

Application

Federal Award Identification Number (FAIN)	OK-2024-004-00
Temporary Application Number	6715-2024-1
Award Name	Citizen Potawatomi Nation 5311 Tribal Transit Formula FY 2022 and FY 2023 Operating
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A		
Original Period of Performance End Date	9/30/2028		
Current Period of Performance End Date	9/30/2028	Revision #: 0	Approved?: No

Budget Period Start Date	N/A
Budget Period End Date	9/30/2028

Part 1: Recipient Information

Name: CITIZEN POTAWATOMI NATION

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
6715	Indian Tribe	CITIZEN POTAWATOMI NATION	NMFYBB8HBGC1	053435525

Location Type	Address	City	State	Zip
Headquarters	1601 GORDON COOPER DR	SHAWNEE	OK	74801
Physical Address	1601 GORDON COOPER DR	SHAWNEE	OK	74801
Mailing Address	1601 S GORDON COOPER DRIVE	SHAWNEE	OK	74801

Union Information

There are no union contacts for this application

Part 2: Application Information

Title: Citizen Potawatomi Nation 5311 Tribal Transit Formula FY 2022 and FY 2023 Operating

FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
OK-2024-004-00	Final Concurrence / Reservation	Grant	Region 6	11/7/2023	11/7/2023	No

Application Executive Summary

This is the FFY 2022 and 2023 Section 5311(c) Public Transportation on Indian Reservations Formula Apportionment in the amounts of \$677,730 and \$682,137, representing 100% federal share of the total eligible amount. The application scope of work includes costs for ongoing operating expenses.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is not using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Will indirect costs be applied to this application?

This award is applying an approved Indirect cost rate(s).

Indirect Rate Details: The Interior Business Center approved the Citizen Potawatomi Nation's rate on 3/20/2023, approving CPN's Indirect Cost Rate until the end of FY2024. A copy of the approved rate has been uploaded to FTA in the recipient file. The rate(s) of 26.2% will be applied to activity line descriptions. Total base FY22 = \$537,028.53 Total IDC FY22 = \$140,701.47. Total base FY23 = \$540,520.60 Total IDC FY23 = 141,616.40.

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

Funds will be used to provide operating assistance to the CPN Tribal Transportation Program (CPNTTP). The purpose of the CPN Tribal Transit Program is to provide access to basic community services to enhance the quality of life in Indian country. This program provides safe, reliable transport services to the CPN Community.

Activities to be performed:

CPNTTP will provide transport services to members of the CPN Community in the form of pre-scheduled and same-day service to rider destinations. It provides service to Seniors, Tribal elders, persons with disabilities and others with little or no transportation options to meet basic needs such as medical appointments, grocery and clothes shopping, jobs and adult continuing education.

Expected outcomes:

This funding will provide for several outcomes including an increase year-over-year in both total ridership and daily trips made by the program, increased access to critical destinations for riders such as places of employment and healthcare treatment facilities, and access to on-demand routes and specialized forms of transportation for community members with special needs.

Intended beneficiaries:

The CPN community, made up of tribal members, members of other federally recognized tribes, as well as members of the local public are the intended beneficiaries of this program.

Subrecipient Activities:

None.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Chevonne	Madison	Transportation Program Specialist	chevonne.madison@dot.gov	(817) 978-0501
Jeremy	Arnette	Grants Analyst	jeremy.arnette@potawatomi.org	405-275-3121

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$1,359,867
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$1,359,867

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2024-004-01-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$1,359,867.00	\$0.00	\$1,359,867.00	0
OK-2024-004-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$1,359,867.00	\$0.00	\$1,359,867.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: Citizen Potawatomi Nation Tribal Transit Formula FY 2022 and 2023 Funding

Project Number	Temporary Project Number	Date Created	Start Date	End Date
OK-2024-004-01-00	6715-2024-1-P1	11/7/2023	12/30/2023	3/30/2028

Project Description

CPN Tribal Transit Program is requesting operating funds in the amount of \$1,359,867 to provide access to basic community services to enhance the quality of life in Indian country. It provides service to Seniors, Tribal elders, persons with disabilities and others with little or no transportation options to meet basic needs such as medical appointments, grocery and clothes shopping, jobs and adult continuing education.

Project Benefits

This project will continue to provide transit service to the CPN community, which will result in the following benefits for seniors, Tribal elders, persons with disabilities and others with little or no transportation options:

- 1) continuation of year over year increased ridership;
- 2) continuation of year over year increased daily trips;
- 3) continuation of access to health care;
- 4) continuation of access to jobs;
- 5) continuation of access for various on demand routes; and
- 6) provision of specialized transportation for elderly, handicapped individuals and the public.

Continued operation of the CPN TTP using funding provided through this formula award will increase the overall quality of life for members of the CPN community by providing safe, reliable transportation to destinations that are critical for positive living. Implementing the project will allow for comfortable and safe

transportation to more Tribal members, non-Tribal members, persons with disabilities, and the public. Daily one-way trips as well as the number of individual riders will be maintained and reported.

Additional Information

None provided.

Location Description

Project Locations: The Tribal Administration Complex, which makes up the core of the TTP area, is located approximately two miles south of the business district of Shawnee, Oklahoma, and approximately five miles north of the business district of Tecumseh, Oklahoma. According to American Community Survey (2019), the total population of Shawnee is 31,235. The total population of Tecumseh is 6,643. The focal point of the Tribal transit’s service area is the Tribal Administration Complex, which includes the CPN East Clinic, CPN Day Child Development Center, Human Resources Department, and Women, Infants and Children (WIC) facility. The CPN-TTP and CPN Employment and Training facilities which are also in Tribal Administration Complex, were added to service in 2016-2017.

Project Location (Urbanized Areas)

UZA Code	Area Name
400000	Oklahoma

Congressional District Information

District	State
5	Oklahoma

Program Plan Information

STIP/TIP

Date: Not Provided

Description: STIP/TIP not applicable Section 5311c

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$1,359,867
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0

Other Federal		\$0
Transportation Development Credit		\$0
Adjustment		\$0
Total Eligible Cost		\$1,359,867

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2024-004-01-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$1,359,867.00	\$0.00	\$1,359,867.00	0
OK-2024-004-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$1,359,867.00	\$0.00	\$1,359,867.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

Operating assistance includes driver salaries and all other eligible costs including indirect costs for CPN Tribal Transit Program. The Tribe's approved FY 2024 Indirect Cost Rate with the Department of Interior National Business Center is 26.2%, Pooled administrative costs associated with Federal programs within the IDC proposal include general administrative oversight, accounting, purchasing, security, personnel, networking, grants and contracts administration, and motor pool. Direct Costs = \$1,077,549.13 and Indirect costs = \$282,317.87.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$1,359,867
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$1,359,867

Milestone Name	Est. Completion Date	Description
Start Date	12/30/2023	
End Date	3/30/2028	

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	30.09.01	UP TO 50% FEDERAL SHARE	0	\$1,359,867.00	\$1,359,867.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

FTA Comments for DOL

Comment By **Chevonne Madison**

Comment Type DOL Review for Information

Date 12/21/2023

Comment information ONLY