

# DOT

# FTA

U.S. Department of Transportation

Federal Transit Administration

## Application

<b>Federal Award Identification Number (FAIN)</b>	OR-2026-006
<b>Application Number</b>	OR-2026-006-00
<b>Temporary Application Number</b>	1723-2024-7
<b>Award Name</b>	FY 2024 CRP Transfer to Section 5311 - Woodburn Electric Bus Purchase, Charging Stations, and Project Administration
<b>Application Status</b>	Final Concurrence / Reservation
<b>Budget Revisions</b>	0

<b>Period of Performance Start Date</b>	N/A		
<b>Original Period of Performance End Date</b>	9/30/2028		
<b>Current Period of Performance End Date</b>	9/30/2028	Revision #: 0	Approved?: No

<b>Budget Period Start Date</b>	N/A
<b>Budget Period End Date</b>	9/30/2028

## Part 1: Recipient Information

**Name: OREGON DEPARTMENT OF TRANSPORTATION**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1723	State Agency	OREGON DEPARTMENT OF TRANSPORTATION	KNY3KNFT2NG9	195234364

Location Type	Address	City	State	Zip
Mailing Address	355 CAPITOL ST NE	Salem	OR	97301
Physical Address	555 13TH ST NE STE 3	SALEM	OR	97301

## Union Information

There are no union contacts for this application

## Part 2: Application Information

<b>Title: FY 2024 CRP Transfer to Section 5311 - Woodburn Electric Bus Purchase, Charging Stations, and Project Administration</b>
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Application Number	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
OR-2026-006-00	Final Concurrence / Reservation	Grant	Region 10	12/11/2023	12/11/2023	No

### Application Executive Summary

This application includes \$1,824,152 in FY 2024 Carbon Reduction Transfer to Section 5311 funds for the purchase of one (1) electric vehicle, approx. three (3) charging stations, and project administration for the City of Woodburn, OR. This grant also includes installation of three (3) electric chargers on new concrete pads, the replacement of one (1) utility pole, and up to 150 of trenching to a maximum depth of 4-ft to install electrical conduit. Installations will be done at 202 Young Street, Woodburn, Oregon.

### Frequency of Milestone Progress Reports (MPR)

Annual

### Frequency of Federal Financial Reports (FFR)

Annual

### Does this application include funds for research and/or development activities?

This award does not include research and development activities.

### Pre-Award Authority

This award is using Pre-Award Authority.

### Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

### Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

### Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

### Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

### Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

## Award Description

**Purpose**

The purpose is to expand transit service with an electric bus, the charging infrastructure, and project administration for the City of Woodburn, Oregon.

**Activities to be performed:**

Activities to be performed are to purchase an electric vehicle, approx. three (3) charging stations, and project administration.

**Expected outcomes:**

Expected outcomes are to improve fleet conditions for sustainable and safe transit operation in rural areas.

**Intended beneficiaries:**

General public in the City of Woodburn, Oregon.

**Subrecipient Activities:**

Subrecipient activities are:

City of Woodburn

- Expansion Electric 40-ft Bus
- Acquisition of Charging Equipment
- Installation of Charging Equipment
- Project Administration

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Drew	Orr	Operations & Policy Analyst	drew.orr@odot.oregon.gov	(971) 718-7925 5039863408
Emily	Conner	Grants Management Specialist	emily.conner@dot.gov	(206) 220-4462

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$1,824,152
Local			\$208,784
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$2,032,936</b>

## Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OR-2026-006-01-00	111-00 (111-A1) BUS - ROLLING STOCK	\$1,344,770.00	\$153,915.00	\$1,498,685.00	1
OR-2026-006-01-00	11.13.01 BUY 40-FT BUS FOR EXPANSION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$1,344,770.00	\$153,915.00	\$1,498,685.00	1
OR-2026-006-01-00	115-00 (115-A2) ELECTRIFICATION/POWER DIST (BUS)	\$467,269.00	\$53,482.00	\$520,751.00	6
OR-2026-006-01-00	11.52.20 PURCHASE MISC ELEC/POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$292,744.00	\$33,506.00	\$326,250.00	3
OR-2026-006-01-00	11.53.20 CONSTRUCT MISC ELEC/ POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$174,525.00	\$19,976.00	\$194,501.00	3
OR-2026-006-01-00	117-00 (117-A3) OTHER CAPITAL ITEMS (BUS)	\$12,113.00	\$1,387.00	\$13,500.00	1
OR-2026-006-01-00	11.79.00 PROJECT ADMINISTRATION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$12,113.00	\$1,387.00	\$13,500.00	1

## Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

<b>Project Title: FY 2024 CRP Flex to Section 5311 - Woodburn Electric Bus Purchase, Charging Stations, and Project Administration</b>
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Project Number	Temporary Project Number	Date Created	Start Date	End Date
OR-2026-006-01-00	1723-2024-7-P1	7/17/2025	1/1/2025	6/30/2028

### Project Description

This project includes \$1,824,152 in FY 2024 Carbon Reduction Transfer to Section 5311 funds for the purchase of one (1) electric vehicle, approx. three (3) charging stations, and project administration for the City of Woodburn, OR. This project also includes installation of three (3) electric chargers on new concrete pads, the replacement of one (1) utility pole, and up to 150 of trenching to a maximum depth of 4-ft to install electrical conduit. Installations will be done at 202 Young Street, Woodburn, Oregon.

### Project Benefits

Expected outcomes are to improve fleet conditions for sustainable and safe transit operations in rural areas.

### Additional Information

*None provided.*

### Location Description

City of Woodburn, Oregon

## Project Location (Urbanized Areas)

UZA Code	Area Name
410000	Oregon

## Congressional District Information

District	State
5	Oregon

## Program Plan Information

### STIP/TIP

Date: 9/25/2023

Description: This activity was approved in the 2024-2027 current STIP, Key #23527, federal approval date 9/25/2023.

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$1,824,152
Local			\$208,784
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$2,032,936</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OR-2026-006-01-00	111-00 (111-A1) BUS - ROLLING STOCK	\$1,344,770.00	\$153,915.00	\$1,498,685.00	1
OR-2026-006-01-00	11.13.01 BUY 40-FT BUS FOR EXPANSION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$1,344,770.00	\$153,915.00	\$1,498,685.00	1
OR-2026-006-01-00	115-00 (115-A2) ELECTRIFICATION/POWER DIST (BUS)	\$467,269.00	\$53,482.00	\$520,751.00	6
OR-2026-006-01-00	11.52.20 PURCHASE MISC ELEC/POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$292,744.00	\$33,506.00	\$326,250.00	3
OR-2026-006-01-00	11.53.20 CONSTRUCT MISC ELEC/ POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$174,525.00	\$19,976.00	\$194,501.00	3
OR-2026-	117- OTHER CAPITAL ITEMS	\$12,113.00	\$1,387.00	\$13,500.00	1

006-01-00	00 (117- A3)	(BUS)				
OR-2026- 006-01-00	11.79.00	PROJECT ADMINISTRATION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	\$12,113.00	\$1,387.00	\$13,500.00	1

## Project Budget Activity Line Items

**Budget Activity Line Item: 11.53.20 - CONSTRUCT MISC ELEC/POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
ELECTRIFICATION/POWER DIST (BUS) (115-00)	11.53.20	CONSTRUCT MISC ELEC/POWER EQUIP	CONSTRUCTION	3

### Extended Budget Description

This activity line item includes \$174,525 in FY 2024 FHWA Carbon Reduction Transfer to Section 5311 funds for the installation of three (3) electric chargers on new concrete pads, the replacement of one (1) utility pole, and up to 150 of trenching to a maximum depth of 4-ft to install electrical conduit. Installations will be done at 202 Young Street, Woodburn, Oregon.

### MATCH RATIO

Federal/non-federal match ratio for this grant is 89.73:10.27. Local taxes, STIF, contributions from local governments, and contract revenue funds will be used for non-federal share. The match ratios are based upon 23 U.S.C. 120(b)(2) as sliding scale. Documentation has been uploaded.

### STIP

This activity was approved in the 2024-2027 current STIP, Key #23527, federal approval date 9/25/2023.

### USEFUL LIFE

The expected useful life for the installation work is 40 years.

### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$174,525
Local			\$19,976
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0

Adjustment		\$0
<b>Total Eligible Cost</b>		<b>\$194,501</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	8/1/2025	
Contract Award Date	8/15/2025	
Installation Start Date	6/30/2026	
Installation End Date	4/1/2028	
Contract Completion Date	6/30/2028	

**Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.79.00	PROJECT ADMINISTRATION	OTHER CAPITAL ITEMS (BUS)	1

**Extended Budget Description**

This activity line item includes \$12,113 in FY 2024 FHWA Carbon Reduction Transfer to Section 5311 funding for project administration expenses for the City of Woodburn. This will be led by County Staff responsible for managing the process, coordinating stakeholders, conducting technical evaluations, and preparing planning deliverables that support future implementation phases.

**MATCH RATIO**

Federal/non-federal match ratio for this grant is 89.73:10.27. Local taxes, STIF, contributions from local governments, and contract revenue funds will be used for non-federal share. The match ratios are based upon 23 U.S.C. 120(b)(2) as sliding scale. Documentation has been uploaded.

**STIP**

This activity was approved in the 2024-2027 current STIP, Key #23527, federal approval date 9/25/2023.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$12,113
Local			\$1,387
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$13,500</b>

Milestone Name	Est. Completion Date	Description
Start Date	1/1/2025	
End Date	6/30/2027	

**Budget Activity Line Item: 11.13.01 - BUY 40-FT BUS FOR EXPANSION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.01	BUY 40-FT BUS FOR EXPANSION	BUY EXPANSION - CAPITAL BUS	1

**Extended Budget Description**

This activity line item includes \$1,344,770 in FY 2024 Carbon Reduction Transfer to Section 5311 funds for the purchase one (1) 40-ft electric expansion bus for the City of Woodburn, OR.

**MATCH RATIO**

Federal/non-federal match ratio for this grant is 89.73:10.27. Local taxes, STIF, contributions from local governments, and contract revenue funds will be used for non-federal share. The match ratios are based upon 23 U.S.C. 120(b)(2) as sliding scale. Documentation has been uploaded.

**STIP**

This activity was approved in the 2024-2027 current STIP, Key #23527, federal approval date 9/25/2023.

**USEFUL LIFE**

The expected useful life for the 40-ft electric bus is 12 years or 500,000 miles.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Electric Propulsion	New	40-ft

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$1,344,770
Local			\$153,915
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,498,685</b>

Milestone Name	Est. Completion Date	Description
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RFP/IFB Issue Date	8/1/2025
Contract Award Date	8/15/2025
Initial Delivery Date	6/30/2026
Final Delivery Date	7/15/2026
Contract Completion Date	9/30/2026

**Budget Activity Line Item: 11.52.20 - PURCHASE MISC ELEC/POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
ELECTRIFICATION/POWER DIST (BUS) (115-00)	11.52.20	PURCHASE MISC ELEC/ POWER EQUIP	AQUISITION 3	

**Extended Budget Description**

This activity line item includes \$292,744 in FY 2024 FHWA Carbon Reduction Transfer to Section 5311 funds for the purchase three (3) electric vehicle charging units with extended warranties for the City of Woodburn, Oregon.

**MATCH RATIO**

Federal/non-federal match ratio for this grant is 89.73:10.27. Local taxes, STIF, contributions from local governments, and contract revenue funds will be used for non-federal share. The match ratios are based upon 23 U.S.C. 120(b)(2) as sliding scale. Documentation has been uploaded.

**STIP**

This activity was approved in the 2024-2027 current STIP, Key #23527, federal approval date 9/25/2023.

**USEFUL LIFE**

The expected useful life for the electric chargers is 10 years.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$292,744
Local			\$33,506
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$326,250</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	8/1/2025	

Contract Award Date	8/15/2025	
Initial Purchase Date	6/30/2026	
Final Purchase Date	4/1/2028	
Contract Completion Date	6/30/2028	

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - ROLLING STOCK (111-00)	11.13.01	BUY 40-FT BUS FOR EXPANSION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	1	\$1,344,770.00	\$1,498,685.00

### Finding: Class II(e) – Categorical Exclusions (Cross Agency CE Options)

#### Class Level Description

Cross Agency CE Options as per 771.118(e) - Any action qualifying as a CE under 771.116 or 771.117 may be approved by FTA when the applicable requirements of those sections have been met. FTA may consult with FHWA or FRA to ensure the CE is applicable to the proposed action. Other non-FTA CEs that have been adopted from another agency also fall under this paragraph.

#### Categorical Exclusion Description

The installation, modification, operation, and removal of electric vehicle charging stations, using commercially available technology, within a previously disturbed or developed area. Covered actions are limited to areas where access and parking are in accordance with applicable requirements (such as local land use and zoning requirements) in the proposed project area and would incorporate appropriate control technologies and best management practices. 10 CFR part 1021, subpart D, appendix B

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
ELECTRIFICATION/POWER DIST (BUS) (115-00)	11.52.20	PURCHASE MISC ELEC/POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	3	\$292,744.00	\$326,250.00

**Finding: Class II(e) – Categorical Exclusions (Cross Agency CE Options)**

**Class Level Description**

Cross Agency CE Options as per 771.118(e) - Any action qualifying as a CE under 771.116 or 771.117 may be approved by FTA when the applicable requirements of those sections have been met. FTA may consult with FHWA or FRA to ensure the CE is applicable to the proposed action. Other non-FTA CEs that have been adopted from another agency also fall under this paragraph.

**Categorical Exclusion Description**

The installation, modification, operation, and removal of electric vehicle charging stations, using commercially available technology, within a previously disturbed or developed area. Covered actions are limited to areas where access and parking are in accordance with applicable requirements (such as local land use and zoning requirements) in the proposed project area and would incorporate appropriate control technologies and best management practices. 10 CFR part 1021, subpart D, appendix B

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
ELECTRIFICATION/POWER DIST (BUS) (115-00)	11.53.20	CONSTRUCT MISC ELEC/POWER EQUIP - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	3	\$174,525.00	\$194,501.00

**Finding: Class II(e) – Categorical Exclusions (Cross Agency CE Options)**

**Class Level Description**

Cross Agency CE Options as per 771.118(e) - Any action qualifying as a CE under 771.116 or 771.117 may be approved by FTA when the applicable requirements of those sections have been met. FTA may consult with FHWA or FRA to ensure the CE is applicable to the proposed action. Other non-FTA CEs that have been adopted from another agency also fall under this paragraph.

**Categorical Exclusion Description**

The installation, modification, operation, and removal of electric vehicle charging stations, using commercially available technology, within a previously disturbed or developed area. Covered actions are limited to areas where access and parking are in accordance with applicable requirements (such as local land use and zoning requirements) in the proposed project area and would incorporate appropriate control technologies and best management practices. 10 CFR part 1021, subpart D, appendix B

Scope Name / Line Item	Line Item Name	Quantity	FTA	Total
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Code	Number		Amount	Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.79.00	PROJECT ADMINISTRATION - (FY 2024 FHWA Carbon Reduction Transfer to Section 5311) (89.73:10.27) (00)	1	\$12,113.00 \$13,500.00

## Part 4: Fleet Details

**Fleet Type:** Fixed Route

### Fleet Comments

ODOT PTD does not have a revenue fleet.

		Current Value
I.	<b>Active Fleet</b>	
	A. Peak Requirement	1
	B. Spares	0
	C. Total (A+B)	1
	D. Spare Ratio (B/A)	0%
II.	<b>Inactive Fleet</b>	
	A. Other	0
	B. Pending Disposal	0
	C. Total (A+B)	0
III.	<b>Total (I.C and II.C)</b>	1

## Part 5: FTA Review Comments

### FTA Comments for DOL

**Comment By** Emily Conner

Comment Type DOL Review for Information

Date 1/6/2026

Comment