

Application

Federal Award Identification Number (FAIN)	NH-2022-022-01
Temporary Application Number	1385-2022-5
Award Name	FFY 2022 Surface Transportation Block Grant (STBG) Flex Funds to FTA 5311
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	9/23/2022
Original Period of Performance End Date	6/30/2025
Current Period of Performance End Date	6/30/2025 Revision #: 0

Part 1: Recipient Information

Name: TRANSPORTATION, NEW HAMPSHIRE DEPARTMENT OF

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1385	State Agency	NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION	DMA7LGZ3RMT1	808591697

Location Type	Address	City	State	Zip
Headquarters	107 N MAIN ST RM 208	CONCORD	NH	033014951
Physical Address	7 HAZEN DR	CONCORD	NH	03301
Mailing Address	7 HAZEN DR	CONCORD	NH	03302

Union Information

There are no union contacts for this application

Part 2: Application Information

Title: FFY 2022 Surface Transportation Block Grant (STBG) Flex Funds to FTA 5311

FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
NH-2022-022-01	Final Concurrence / Reservation	Grant	Region 1	7/28/2023	7/28/2023	No

Application Executive Summary

This amendment is to request FY 2023 Section 5311 STBG funds transferred to the State of New Hampshire via FHW to FTA in the amount of \$550,000. The transfer request is attached.

The request will support operating assistance for the five rural 5311 transit providers serving the residents of the State of New Hampshire.

Activities to be Performed: Funds will be used to cover eligible operating expenses such as driver salaries, fuel, and items having a useful life of less than one year. This will support the continuation of transit services. statewide.

Expected Outcomes: Continued safe and effective operation of transit services for the rural areas of New Hampshire.

New Hampshire State transit agencies and citizens in the rural and non-urbanized areas of the state.

Five rural agencies will receive operating assistance and include Advance Transit, Southwestern Community Services, Tri-County Community Action Services, Community Action Program Belknap-Merrimack County, and VNA@HCS.

NHDOT executed the FY22 Certifications and Assurances in TRAMS on 03/12/2022. All activities are programmed in the current NH STIP. The NHDOT is current with all Civil Rights Requirements and FTA annual certifications. All administrative and statutory requirements have been met in accordance with the 5311 Formula Grants for Rural Areas, as articulated in FTA Circular 9040.1G.

This application is to request FY22 Section 5311 STBG flexed funds apportioned to NHDOT in the amount of \$2,200,000. The requests include two STBG transfers from FHWA in the amount of \$1,100,000 on 4/20/2022 and \$1,100,000 on 6/28/2022 (FHWA Transfer Requests attached).

The request will support the following activities:

Project Administration - \$550,000

Capital ADA - \$110,000

Capital PM - \$440,000

Operating - \$1,100,000

Purpose: The purpose of this award is to provide operating assistance, preventive maintenance, ADA paratransit services, and project administration for Advance Transit.

Activities to be Performed: Funds will be used to cover eligible operating expenses such as driver salaries, fuel, items having a useful life of less than one-year, preventive maintenance, capital ADA and project administration in order to continue transit operations.

Expected Outcomes: Continued safe and effective operation of transit services for Grafton County.

Intended Beneficiaries: Advance Transit and citizens of Grafton County.

Subrecipient Activities: Advance Transit will receive operating assistance, project administration, capital pm, and capital ADA support.

Advance Transit will provide a 20% match for preventive maintenance, ADA, and preventive maintenance activities and a 50% match for operating assistance.

NHDOT executed the FY22 Certifications and Assurances in TRAMS on 03/12/2022. All activities are programmed in the current NH STIP. The NHDOT is current with all Civil Rights Requirements and FTA annual certifications. All administrative and statutory requirements have been met in accordance with the 5311 Formula Grants for Rural Areas, as articulated in FTA Circular 9040.1G.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

Yes, this application requires E.O. 12372 Review

State Application ID: 1385

Date Received by State: 6/29/2022 8:00 PM EDT

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

This amendment is to request FY 2023 5311 STBG funds to the State of New Hampshire in the amount of \$550,000 in the form of a transfer from FHWA to FTA for use by the State of New Hampshire.

Purpose: The purpose of this award is to provide the State of New Hampshire and its subrecipients with operating assistance.

Activities to be performed:

Activities to be Performed: Funds will be used to cover eligible operating expenses such as driver salaries, fuel, and items having a useful life of less than one year. This will support the continuation of transit services. statewide.

Expected outcomes:

Expected Outcomes: Continued safe and effective operation of transit services for the rural areas of New Hampshire.

Intended beneficiaries:

New Hampshire State transit agencies and citizens in the rural and non-urbanized areas of the state.

Subrecipient Activities:

Five rural agencies will receive operating assistance and include Advance Transit, Southwestern Community Services, Tri-County Community Action Services, Community Action Program Belknap-Merrimack County, and VNA@HCS.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Fred	Butler	Public Transportation Administrator	frederick.j.butler@dot.nh.gov	(603) 271-2565
Ari	Ofsevit	TRANSPORTATION PROGRAM SPECIALIST	ari.ofsevit@dot.gov	(617) 494-2792

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$2,750,000
Local			\$1,925,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$4,675,000

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
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NH-2022-022-01-01	117-00 (117-A2)	OTHER CAPITAL ITEMS (BUS)	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-01	11.7A.00	PREVENTIVE MAINTENANCE	\$440,000.00	\$110,000.00	\$550,000.00	0
NH-2022-022-01-01	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$110,000.00	\$27,500.00	\$137,500.00	0
NH-2022-022-01-01	300-00 (300-A3)	OPERATING ASSISTANCE	\$1,650,000.00	\$1,650,000.00	\$3,300,000.00	0
NH-2022-022-01-01	30.09.01	UP TO 50% FEDERAL SHARE	\$1,650,000.00	\$1,650,000.00	\$3,300,000.00	0
NH-2022-022-01-01	620-00 (620-A1)	PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-01	11.79.00	PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: 5311 STBG

Project Number	Temporary Project Number	Date Created	Start Date	End Date
NH-2022-022-01-01	1385-2022-5-P1	7/28/2023	7/1/2022	6/30/2025

Project Description

Project Amendment 7/28/2023

The NHDOT will increase operating assistance by \$550,000 to bring the total to \$1,650,000 with a 50% match provided by the eligible agencies. All five 5311 agencies will benefit from this increase. Advance Transit, Southwestern Community Services, VNA@HCS, Tri-County Community Action Program, Community Action Program of Belknap Merrimack County.

This application is to request Section 5311 STBG flexed funds apportioned to NHDOT in the amount of \$2,200,000. Funds will be used to cover eligible operating expenses such as driver salaries, fuel, items having a useful life of less than one-year, preventive maintenance, capital ADA and project administration in order to continue transit operations for Advance Transit.

Project Benefits

The increase in operating assistance will benefit residents statewide.

This project will benefit NHDOT subrecipient Advance Transit and citizens located in Grafton County.

Additional Information

The required 50% match will be supplied by the five 5311 agencies in the form of donations, municipal

support, and inter-agency funding.

Location Description

Amendment 7-28-2023

The increase in operating assistance will support transit services statewide. Advance Transit serves the residents of Grafton County.

Project Location (Urbanized Areas)

UZA Code	Area Name
330000	New Hampshire

Congressional District Information

State	District	Representative
New Hampshire	2	Ann M Kuster
New Hampshire	1	Chris Pappas

Program Plan Information

STIP/TIP

Date: N/A

Description: N/A

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$2,750,000
Local			\$1,925,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$4,675,000

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2022-022-01-01	117-00 (117-A2) OTHER CAPITAL ITEMS (BUS)	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-01	11.7A.00 PREVENTIVE MAINTENANCE	\$440,000.00	\$110,000.00	\$550,000.00	0
NH-2022-022-01-01	11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$110,000.00	\$27,500.00	\$137,500.00	0
NH-2022-022-01-01	300-00 (300-A3) OPERATING ASSISTANCE	\$1,650,000.00	\$1,650,000.00	\$3,300,000.00	0
NH-2022-022-01-01	30.09.01 UP TO 50% FEDERAL SHARE	\$1,650,000.00	\$1,650,000.00	\$3,300,000.00	0
NH-2022-022-01-01	620-00 (620-A1) PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-01	11.79.00 PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	PROJECT ADMINISTRATION	0

Extended Budget Description

This ALI will support project administration for Advance Transit. Project administration expenses include but are not limited to: administrative salaries and wages, security services, training, office supplies, and professional and technical services. Project administration will include an 80/20 match with the 20% funding supported by agency advertising, donations, municipal support and their inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$550,000
Local			\$137,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$687,500

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated Start Date
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

Advance Transit will use these funds for preventive maintenance of its vehicle fleet, equipment and facilities as listed in Appendix E in Circular 9030.1E. The capital PM will allow Advance Transit to maintain their assets in a state of good repair. Capital PM for Advance Transit will be supported at an 80/20 match with a 20% coming from advertising, donations, municipal support and their inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$440,000
Local			\$110,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$550,000

Milestone Name	Est. Completion	Description
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Date		
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 11.7C.00 - NON FIXED ROUTE ADA PARATRANSIT SERVICE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

This ALI will support the continuation of existing ADA paratransit services for Advance Transit. Advance transit continue operating non fixed route paratransit service within their service area. Local match will come from Advance Transit's advertising, donations, municipal support and their inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$110,000
Local			\$27,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$137,500

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

Amendment 7-28-2023

NHDOT is increasing the amount of operating assistance from \$1,100,000.00 to \$1,650,000 for an increase of \$550,000.00. The \$550K is a transfer from the FHWA in FY 2023 for 5311. The funds will continue to support operating activities (net-fare revenues) for demand response, ADA paratransit, fixed

route, and shuttle services, statewide. All five 5311 agencies will be eligible for this additional funding. The local match of 50% will be supplied through donations, municipal support, and inter-agency budgets.

Funds will be used for all operating activities (net-fare revenues) incurred between July 1st, 2022, through June 30th, 2025, for demand response, ADA Paratransit, Fixed Route, and Shuttle Services within Advance Transit's operating area. Operating expenses include costs necessary to operate, maintain, and manage a public transportation system with a useful life of less than one year. The local match will come from Advance Transit's advertising, donations, municipal support, and inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$1,650,000
Local			\$1,650,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$3,300,000

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
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Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	0	\$550,000.00	\$687,500.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description

Date

Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	0	\$440,000.00	\$550,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description

Date

Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$110,000.00	\$137,500.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	0	\$1,650,000.00	\$3,300,000.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

FTA Comments for DOL

Comment By Ari Ofsevit

Comment Type DOL Review for Information

Date 9/21/2023

The New Hampshire Department of Transportation requests a total of \$550,000 in section 5311 STBG funding. Activities to be funded under this will support operating assistance for five rural 5311 transit providers..

Comment Please advise of the 49 USC Section 5333(b) (formerly §13(c)) terms and conditions for inclusion in the grant agreement. Thank you.

Grantee Contact: Paula Devens, (603) 271-6769, paula.m.devens@dot.nh.gov

FTA Contact: Ari Ofsevit, ari.ofsevit@dot.gov, (617) 494-2792