

U.S. Department of Labor

Employment Standards Administration
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August 3, 2009

Ms. Anita Larson, Treasurer
Office & Professional Employees AFL-CIO
LU 23
3049 South 36th Street, Room 223
Tacoma, WA 98409

LM File Number: 023-637
Case Number: [REDACTED]

Dear Ms. Larson:

This office has recently completed an audit of Office & Professional Employees Local 23 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with Garnet Larson on June 15, 2009, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

Reporting Violation

The audit disclosed a violation of LMRDA Section 201(b), which requires labor organizations to file annual financial reports accurately disclosing their financial condition and operations. The Labor Organization Annual Report Form LM-2 filed by Local 23 for fiscal year ending December 31, 2008, was deficient in that the local failed to file its most recent bylaws.

Failure to File Bylaws

Ms. Anita Larson
August 3, 2009
Page 2 of 2

The audit disclosed a violation of LMRDA Section 201(a), which requires that a union submit a copy of its revised constitution and bylaws with its LM report when it makes changes to its constitution or bylaws. Local 23 amended its constitution and bylaws in 2002, but did not file a copy with its LM report for that year. Local 23 has now provided an updated copy of its constitution and bylaws to OLMS.

I want to extend my personal appreciation to Office & Professional Employees Local 23 for the cooperation and courtesy extended during this compliance audit. I strongly recommend that you make sure this letter and the compliance assistance materials provided to you are passed on to future officers. If we can provide any additional assistance, please do not hesitate to call.

Sincerely,



Investigator

cc: Garnet Larson, President