

Application

Federal Award Identification Number (FAIN)	NH-2024-001-00
Temporary Application Number	1385-2024-1
Award Name	FFY 2022-2023 Surface Transportation Block Grant (STBG) Flex Funds to FTA 5311
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A		
Original Period of Performance End Date	6/30/2025		
Current Period of Performance End Date	6/30/2025	Revision #: 0	Approved?: No

Budget Period Start Date	N/A
Budget Period End Date	6/30/2025

Part 1: Recipient Information

Name: NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1385	State Agency	NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION	DMA7LGZ3RMT1	808591697

Location Type	Address	City	State	Zip
Headquarters	107 N Main St Rm 208	Concord	NH	033014951
Physical Address	7 HAZEN DR	CONCORD	NH	03301
Mailing Address	7 HAZEN DR	CONCORD	NH	03302

Union Information

There are no union contacts for this application

Part 2: Application Information

Title: FFY 2022-2023 Surface Transportation Block Grant (STBG) Flex Funds to FTA 5311
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FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
NH-2024-001-00	Final Concurrence / Reservation	Grant	Region 1	1/9/2024	1/9/2024	No

Application Executive Summary

This application is to request FY 2022 Section 5311 STBG flexed funds apportioned to NHDOT for \$2,750,000. The requests include two STBG transfers from FHWA for \$1,100,000 on 4/20/2022 and \$1,100,000 on 6/28/2022 (FHWA Transfer Requests attached) and \$500,000 of FY 2023 Section 5311 STBG funds were transferred to the State of New Hampshire via FHW to FTA for \$550,000.

The request will support the following activities:

Project Administration - \$2,200,000

Capital ADA - \$110,000

Capital PM - \$440,000

Total \$2,750,000

Purpose: The purpose of this award is to provide preventive maintenance, ADA paratransit services, and project administration for Advance Transit, Southwestern Community Services, Tri-County Community Action Services, Community Action Program Belknap-Merrimack County, and VNA@HCS.

Activities to be Performed: Funds will be used to cover eligible expenses including project administration, capital ADA and PM continue transit operations.

Expected Outcomes: Continued safe and effective operation of statewide transit services.

Intended Beneficiaries: New Hampshire State transit agencies and citizens in the rural and non-urbanized areas of the state.

Subrecipient Activities: operating assistance, project administration, capital pm, and capital ADA support. Five rural agencies will receive assistance including Advance Transit, Southwestern Community Services, Tri-County Community Action Services, Community Action Program Belknap-Merrimack County, and VNA@HCS.

NHDOT executed the FY22 Certifications and Assurances in TRAMS on 03/12/2022. All activities are programmed in the current NH STIP. The NHDOT is current with all Civil Rights Requirements and FTA annual certifications. All administrative and statutory requirements have been met by the 5311 Formula Grants for Rural Areas, as articulated in FTA Circular 9040.1G. NHDOT executed the FY23 Certifications and Assurances in TRAMS on 03/02/16/2023. All activities are programmed in the current NH STIP. The NHDOT is current with all Civil Rights Requirements and FTA annual certifications. All administrative and statutory requirements have been met in accordance with the 5311 Formula Grants for Rural Areas, as articulated in FTA Circular 9040.1G.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

Yes, this application requires E.O. 12372 Review

State Application ID: 1385

Date Received by State: 6/29/2022 8:00 PM EDT

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

Purpose: The purpose of this award is to provide preventive maintenance, ADA paratransit services, and project administration for Advance Transit, Southwestern Community Services, Tri-County Community Action Services, Community Action Program Belknap-Merrimack County, and VNA@HCS.

Activities to be performed:

Activities to be Performed: Funds will be used to cover eligible expenses such as preventive maintenance, capital ADA, and project administration to continue transit operations.

Expected outcomes:

Expected Outcomes: Continued safe and effective operation of statewide transit services.

Intended beneficiaries:

Intended Beneficiaries: New Hampshire State transit agencies and citizens in the rural and non-urbanized areas of the state.

Subrecipient Activities:

Subrecipient Activities: operating assistance, project administration, capital pm, and capital ADA support.

Five rural agencies will receive assistance including Advance Transit, Southwestern Community Services, Tri-County Community Action Services, Community Action Program Belknap-Merrimack County, and VNA@HCS.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Fred	Butler	Public Transportation Administrator	frederick.j.butler@dot.nh.gov	(603) 271-2565
Ari	Ofsevit	TRANSPORTATION PROGRAM SPECIALIST	ari.ofsevit@dot.gov	(617) 494-2792

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$2,750,000
Local			\$687,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$3,437,500

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2024-001-01-00	117-00 (117-A2) OTHER CAPITAL ITEMS (BUS)	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2024-001-01-00	11.7A.00 PREVENTIVE MAINTENANCE	\$440,000.00	\$110,000.00	\$550,000.00	0
NH-2024-001-01-00	11.7C.00 NON-FIXED ROUTE ADA PARATRANSIT SERVICE	\$110,000.00	\$27,500.00	\$137,500.00	0
NH-2024-001-01-00	620-00 (620-) PROJECT ADMINISTRATION	\$2,200,000.00	\$550,000.00	\$2,750,000.00	0

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NH-2024-001-01-00	11.79.00	PROJECT ADMINISTRATION	\$2,200,000.00	\$550,000.00	\$2,750,000.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: 5311 STBG Capital PM- ADA and Project Admin.

Project Number	Temporary Project Number	Date Created	Start Date	End Date
NH-2024-001-01-00	1385-2024-1-P1	1/9/2024	7/1/2022	6/30/2025

Project Description

This application is to request Section 5311 STBG flexed funds apportioned to NHDOT for \$2,750,000. Funds will be used to cover eligible expenses including preventive maintenance, capital ADA, and project administration to continue transit operations for all five 5311 agencies: Advance Transit, Southwestern Community Services, VNA@HCS, Tri-County Community Action Program, Community Action Program of Belknap Merrimack County.

Project Benefits

New Hampshire State transit agencies and citizens in the rural and non-urbanized areas of the state.

Additional Information

The projects are funded with 80% FTA funds and 20% local cash match.

Location Description

New Hampshire citizens in the rural and non-urbanized areas of the state.

Project Location (Urbanized Areas)

UZA Code	Area Name
330000	New Hampshire

Congressional District Information

District	State
2	New Hampshire
1	New Hampshire

Program Plan Information

STIP/TIP

Date: N/A

Description: N/A

UPWP

Date: N/A
 Description: N/A

Long Range Plan

Date: N/A
 Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$2,750,000
Local			\$687,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$3,437,500

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2024-001-01-00	117-00 (117-A2) OTHER CAPITAL ITEMS (BUS)	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2024-001-01-00	11.7A.00 PREVENTIVE MAINTENANCE	\$440,000.00	\$110,000.00	\$550,000.00	0
NH-2024-001-01-00	11.7C.00 NON-FIXED ROUTE ADA PARATRANSIT SERVICE	\$110,000.00	\$27,500.00	\$137,500.00	0
NH-2024-001-01-00	620-00 (620-A1) PROJECT ADMINISTRATION	\$2,200,000.00	\$550,000.00	\$2,750,000.00	0
NH-2024-001-01-00	11.79.00 PROJECT ADMINISTRATION	\$2,200,000.00	\$550,000.00	\$2,750,000.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.7C.00 - NON-FIXED ROUTE ADA PARATRANSIT SERVICE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

This ALI will support the continuation of existing ADA paratransit services for all five rural 5311 agencies. The local match will come from advertising, donations, municipal support, and agency local cash match.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$110,000
Local			\$27,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$137,500

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

The five rural 5311 agencies will use these funds for preventive maintenance of their vehicle fleet, equipment, and facilities as listed in Appendix E in Circular 9030.1E. The capital PM will allow the agencies to maintain their assets in a state of good repair. Capital PM will be supported at an 80/20 match with 20% coming from advertising, donations, municipal support, and agency cash match.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$440,000
Local			\$110,000
Local/In-Kind			\$0

State		\$0
State/In-Kind		\$0
Other Federal		\$0
Transportation Development Credit		\$0
Adjustment		\$0
Total Eligible Cost		\$550,000

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	PROJECT ADMINISTRATION	0

Extended Budget Description

This ALI will support project administration for all five rural transit agencies. Project administration expenses include but are not limited to administrative salaries and wages, security services, training, office supplies, and professional and technical services. Project administration will include an 80/20 match with the 20% funding supported by agency advertising, donations, municipal support, and agency cash match.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$2,200,000
Local			\$550,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$2,750,000

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated Start Date
End Date	6/30/2025	Anticipated end date.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	0	\$2,200,000.00	\$2,750,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

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Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	0	\$440,000.00	\$550,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

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Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON-FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$110,000.00	\$137,500.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

FTA Comments for DOL

Comment By Ari Ofsevit

Comment Type	DOL Review for Information
Date	1/19/2024

The New Hampshire Department of Transportation requests a total of \$2,750,000 in section 5311 STBG funding. Activities to be funded under this will support preventive maintenance, ADA paratransit services, and project administration for Advance Transit, Southwestern Community Services, Tri-County Community Action Services, Community Action Program Belknap-Merrimack County, and VNA@HCS.

Comment Please advise of the 49 USC Section 5333(b) (formerly §13(c)) terms and conditions for inclusion in the grant agreement. Thank you.

Grantee Contact: Paula Devens, (603) 271-6769, paula.m.devens@dot.nh.gov
 FTA Contact: Ari Ofsevit, ari.ofsevit@dot.gov, (617) 494-2792