date. The CPN-TTP serves its former reservation in Pottawatomie County, Oklahoma and as well as an extended area for medical appointments. The CPN-TTP's primary goal is to provide service to elders, persons with disabilities, and the public who reside in a rural community and have little or no access to transportation to medical appointments, shopping/groceries, general employment and adult continuing education within a 15 mile radius. In addition, veterans are transported to the Veteran's Affairs Medical Center in Oklahoma City for needed appointments. The advance scheduling gives veterans preference and helps them to know that their transportation needs are met for that appointment. All service is demand-responsive ("on-demand") and is categorized as either a "short-run" or "long-run." Short-runs are typically scheduled to CPN clinics,

local medical and miscellaneous appointments, local grocery or other shopping, a local Elder Nutrition Site, job transport, and adult education within the Shawnee and Tecumseh area. Long-runs are scheduled throughout the state of Oklahoma; as the needs arise for medically-related appointments, the CPN-TTP provides rides to health centers in Norman, Moore, Oklahoma City, and Ada. Other medical and miscellaneous appointments, shopping, job transport, and adult education within the Tribe's jurisdiction occur as well.

Project Location (Urbanized Areas)

UZA Code	Area Name
400000	Oklahoma

Congressional District Information

State	District	Representative
Oklahoma	5	Steve Russell

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$200,000
Local			\$4,668
Local/In-Kind			\$19,066
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$223,734

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2019-007-01-00	111-00 (111-A1) BUS - ROLLING STOCK	\$158,000.00	\$19,066.00	\$177,066.00	4
OK-2019-007-01-00	BUY 11.12.15 REPLACEMENT VAN	\$158,000.00	\$19,066.00	\$177,066.00	4
OK-2019-007-	114- BUS: SUPPORT EQUIP AND	\$42,000.00	\$4,668.00	\$46,668.00	0

01-00	00 (114-A2)	FACILITIES				
OK-2019-007-01-00	11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	\$30,000.00	\$3,334.00	\$33,334.00	0
OK-2019-007-01-00	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	\$12,000.00	\$1,334.00	\$13,334.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.42.20 - ACQUIRE - MISC SUPPORT EQUIPMENT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

Purchase of six office computers (6 x \$2,000), which will be used for transit-related purposes. CPN will provide cash as local match.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$12,000
Local			\$1,334
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$13,334

Milestone Name	Est. Completion Date	Description
Start Date	6/3/2019	
End Date	8/31/2020	

Budget Activity Line Item: 11.42.09 - ACQUIRE - MOBILE SURV/SECURITY EQUIP

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

Purchase of eight transit surveillance systems (8 x \$2,200) and a surveillance system server (\$12,400) and local share of Tribal Cash in the amount of \$3,334 for in-vehicle surveillance system installation, \$33,334 total.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$30,000
Local			\$3,334
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$33,334

Milestone Name	Est. Completion Date	Description
Start Date	6/3/2019	
End Date	8/31/2020	

Budget Activity Line Item: 11.12.15 - BUY REPLACEMENT VAN

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.15	BUY REPLACEMENT VAN	BUY REPLACEMENTS - CAPITAL BUS	4

Extended Budget Description

Purchase of 2 ADA four-passenger minivans (2 x \$42,000) and 2 seven-passenger minivans (2 x \$37,000) to replace aging fleet, \$158,000 total. The useful life of the purchased vehicles is 4 years, 100,000 miles. In-kind will be used as local match.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Gasoline	New	

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$158,000
Local			\$0
Local/In-Kind			\$19,066
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$177,066

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	8/1/2019	
Contract Award Date	10/15/2019	
Initial Delivery Date	1/6/2020	
Final Delivery Date	1/10/2020	
Contract Completion Date	1/31/2020	

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - ROLLING STOCK (111-00)	11.12.15	BUY REPLACEMENT VAN	4	\$158,000.00	\$177,066.00

Finding: Class II(c) - Categorical Exclusions (C-List)**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	0	\$30,000.00	\$33,334.00

Finding: Class II(c) - Categorical Exclusions (C-List)**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

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Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$12,000.00	\$13,334.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

Application Review Comments

Comment By Sharon Coats

Comment Type FTA Post Review Comments for Grantee

Date 8/2/2018

Comment Revise budget & equipment inventory. Add in-kind support documentation.

Part 6: Agreement

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-24, October 1, 2017)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(24), October 1, 2017, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: Citizen Potawatomi Nation

Recipient ID: 6715

DUNS No: 053435525

Application Information

Federal Award Identification Number: OK-2019-007-00

Application Name: FY17 CPN Tribal Transit Discretionary Grant Project

Application Start Date: The start date will be set to the date of the award

Application End Date: 12/29/2022

Application Executive Summary: The Citizen Potawatomi Nation will replace four aging vehicles, purchase transit surveillance systems for the CPN fleet and computer equipment at a total federal cost of \$200,000. Local match in the amount of \$23,734 will include cash provided by CPN general funds and in-kind services.

Available FY 17 TTP Discretionary Lapsing Funds: \$200,000

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Pre-Award Authority: This award is not using Pre-Award Authority.

Application Budget

Total Application Budget: \$223,734.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$200,000.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$23,734.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$200,000.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$23,734.00

Application Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$200,000
Local			\$4,668

Local/In-Kind			\$19,066
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$223,734

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Certification Date:

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:

FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info:
Award Date:

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

Citizen Potawatomi Nation