



February 4, 2019

Salvatore Cammel, Secretary-Treasurer
Musicians Local 111
1914 Tuscarawas St. W
Canton, OH 44708-4995

Case Number: 350-6014648
LM Number: 034261

Dear Salvatore Cammel:

This office has recently completed an audit of Musicians Local 111 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with you on October 30, 2018, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

Recordkeeping Violations

Title II of the LMRDA establishes certain reporting and recordkeeping requirements. Section 206 requires, among other things, that labor organizations maintain adequate records for at least five years by which each receipt and disbursement of funds, as well as all account balances, can be verified, explained, and clarified. As a general rule, labor organizations must maintain all records used or received in the course of union business.

For disbursements, this includes not only original bills, invoices, receipts, vouchers, and applicable resolutions, but also documentation showing the nature of the union business requiring the disbursement, the goods or services received, and the identity of the recipient(s) of the goods or services. In most instances, this documentation requirement can be satisfied with a sufficiently descriptive expense receipt or invoice. If an expense receipt is not sufficiently descriptive, a union officer or employee should write a note on it providing the additional information. For money it receives, the labor organization must keep at least one record showing the date, amount, purpose, and source of that money. The labor organization must also retain bank records for all accounts.

The audit of Local 111's 2017 records revealed the following recordkeeping violation:

1. Lack of Salary Authorization

Local 111 did not maintain records to verify that the salaries reported in Item 24 (All Officer and Disbursements to Officers) of the LM-3 was the authorized amount and therefore was correctly reported. The union must keep a record, such as meeting minutes, to show the current salary authorized by the entity or individual in the union with the authority to establish salaries.

Based on your assurance that Local 111 will retain adequate documentation in the future, OLMS will take no further enforcement action at this time regarding the above violations.

Reporting Violations

The audit disclosed a violation of LMRDA Section 201(b), which requires labor organizations to file annual financial reports accurately disclosing their financial condition and operations. The Labor Organization Annual Report (Form LM-3) filed by Local 111 for the fiscal year ended December 31, 2017, was deficient in the following areas:

1. Payments to Officers

Salaries paid to executive board members for the performance of their officer duties were incorrectly reported as allowances in Item 24, Column E. Salaries should be reported in Item 24, Column D, of the LM-3 report.

2. Signatures

The 2017 LM-3 report was signed by only one of the officers of the union. LM reports must be signed by both the president and treasurer, or corresponding principal officers, of the labor organization.

3. Failure to File Bylaws

The audit disclosed a violation of LMRDA Section 201(a), which requires that a union submit a copy of its revised constitution and bylaws with its LM report when it makes changes to its constitution or bylaws. Local 111 amended its constitution and bylaws in 1998, but did not file a copy with its LM report for that year.

Local 111 has now filed a copy of its constitution and bylaws.

I am not requiring that Local 111 file an amended LM report for 2017 to correct the deficient items, but Local 111 has agreed to properly report the deficient items on all future reports it files with OLMS.

I want to extend my personal appreciation to Musicians Local 111 for the cooperation and courtesy extended during this compliance audit. I strongly recommend that you make sure this letter and the compliance assistance materials provided to you are passed on to future officers. If we can provide any additional assistance, please do not hesitate to call.

Sincerely,

A solid black rectangular box redacting the signature of the investigator.

Investigator

cc: Robert Feldbush, President