

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Application

Federal Award Identification Number (FAIN)	WA-2025-028-00
Temporary Application Number	6808-2025-1
Award Name	FY2023 Section 5311 TTP Formula Operations, Indirect Costs, Dispatch Software and Hardware
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A		
Original Period of Performance End Date	2/29/2028		
Current Period of Performance End Date	2/29/2028	Revision #: 0	Approved?: No

Budget Period Start Date	N/A
Budget Period End Date	2/29/2028

Part 1: Recipient Information

Name: COWLITZ INDIAN TRIBE

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
6808	Indian Tribe	COWLITZ INDIAN TRIBE	PG4FZK2YY5T1	607700478

Location Type	Address	City	State	Zip
Physical Address	1055 9TH AVE STE B	LONGVIEW	WA	98632
Mailing Address	1055 9TH AVE STE B	LONGVIEW	WA	98632

Union Information

There are no union contacts for this application

Part 2: Application Information

Title: FY2023 Section 5311 TTP Formula Operations, Indirect Costs, Dispatch Software and Hardware
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FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
WA-2025-028-00	Final Concurrence / Reservation	Grant	Region 10	2/24/2025	2/24/2025	No

Application Executive Summary

This application includes \$104,151 in FY2023 Section 5311 TTP Formula funds to fund Cowlitz Tribal Public Transit operations, related indirect costs, and the purchase of dispatch hardware and software including related licensing and subscription fees.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Will indirect costs be applied to this application?

This award is applying an approved Indirect cost rate(s).

Indirect Rate Details: The Department of Interior (DOI) accepted the Indirect Cost Negotiation Agreement with the Cowlitz Indian Tribe on 7/12/2024, which covers 1/1/2024 through 12/31/2024. The currently approved indirect cost rate is 31.31% and will be applied to this grant. Once the 2025 rate and all future rates are approved, they will then be applied to this grant.

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

The purpose of this grant is to use the FY2023 Section 5311 TTP Formula funds to support the Cowlitz Tribal Public Transit operations, related indirect costs, and to purchase/fund dispatch hardware, software, and related licensing and subscription costs.

Activities to be performed:

Fund transit operations and related administration costs through the use of a Federal approved and negotiated indirect cost rate and to purchase/fund dispatch software, hardware, and related licensing and subscription costs.

Expected outcomes:

Sustained transportation options for the general public and tribal members in and around the Cowlitz Tribal reservation lands.

Intended beneficiaries:

The general public and Cowlitz Tribal members.

Subrecipient Activities:

N/A

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Danielle	Casey	Community Planner	danielle.casey@dot.gov	(206) 220-7964
Amanda	Seymour	Project Coordinator	aseymour@cowlitz.org	(360) 353-9936 2735
Gavin	Fortenberry	Transportation Program Specialist	Gavin.Fortenberry@dot.gov	(206) 220-7525

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$104,151
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$104,151

Application Budget

Project Number		Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
WA-2025-028-01-00	600-00 (600-A1)	OTHER PROGRAM COSTS	\$104,151.00	\$0.00	\$104,151.00	9
WA-2025-028-01-00		11.42.07 ACQUIRE - DISPATCH HARDWARE (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$6,000.00	\$0.00	\$6,000.00	7
WA-2025-028-01-00		11.42.08 ACQUIRE - Dispatch Software (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$17,100.00	\$0.00	\$17,100.00	1
WA-2025-028-01-00		11.42.08 ACQUIRE - Dispatch Licensing / Subscription (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$13,250.00	\$0.00	\$13,250.00	1
WA-2025-028-01-00		11.79.00 PROJECT ADMINISTRATION - Indirect Costs (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$6,781.00	\$0.00	\$6,781.00	0
WA-2025-028-01-00		30.09.01 Operations (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$61,020.00	\$0.00	\$61,020.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: FY2023 Section 5311 TTP Formula Operations, Indirect Costs, Dispatch Software and Hardware

Project Number	Temporary Project Number	Date Created	Start Date	End Date
WA-2025-028-01-00	6808-2025-1-P1	2/24/2025	2/24/2025	6/30/2028

Project Description

This project includes \$104,151 in FY2023 Section 5311 TTP Formula funds to fund Cowlitz Tribal Public Transit operations, related indirect costs, and the purchase of dispatch hardware and software including

related licensing and subscription fees.

Project Benefits

Sustained, safe, accessible transportation options.

Additional Information

None provided.

Location Description

Transit services will be provided in and around the Cowlitz Indian Tribe reservation including, but not limited to, Clark, Cowlitz, Lewis and Thurston Counties, and the cities of Vancouver, Woodland, Longview, Chehalis, and Olympia, Washington.

Project Location (Urbanized Areas)

UZA Code	Area Name
530000	Washington

Congressional District Information

District	State
3	Washington

Program Plan Information**STIP/TIP**

Date: Not Provided

Description: There is no STIP or TIP requirement under the Tribal Transit formula or competitive programs, per FTA Circular 9040.1H, Chapter XI, page 4.

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$104,151
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0

Adjustment		\$0
Total Eligible Cost		\$104,151

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
WA-2025-028-01-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$104,151.00	\$0.00	\$104,151.00	9
WA-2025-028-01-00	11.42.07 ACQUIRE - DISPATCH HARDWARE (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$6,000.00	\$0.00	\$6,000.00	7
WA-2025-028-01-00	11.42.08 ACQUIRE - Dispatch Software (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$17,100.00	\$0.00	\$17,100.00	1
WA-2025-028-01-00	11.42.08 ACQUIRE - Dispatch Licensing / Subscription (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$13,250.00	\$0.00	\$13,250.00	1
WA-2025-028-01-00	11.79.00 PROJECT ADMINISTRATION - Indirect Costs (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$6,781.00	\$0.00	\$6,781.00	0
WA-2025-028-01-00	30.09.01 Operations (FY 2023 Section 5311 TTP Formula 100:00)(00)	\$61,020.00	\$0.00	\$61,020.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.42.07 - ACQUIRE - DISPATCH HARDWARE (FY 2023 Section 5311 TTP Formula 100:00)(00)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
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OTHER PROGRAM 11.42.07 ACQUIRE - ADP ACQUISITION OF BUS SUPPORT 7
COSTS (600-00) HARDWARE EQUIP/FACILITIES

Extended Budget Description

This ALI includes \$6,000 in FY 2023 Section 5311 TTP Formula funds for the purchase of of approximately seven cellular enabled tablets and related mounting hardware to be installed fleetwide to support the new dispatch software.

ESTIMATED USEFUL LIFE

The tablets and related mounting hardware do not exceed the \$10,000 threshold for equipment. The capitalization threshold changed to \$10,000 (from \$5,000) beginning October 1, 2024, based on updates to 2 CFR 200.1

MATCH

There is no non-Federal match requirement for 5311 TTP Formula funds - 100% (per FTA Circular 9040.1H, Chapter XI(9), page XI-3).

STIP

There is no STIP or TIP requirement under the Tribal Transit formula or competitive programs, per FTA Circular 9040.1H, Chapter XI, page 4.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$6,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$6,000

Milestone Name	Est. Completion Date	Description
Start Small Procurement	2/24/2025	
Order Tablets and Mounting Hardware	5/31/2025	
Install Tablets and Mounting Hardware / Testing	6/30/2025	
Contract Complete	7/31/2025	

Budget Activity Line Item: 11.42.08 - ACQUIRE - Dispatch Software (FY 2023 Section 5311 TTP Formula 100:00)(00)

Scope Name / Code	Line Item	Line Item Name	Activity	Quantity
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OTHER PROGRAM COSTS (600-00)	11.42.08	ACQUIRE - ADP SOFTWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	1
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Extended Budget Description

This ALI includes \$17,100 in FY 2023 Section 5311 TTP Formula funds for the purchase of one dispatch software system that will be used fleetwide to support efficient transportation options. The new software system will use cellular enabled tablets installed in service vehicles.

ESTIMATED USEFUL LIFE

The estimated useful life of the dispatch software system is 3 years.

MATCH

There is no non-Federal match requirement for 5311 TTP Formula funds - 100% (per FTA Circular 9040.1H, Chapter XI(9), page XI-3).

STIP

There is no STIP or TIP requirement under the Tribal Transit formula or competitive programs, per FTA Circular 9040.1H, Chapter XI, page 4.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$17,100
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$17,100

Milestone Name	Est. Completion Date	Description
IFB Date	2/24/2025	
Contract Award	3/31/2025	
Start Software Installation	5/1/2025	
End Software Installation / Testing	7/1/2025	
Contract Complete	3/31/2028	

Budget Activity Line Item: 11.42.08 - ACQUIRE - Dispatch Licensing / Subscription (FY 2023 Section 5311 TTP Formula 100:00)(00)

Scope Name / Code	Line Item	Line Item Name	Activity	Quantity
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OTHER PROGRAM COSTS (600-00)	11.42.08	ACQUIRE - ADP SOFTWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	1
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Extended Budget Description

This ALI includes \$13,250 in FY 2023 Section 5311 TTP Formula funds for the cost of three years of licensing and subscription costs for the Dispatch Software. The licensing and software subscription cost will run from 2025 to 2028. Software purchased from third party contractor, but software is proprietary - therefore bid process and five milestones not used.

MATCH

There is no non-Federal match requirement for 5311 TTP Formula funds - 100% (per FTA Circular 9040.1H, Chapter XI(9), page XI-3).

STIP

There is no STIP or TIP requirement under the Tribal Transit formula or competitive programs, per FTA Circular 9040.1H, Chapter XI, page 4.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$13,250
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$13,250

Milestone Name	Est. Completion Date	Description
Start Subscription	4/1/2025	
End Subscription	5/31/2028	

Budget Activity Line Item: 30.09.01 - Operations (FY 2023 Section 5311 TTP Formula 100:00)(00)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

This activity includes \$61,020 in FY 2023 Section 5311 TTP Formula Funds, for operating assistance for the Cowlitz Indian Tribe's Transit Program, for the time-period of 2/24/2025 to 6/30/2027. Operating assistance expenses include, but are not limited to, driver and other operation workers' wages, salaries and benefits, fuel, and items having a useful life of less than one-year.

MATCH

There is no non-Federal match requirement for 5311 TTP Formula funds - 100% (per FTA Circular 9040.1H, Chapter XI(9), page XI-3).

STIP

There is no STIP or TIP requirement under the Tribal Transit formula or competitive programs, per FTA Circular 9040.1H, Chapter XI, page 4.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$61,020
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$61,020

Milestone Name	Est. Completion Date	Description
Start Operations	2/24/2025	
End Operations	6/30/2027	

Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION - Indirect Costs (FY 2023 Section 5311 TTP Formula 100:00)(00)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.79.00	PROJECT ADMINISTRATION	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

This activity includes \$6,781 in FY 2023 Section 5311 TTP Formula Funds for project administration, by using a federally approved indirect cost rate, for the time-period of 2/24/2025 to 6/30/2027.

MATCH

There is no non-Federal match requirement for 5311 TTP Formula funds - 100% (per FTA Circular 9040.1H, Chapter XI(9), page XI-3).

STIP

There is no STIP or TIP requirement under the Tribal Transit formula or competitive programs, per FTA Circular 9040.1H, Chapter XI, page 4.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$6,781
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$6,781

Milestone Name	Est. Completion Date	Description
Start Indirect Costs	2/24/2025	
End Indirect Costs	6/30/2028	

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	11.42.07	ACQUIRE - DISPATCH HARDWARE (FY 2023 Section 5311 TTP Formula 100:00)(00)	7	\$6,000.00	\$6,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 05: Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	11.42.08	ACQUIRE - Dispatch Software (FY 2023 Section 5311 TTP Formula 100:00)(00)	1	\$17,100.00	\$17,100.00

Finding: Class II(c) - Categorical Exclusions (C-List)**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 05: Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM	11.42.08	ACQUIRE - Dispatch Licensing / Subscription (FY 2023 Section	1	\$13,250.00	\$13,250.00

COSTS (600-00)

5311 TTP Formula 100:00)(00)

Finding: Class II(c) - Categorical Exclusions (C-List)**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	30.09.01	Operations (FY 2023 Section 5311 TTP Formula 100:00)(00)	0	\$61,020.00	\$61,020.00

Finding: Class II(c) - Categorical Exclusions (C-List)**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	11.79.00	PROJECT ADMINISTRATION - Indirect Costs (FY 2023 Section 5311 TTP Formula 100:00)(00)	0	\$6,781.00	\$6,781.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

FTA Comments for DOL

Comment By Danielle Casey

Comment Type	DOL Review for Information
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Date	4/8/2025
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Comment	The Federal Transit Administration (FTA) requests that the U.S. Department of Labor undertake all of the steps necessary to perform its certification for this grant application. FTA requests that DOL complete its referral and review within 30 days. Please advise us of any 40 U.S.C. Section 5333(b) terms and conditions to be included in the grant.
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