

## Application

<b>Federal Award Identification Number (FAIN)</b>	KS-2023-015-00
<b>Temporary Application Number</b>	1813-2023-2
<b>Award Name</b>	KDOT: Section 5311 Operating, State Admin, Proj. Admin, Intercity Bus, and RTAP
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	N/A
<b>Original Period of Performance End Date</b>	6/30/2026
<b>Current Period of Performance End Date</b>	N/A Revision #: N/A

<b>Budget Period Start Date</b>	N/A
<b>Budget Period End Date</b>	6/30/2026

### Part 1: Recipient Information

**Name: KANSAS DEPARTMENT OF TRANSPORTATION**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1813	State Agency	KANSAS DEPARTMENT OF TRANSPORTATION	S7VNQD6633Q6	126298996

Location Type	Address	City	State	Zip
Headquarters	700 SW HARRISON ST # 500	TOPEKA	KS	666033964
Physical Address	700 SW HARRISON ST	TOPEKA	KS	66603
Mailing Address	700 SW HARRISON ST, 7TH FL	TOPEKA	KS	66603

## Union Information

<b>Union Name</b>	<b>NONE, NOT APPLICABLE</b>
Address 1	
Address 2	
City	TOPEKA
State	Kansas
Zipcode	00000
Contact Name	
Telephone	
Fax	00000
E-mail	
Website	

## Part 2: Application Information

**Title: KDOT: Section 5311 Operating, State Admin, Proj. Admin, Intercity Bus, and RTAP**

<b>FAIN</b>	<b>Application Status</b>	<b>Award Type</b>	<b>Application Cost Center</b>	<b>Date Created</b>	<b>Last Updated Date</b>	<b>From TEAM?</b>
KS-2023-015-00	Final Concurrence / Reservation	Grant	Region 7	8/3/2023	8/3/2023	No

### Application Executive Summary

June - 2023

This application is to request FFY2021-2023 Section 5311 funds apportioned to the State of Kansas in the amount of \$24,875,573.

#### Budget Funding:

2021.25.18.81 \$6,764,831  
 2021.25.18.81 Intercity Bus (15%) \$ 1,945,020  
 2022.2J.18.81 \$13,525,183  
 2022.2J.18.81 Intercity Bus (15%) \$ 2,386,797  
 2023.2J.18.R7 \$ 253,742  
 Total Federal Amount: \$24,875,573  
 Local/State Funding: \$21,098,452  
 Total Grant Amount: \$45,974,025

The State will be providing 20% of the local match with State Highway Funds. The remaining 30% match will be provided by the agencies' general funds, mill levy, or other local funds. No federal funding is being used as match. All agencies and CTDs are verified in SAM before any payments are made to them.

Start Date: 7/1/2023.

End Date: 12/31/2025

Funding will be used for the following activities:

- Operating & Intercity Bus - provide continued transportation for their passengers;
- Project Admin - Provide administrative support to the transit agencies in the state;
- RTAP - Provide training and technical assistance to transit agencies in the state;
- State Admin - Will be used to cover expenses incurred to administer FTA programs

Name DUNS SAM Exp. UEI

CTD 1 068415707 5/22/2024 TG5BKFL811J3  
CTD 2 963563338 6/14/2024 KY1MLTA84BR5  
CTD 3 055406206 3/27/2024 KJ7AK4JZS6S1  
CTD 4 014621991 11/22/2023 H8ZMMLN6TBD4  
CTD 5 056000800 1/19/2024 K78BNQCPJCS6  
CTD 6 963965871 12/2/2023 CLMDN3EQVRT7  
CTD 7 055404615 4/17/2024 WLZQHWGTU6Q3  
CTD 8 968344023 4/2/2024 FLD4DA5HY4G8  
CTD 9 056577166 12/15/2023 U78SNHE76SE3  
CTD 10 963536763 5/14/2024 LfvJN9ZBU863  
KDOT 126298996 1/3/2024 S7VNQD6633Q6

\*Pre-award authority was selected because KDOT will enter into agreements with the CTDS, the Intercity Bus Providers, and KU for the period starting 7-1-23. The first two months of expenses are anticipated prior to execution of the award.

**Frequency of Milestone Progress Reports (MPR)**

Annual

**Frequency of Federal Financial Reports (FFR)**

Annual

**Does this application include funds for research and/or development activities?**

This award includes research and development activities.

**Pre-Award Authority**

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

**Will this Grant be using Lapsing Funds?**

Yes, this Grant will use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

# Award Description

## Purpose

This application is to request FFY2021-2023 Section 5311 funds apportioned to the State of Kansas in the amount of \$24,875,573.

## Budget Funding:

2021.25.18.81 \$6,764,831  
2021.25.18.81 Intercity Bus (15%) \$ 1,945,020  
2022.2J.18.81 \$13,525,183  
2022.2J.18.81 Intercity Bus (15%) \$ 2,386,797  
2023.2J.18.R7 \$ 253,742  
Total Federal Amount: \$24,875,573  
Local/State Funding: \$21,098,452  
Total Grant Amount: \$45,974,025

The State will be providing 20 of the local match with State Highway Funds. The remaining 20% match will be provided by the agencies' general funds, mill levy, or other local funds. No federal funding is being used as match. All agencies and CTDs are verified in SAM before any payments are made to them.

Operating - The State will be providing 20 of the local match with State Highway Funds. The remaining 30% match will be provided by the agencies' general funds, mill levy, or other local funds. No federal funding is being used as match. All agencies and CTDs are verified in SAM before any payments are made to them. UEIs and their expiration dates for each recipient are in the extended budget details under each project.

## Activities to be performed:

Operating & Intercity Bus - provide continued transportation for their passengers;  
- Project Admin - Provide administrative support to the transit agencies in the state;  
- RTAP - Provide training and technical assistance to transit agencies in the state;  
- State Admin - Will be used to cover expenses incurred to administer FTA programs.

## Expected outcomes:

The funding for all of these projects will provide a needed boost to the transit agencies and their passengers. The RTAP project will centralize information and streamline processes that can be used by all the agencies and their passengers.

## Intended beneficiaries:

It is expected that all of the projects will benefit anyone that uses transportation services in Kansas.

## Subrecipient Activities:

Continue day to day services and utilize the additional funding to assist with additional expenses. RTAP - The University of Kansas, Center for Research will provide assistance to transit agencies to better serve their customers.

## Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
------------	-----------	-------	----------------	-------

Logan Daniels	Transportation Program Specialist	Logan.Daniels@dot.gov	(816) 329-3933
Kelly Broxterman	Public Service Administrator	kelly.broxterman@ks.gov	785-291-3030

## Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$24,875,573
Local			\$10,509,142
Local/In-Kind			\$2,591,817
State			\$5,859,016
State/In-Kind			\$400,000
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$44,235,548</b>

## Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-01-00	300-00 (300-A1) OPERATING ASSISTANCE	\$6,764,831.00	\$6,764,831.00	\$13,529,662.00	10
KS-2023-015-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$6,764,831.00	\$6,764,831.00	\$13,529,662.00	10
KS-2023-015-02-00	300-00 (300-A2) OPERATING ASSISTANCE	\$7,482,709.00	\$7,482,709.00	\$14,965,418.00	10
KS-2023-015-02-00	30.09.01 UP TO 50% FEDERAL SHARE	\$7,482,709.00	\$7,482,709.00	\$14,965,418.00	10
KS-2023-015-03-00	435-00 (435-A3) RURAL TRANSIT ASST PROGRAM	\$253,742.00	\$0.00	\$253,742.00	4
KS-2023-015-03-00	43.50.01 TRAINING	\$90,000.00	\$0.00	\$90,000.00	1
KS-2023-015-03-00	43.50.02 TECHNICAL ASSISTANCE	\$85,000.00	\$0.00	\$85,000.00	1

KS-2023-015-03-00	43.50.03	TRANSIT RESEARCH	\$38,742.00	\$0.00	\$38,742.00	1
KS-2023-015-03-00	43.50.04	RELATED SUPPORT SERVICES	\$40,000.00	\$0.00	\$40,000.00	1
KS-2023-015-04-00	610-00 (610-A4)	STATE / PROGRAMS ADMINISTRATION	\$1,000,000.00	\$0.00	\$1,000,000.00	1
KS-2023-015-04-00	11.80.00	STATE OR PROGRAM ADMINISTRATION	\$1,000,000.00	\$0.00	\$1,000,000.00	1
KS-2023-015-05-00	620-00 (620-A5)	PROJECT ADMINISTRATION	\$5,042,474.00	\$1,260,618.00	\$6,303,092.00	1
KS-2023-015-05-00	11.79.00	PROJECT ADMINISTRATION	\$5,042,474.00	\$1,260,618.00	\$6,303,092.00	1
KS-2023-015-06-00	634-00 (634-A6)	INTERCITY BUS TRANSPORTATION	\$1,945,020.00	\$1,465,020.00	\$3,410,040.00	2
KS-2023-015-06-00	11.12.08	BUY REPLACEMENT INTERCITY BUS	\$640,000.00	\$160,000.00	\$800,000.00	1
KS-2023-015-06-00	30.09.01	UP TO 50% FEDERAL SHARE	\$1,305,020.00	\$1,305,020.00	\$2,610,040.00	1
KS-2023-015-07-00	634-00 (634-A7)	INTERCITY BUS TRANSPORTATION	\$2,386,797.00	\$2,386,797.00	\$4,773,594.00	1
KS-2023-015-07-00	30.09.01	UP TO 50% FEDERAL SHARE	\$2,386,797.00	\$2,386,797.00	\$4,773,594.00	1

## Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

### Project Title: Operating Funds - FY 2021 Apportionment

Project Number	Temporary Project Number	Date Created	Start Date	End Date
KS-2023-015-01-00	1813-2023-2-P1	8/3/2023	7/1/2023	6/30/2025

**Project Description**

Provide operating funds to the 5311 transit agencies in the 10 Coordinated Transit Districts (CTDS) in Kansas.

**Project Benefits**

Provides necessary transportation services to those who need assistance.

**Additional Information**

*None provided.*

**Location Description**

Statewide Project

**Project Location (Urbanized Areas)**

UZA Code	Area Name
200000	Kansas
200700	Wichita, KS
201500	Topeka, KS
203530	Lawrence, KS

**Congressional District Information**

State	District	Representative
Kansas	1	Tracey Mann
Kansas	2	Jake LaTurner
Kansas	3	Sharice Davids
Kansas	4	Ron Estes

**Program Plan Information****STIP/TIP**

Date: 9/27/2023

Description: Transit Section of the STIP.

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$6,764,831
Local			\$4,058,899

Local/In-Kind		\$0
State		\$2,705,932
State/In-Kind		\$0
Other Federal		\$0
Transportation Development Credit		\$0
Adjustment		\$0
<b>Total Eligible Cost</b>		<b>\$13,529,662</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-01-00	300-00 OPERATING ASSISTANCE (300-A1)	\$6,764,831.00	\$6,764,831.00	\$13,529,662.00	10
KS-2023-015-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$6,764,831.00	\$6,764,831.00	\$13,529,662.00	10

## Project Budget Activity Line Items

### Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	10

### Extended Budget Description

This project will be utilizing the Section 5311 funding as follows:  
2021.25.18.81 \$ 6,764,831

This funding will be used by the transit agencies in the Coordinated Transit Districts to help with their day-to-day service expenses.

Operating funds will cover expenses for existing service incurred beginning 07/01/2023 until 06/30/2025, including fuel, driver's salaries and other day to day operating expenses.

The State will be providing 20 of the local match with State Highway Funds. The remaining 20% match will be provided by the agencies' general funds, mill levy, or other local funds. No federal funding is being used as match. All agencies and CTDs are verified in SAM before any payments are made to them.

All agencies and CTDs are verified in SAM before any payments are made to them.

The 10 CTDs are listed below.



1. Urban Corridor Coordinated Transit Council
2. Central Kansas Coordinated Transit Council
3. Northeast Kansas Coordinated Transit Council
4. Flint Hills Coordinated Transit Council
5. East Central Coordinated Transit Council
6. Southwest Kansas Coordinated Transit Council
7. North Central Coordinated Transit Council
8. Northwest Kansas Coordinated Transit Council
9. South Central Coordinated Transit Council
10. Southeast Kansas Coordinated Transit Council

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$6,764,831
Local			\$4,058,899
Local/In-Kind			\$0
State			\$2,705,932
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$13,529,662</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	The new contracts began 7/1/23.
End Date	6/30/2025	

## Project Environmental Findings

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
------------------	------

Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	10	\$6,764,831.00	\$13,529,662.00

## Project Title: Operating Funds- FY 2022 Apportionment

Project Number	Temporary Project Number	Date Created	Start Date	End Date
KS-2023-015-02-00	1813-2023-2-P2	8/8/2023	7/1/2023	12/31/2025

### Project Description

Provide operating funds to the 5311 transit agencies in the 10 Coordinated Transit Districts (CTDS) in Kansas.

### Project Benefits

Provides necessary transportation services to those who need assistance.

### Additional Information

*None provided.*

### Location Description

Statewide Project.

## Project Location (Urbanized Areas)

UZA Code	Area Name
200000	Kansas
200700	Wichita, KS
201500	Topeka, KS
203530	Lawrence, KS

## Congressional District Information

State	District	Representative
Kansas	1	Tracey Mann
Kansas	2	Jake LaTurner
Kansas	3	Sharice Davids
Kansas	4	Ron Estes

## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$7,482,709
Local			\$4,489,625
Local/In-Kind			\$0
State			\$2,993,084
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$14,965,418</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-02-00	300-00 OPERATING ASSISTANCE (300-A2)	\$7,482,709.00	\$7,482,709.00	\$14,965,418.00	10
KS-2023-015-02-00	30.09.01 UP TO 50% FEDERAL SHARE	\$7,482,709.00	\$7,482,709.00	\$14,965,418.00	10

**Project Budget Activity Line Items****Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	10

**Extended Budget Description**

This project will be utilizing the Section 5311 funding as follows:  
2022.2J.18.81 \$ 7,482,709

This funding will be used by the transit agencies in the Coordinated Transit Districts to help with their day-to-day service expenses.

Operating funds will cover expenses for existing service incurred beginning 07/01/2023 until 06/30/2025, including fuel, driver's salaries and other day to day operating expenses.

The State will be providing 20% of the local match with State Highway Funds. The remaining 30% match will be provided by the agencies' general funds, mill levy, or other local funds. No federal funding is being used as match. All agencies and CTDs are verified in SAM before any payments are made to them.

All agencies and CTDs are verified in SAM before any payments are made to them.

The 10 CTDs are listed below.

1. Urban Corridor Coordinated Transit Council
2. Central Kansas Coordinated Transit Council
3. Northeast Kansas Coordinated Transit Council
4. Flint Hills Coordinated Transit Council
5. East Central Coordinated Transit Council
6. Southwest Kansas Coordinated Transit Council
7. North Central Coordinated Transit Council
8. Northwest Kansas Coordinated Transit Council
9. South Central Coordinated Transit Council
10. Southeast Kansas Coordinated Transit Council

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$7,482,709
Local			\$4,489,625
Local/In-Kind			\$0
State			\$2,993,084
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$14,965,418</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	SFY contracts started 07/01/2023.
End Date	12/31/2025	SFY 2025 contracts ends 06/30/2025. Additional time included to allow for processing bills and project close-out.

## Project Environmental Findings

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	10	\$7,482,709.00	\$14,965,418.00

**Project Title: RTAP Statewide - 2023 apportionment**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
KS-2023-015-03-00	1813-2023-2-P3	8/8/2023	7/1/2023	12/31/2025

**Project Description**

Project Description

This project will utilize UZA CODE: 200000 FY 23 RTAP Funds in the amount of \$253,742 (2023.2J.18.R7)

**A. TRAINING \$90,000**

- At least 40 training events offered in the project period, with training curriculum to support stated needs of CTDs and transit providers. This includes any NTI trainings coordinated by Kansas RTAP.
- Twice annual Approved Trainer Program report (on or before June 1 and December 1).
- Application process, training and monitoring of RTAP Approved Trainers.
- Transit manager training videos
- Four transit manager roundtable calls
- Four CTD presentations
- Six webinars

**B. TECHNICAL ASSISTANCE \$85,000**

- 4 KTR e-newsletters and fact sheets distributed electronically
- 12 email publications of the RTAP Resource Roundup
- Regular emails and social media content with curated transit content
- Updated census data online

**C. TRANSIT RESEARCH \$38,742**

- Development of videos promoting the work of Kansas transit agencies.
- Quarterly meetings with mobility managers and KDOT including agenda and notes.
- Continuation and promotion of a photo library.

**D. RELATED SUPPORT SERVICES \$40,000**

- Kansas provider directory and map with 5310, 5311, 5307 and 5311f providers listed.
- Materials related to the development of a rural trip planning tool.
- Updated Transit Manager Handbook.
- Materials related to the implementation of items identified in the Kansas Transit Technology Summit.
- Change to data collection, best practices, and provide input on an online communication forum for transit and mobility staff.
- Periodic meetings and communications with KDOT staff.
- Semi- annual advisory meeting about RTAP services, with notes generated on suggested topics for RTAP to address.

TOTAL PROGRAMMED (RTAP) \$253,742

**Project Benefits**

Provides transit agencies with additional training and resources to help them better serve their passengers.

**Additional Information**

*None provided.*

**Location Description**

Statewide Project.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
200000	Kansas
200700	Wichita, KS
201500	Topeka, KS
203530	Lawrence, KS

**Congressional District Information**

State	District	Representative
Kansas	1	Tracey Mann
Kansas	2	Jake LaTurner
Kansas	3	Sharice Davids
Kansas	4	Ron Estes

**Program Plan Information**

**STIP/TIP**

Date: N/A

Description: N/A

**UPWP**

Date: N/A  
 Description: N/A

**Long Range Plan**

Date: N/A  
 Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$253,742
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$253,742</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-03-00	435-00 (435-A3) RURAL TRANSIT ASST PROGRAM	\$253,742.00	\$0.00	\$253,742.00	4
KS-2023-015-03-00	43.50.01 TRAINING	\$90,000.00	\$0.00	\$90,000.00	1
KS-2023-015-03-00	43.50.02 TECHNICAL ASSISTANCE	\$85,000.00	\$0.00	\$85,000.00	1
KS-2023-015-03-00	43.50.03 TRANSIT RESEARCH	\$38,742.00	\$0.00	\$38,742.00	1
KS-2023-015-03-00	43.50.04 RELATED SUPPORT SERVICES	\$40,000.00	\$0.00	\$40,000.00	1

**Project Budget Activity Line Items**

**Budget Activity Line Item: 43.50.01 - TRAINING**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
-------------------	-------------	----------------	----------	----------

RURAL TRANSIT ASST  
PROGRAM (435-00)

43.50.01 TRAINING

RURAL TRANSIT ASST  
PROGRAM

1

### **Extended Budget Description**

This project is utilizing FY 2023 funds in the amount of \$90,000 (2023.2J.18.R7).

#### Extended Budget Description

Task 1. Provide Training to Transit Agencies on Competencies Related to Delivering Transit Services.

##### Subtask 1.1. Provide Direct Training to Transit Drivers in Kansas

Kansas RTAP will offer at least 40 bus driver training events in the contract period (in addition to classes taught by Approved Trainers (ATs)) and continue to work with CTDs to plan and advertise training events. The standardized RTAP driver training program offered throughout the year includes defensive driving, emergency procedures, and passenger assistance, and advanced classes in mobility device securement and emergency evacuation. The KUTC Learning Management System provides a streamlined approach to posting, registering, and paying for trainings that are hosted by Kansas RTAP and the approved trainers. See Attachment 1 for training provided and planned by RTAP's lead trainer in FY 24.

In addition, Kansas RTAP will identify methods for providing CPR/First Aid Training to transit staff who do not get this through their agency.

##### Subtask 1.2. Coordinate the Kansas RTAP Approved Trainer Program

In 2019 KDOT adopted revised policies for its Approved Trainer Program to improve the quality and consistency of the training delivered statewide and require entry of training data into a portal developed and maintained by Kansas RTAP. Kansas RTAP will implement a new policy starting in FY 2024 that includes a new certification for all trainers and enhanced requirements. An Approve Trainer Workshop will be held in August 2023.

RTAP will report to KDOT twice per year (at mid-year and beginning of fiscal year) on when and where the Approved Trainers are providing training, which courses they are teaching, and who they are training.

##### Subtask 1.3. Provide Training for Transit Managers and Leadership Staff

In FY 2024, Kansas RTAP will develop on-demand videos that coordinate with the Kansas Transit Manager's Handbook. These videos will be developed once KDOT has completed the Kansas Public Transportation Policy Manual and will be consistent with the update to the Kansas Transit Manager's Handbook. In addition, we will host quarterly transit manager roundtable calls so that managers can learn from their peers.

##### Subtask 1.4. Prepare Training presentations for use at CTD Meetings.

In previous fiscal years, Kansas RTAP provided short presentations for use at CTD meetings. Kansas RTAP will continue creating these presentations in FY 2024, with voiceover narration, based on suggestions from the Kansas RTAP Advisory Board.

##### Subtask 1.5. Provide Webinars on Transit Topics During the Grant Period.

Kansas RTAP began presenting regular webinars in FY 18. In FY 24, we will continue these webinars on topics related to operations, management, marketing, and mobility management.

#### Task 1 Deliverables:

- At least 40 training events offered in the project period, with training curriculum to support stated needs of CTDs and transit providers. This includes any NTI trainings coordinated by Kansas RTAP.
- Twice annual Approved Trainer Program report (on or before June 1 and December 1).
- Application process, training and monitoring of RTAP Approved Trainers.
- Transit manager training videos
- Four transit manager roundtable calls
- Four CTD presentations



- Six webinars

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$90,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$90,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	New contract started 7/1/2023.
End Date	12/31/2025	Contract ends 06/30/2025. Included additional time to process bills and project closeout.

**Budget Activity Line Item: 43.50.02 - TECHNICAL ASSISTANCE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.02	TECHNICAL ASSISTANCE	RURAL TRANSIT ASST PROGRAM	1

**Extended Budget Description**

This project is utilizing FY 2023 funds in the amount of \$85,000 (2023.2J.18.R7).

Extended Budget Description

Task 2. Information Exchange, Resource Materials, Technical Assistance, and Research.

Subtask 2.1. Publish the Quarterly Kansas RTAP Newsletter.

The Kansas Transit Reporter newsletter will be published quarterly. It will continue to be an email-based newsletter with hyperlinks and fact sheets, with other resources or events advertised by email between newsletter postings. Newsletter topics may include transit program planning, management, safety, emergency response, technology, marketing and operations in rural and specialized transit in Kansas, or other topics suggested by the KCTDC or KDOT.

The newsletter is available online and is sent via email to the Kansas RTAP mail list. The Kansas RTAP mail list will be kept current as changes are provided to RTAP by KDOT or the transit agencies themselves.

Subtask 2.2. Provide Regular Emails and Social Media Content

In FY 2021, Kansas RTAP began providing bi-weekly emails containing curated information on transit from across the country branded as the "RTAP Resource Roundup". These emails have been popular with

our audience, averaging approximately 180 views per email.

In FY 2022, Kansas RTAP began to enhance social media publication, includes tips on federal requirements, agency spotlights, vehicle tips, and important dates. In FY 2024, Kansas RTAP will continue the resource roundup and social media presence.

**Subtask 2.3. Maintain a Comprehensive Website**

In FY 2021, the KUTC developed a searchable resource library which includes a curated list of materials that would be helpful to rural transit agencies in Kansas. In FY 2024 the contents of the resource library will be fully reviewed and updated.

**Subtask 2.4. Provide Technical Assistance Upon Request.**

Kansas RTAP staff will provide technical assistance by email or phone, as requested. This may involve on-site visits to transit agencies.

**Subtask 2.5. Develop Annual Transit Propensity Data Table**

Each year, Kansas RTAP provides KDOT grantee agencies with a chart of transit propensity indicators that is used to assist in the completion of their annual KDOT operating funds request. In FY 24, Kansas RTAP will update this information and provide it to agencies by the end of September 2023.

**Task 2 Deliverables:**

- 4 KTR e-newsletters and fact sheets distributed electronically
- 12 email publications of the RTAP Resource Roundup
- Regular emails and social media content with curated transit content
- Updated census data online

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$85,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$85,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	New Contract started 7/1/23.
End Date	12/31/2025	Contract ends 06/30/2025. Included additional time to process billings and project close-out.

**Budget Activity Line Item: 43.50.03 - TRANSIT RESEARCH**

Scope Name / Code	Line Item	Line Item Name	Activity	Quantity
-------------------	-----------	----------------	----------	----------

	#			
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.03	TRANSIT RESEARCH	RURAL TRANSIT ASST PROGRAM	1

**Extended Budget Description**

This project is utilizing FY 2023 funds in the amount of \$38,742 (2023.2J.18.R7).

Extended Budget Description

Task 3. Facilitate peer to peer self help through the development of local networks of transit professionals.

Subtask 3.1. Develop Videos Highlighting Kansas Transit Agencies

Since the fourth quarter of FY 2021, Kansas RTAP has had two video series: 1) "Peer Spotlight" video series to highlight the work being done by transit providers across the state and 2) "Meet your Mobility Manager" to introduce new mobility managers to transit providers. These videos are shared on RTAP's social media and stored on YouTube. While we advertise to transit providers and request that they participate in these videos, transit providers are resistant to participating. We will continue to encourage participation and produce and share as content is available.

Subtask 3.2. Coordinate Quarterly Meeting with KDOT and the Kansas Mobility Managers Kansas RTAP has been hosting quarterly meetings with mobility managers and KDOT staff for the past four grant cycles. At these meetings, each party updates the group about efforts towards coordinated transit, discusses challenges or opportunities, and brainstorms methods for enhancing coordination in Kansas.

Subtask 3.3. Update a Kansas RTAP Photo Library

In FY 2023, RTAP developed a photo library of images related to rural and specialized transit. In FY 2024, this library will be updated and promoted.

Task 3 Deliverables:

- Development of videos promoting the work of Kansas transit agencies.
- Quarterly meetings with mobility managers and KDOT including agenda and notes.
- Continuation and promotion of a photo library.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$38,742
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$38,742</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	New contract started 7/1/2023.

End Date	12/31/2025	Contract ends 06/30/2025. Included additional time to process bills and project close-out.
----------	------------	--

**Budget Activity Line Item: 43.50.04 - RELATED SUPPORT SERVICES**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.04	RELATED SUPPORT SERVICES	RURAL TRANSIT ASST PROGRAM	1

**Extended Budget Description**

This project is utilizing FY 2023 funds in the amount of \$40,000 (2023.2J.18.R7).

Extended Budget Description

Task 4. Maintain transit provider information through a provider directory and map.

Subtask 4.1. Maintain a Map and Directory of Kansas Public Transit Providers

An online Kansas transit provider directory with map is available on the Kansas RTAP website and is updated when revised provider data is provided by KDOT or a specific transit agency provides updated information. The directory provides contact information and basic service information to be used by the general public, other agencies outside the transportation network, and local elected officials seeking information about transit services in individual counties or CTDs. Information comes from provider profiles obtained from KDOT. Kansas RTAP will continue ongoing conversations about the feasibility of developing a rural trip planning tool.

Task 4 Deliverables:

- Kansas provider directory and map with 5310, 5311, 5307 and 5311f providers listed.
- Materials related to the development of a rural trip planning tool.

Task 5. Conduct One?Time Special Projects as Identified by KDOT

Subtask 5.1: Update the Kansas Transit Manager Handbook

Kansas RTAP will conduct a third edition of the Kansas Transit Manager Handbook that will be inclusive of KDOT's updated Kansas Public Transportation Policy and updated materials offered by KDOT and Kansas RTAP. The Manager Handbook will be consistent with a new set of videos on the Kansas Transit Manager Training.

Subtask 5.3: Assist in Implementation Based on Recommendations from the Kansas Transit Technology Summit

In FY 23, KDOT conducted a Transit Technology Summit in partnership with NCATT. There were many actions out of that grant that were targeting towards RTAP for implementation. RTAP will work with partners to implement these recommendations. Outputs may include:

- Collect and share with agencies data regarding software availability
- Best Practices in technology facilitation, creating graphics, handouts and supporting community buy-in/engagement
- Google Calendar setup for county scheduling

Task 5 Deliverables

- Updated Transit Manager Handbook
- Materials related to the implementation of items identified in the Kansas Transit Technology Summit.
- Change to data collection, best practices, and provide input on an online communication forum for transit and mobility staff.

Task 6. Administer and evaluate the Kansas RTAP program.

**Subtask 6.1. Manage and Evaluate the RTAP Program**

This task will provide an evaluation of RTAP activities using a variety of methods. KS RTAP has a system for tracking activities of the project including documenting the agencies participating in programs, counting incidences of delivery, and measuring quality of service.

**Subtask 6.2. Coordinate with the KDOT Project Monitor Monthly**

Kansas RTAP staff will meet monthly with the KDOT project monitor to discuss emerging issues and discuss performance of the project.

**Subtask 6.3. Maintain a Steering Committee**

A reconstituted Kansas RTAP Steering Committee in FY 21, with the first meeting in April of 2021. This Steering Committee helps Kansas RTAP in identifying training and technical assistance priorities for Kansas providers. In FY 24, RTAP staff members will meet with the steering committee twice a year (April and October) to identify transit agency needs. RTAP staff will also collect suggestions on training topics provided through individual course evaluations, and the previously mentioned needs assessment.

**Subtask 6.4: Provide Professional Development Opportunities for KS RTAP Staff**

It is the role of Kansas RTAP to have up-to-date and future focused knowledge on advances in rural transportation. To do that, staff at Kansas RTAP receive both in person and online trainings to enhance their knowledge on these issues.

**Task 6 Deliverables:**

- Periodic meetings and communications with KDOT staff
- Semi-annual advisory meeting about RTAP services, with notes generated on suggested topics for RTAP to address

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$40,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$40,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	New contract started 7/1/2023.
End Date	12/31/2025	Contract ends 06/30/2025. Included additional time to process bills and project closeout.

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)****Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	8/22/2023

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.01	TRAINING	1	\$90,000.00	\$90,000.00
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.02	TECHNICAL ASSISTANCE	1	\$85,000.00	\$85,000.00
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.03	TRANSIT RESEARCH	1	\$38,742.00	\$38,742.00
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.04	RELATED SUPPORT SERVICES	1	\$40,000.00	\$40,000.00

**Project Title: State Admin - FY 2022 apportionment**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
KS-2023-015-04-00	1813-2023-2-P4	8/8/2023	7/1/2023	12/31/2025

**Project Description**

This project will utilize Section 5311 FFY 2022 funds in the amount of \$1,000,000 (2022.2J.148.81) for State Admin for the next two fiscal years.

The State Admin amount represent 6.28% of the 5311 FY22 apportionment of \$15,911,980. The State Admin. funds will be used dollars to cover the salaries of the KDOT employees and consultants that administer the FTA programs, the CTD Admin. and any required audit costs. The State Admin. does not exceed the 10% allowed.

**Project Benefits**

This funding provides the necessary resources for the State to administers the FTA programs.

**Additional Information**

*None provided.*

**Location Description**

Statewide Projects.

## Project Location (Urbanized Areas)

UZA Code	Area Name
200000	Kansas
200700	Wichita, KS
201500	Topeka, KS
203530	Lawrence, KS

## Congressional District Information

State	District	Representative
Kansas	1	Tracey Mann
Kansas	2	Jake LaTurner
Kansas	3	Sharice Davids
Kansas	4	Ron Estes

## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,000,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,000,000</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-04-00	610-00 STATE / PROGRAMS (610-A4) ADMINISTRATION	\$1,000,000.00	\$0.00	\$1,000,000.00	1
KS-2023-015-04-00	11.80.00 STATE OR PROGRAM ADMINISTRATION	\$1,000,000.00	\$0.00	\$1,000,000.00	1

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.80.00 - STATE OR PROGRAM ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
STATE / PROGRAMS ADMINISTRATION (610-00)	11.80.00	STATE OR PROGRAM ADMINISTRATION	STATE / PROGRAM ADMINISTRATION	1

#### Extended Budget Description

FFY 2022 funds in the amount of \$1,000,000 (2022.2J.18.81)

Section 5311 funds in the amount of \$1,000,000 for State Admin for the next two fiscal years. The State Admin amount represent 6.28% of the 5311 FY22 apportionment of \$15,911,980. The State Admin. funds will be used dollars to cover the salaries of the KDOT employees and consultants that administer the FTA programs, the CTD Admin. and any required audit costs. The State Admin. does not exceed the 10% allowed.

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,000,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,000,000</b>

Milestone Name	Est. Completion Date	Description
----------------	----------------------	-------------



Start Date	7/1/2023	SFY 2023 started 7/1/2023.
End Date	12/31/2025	FY 2025 ends on 06/30/2025. Included additional time for project close-out.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	8/22/2023

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
STATE / PROGRAMS ADMINISTRATION (610-00)	11.80.00	STATE OR PROGRAM ADMINISTRATION	1	\$1,000,000.00	\$1,000,000.00

### Project Title: Project Admin - FY 2022 apportionment

Project Number	Temporary Project Number	Date Created	Start Date	End Date
KS-2023-015-05-00	1813-2023-2-P5	8/8/2023	7/1/2023	12/31/2025

#### Project Description

Project Admin. is used to cover expenses associated with office supplies, postage, copies, transit manager's salary, registration fees for training, office computers/supplies.

#### Project Benefits

These funds help the agencies cover some of the administrative expenses of providing their transit services.

#### Additional Information

None provided.

#### Location Description

Statewide projects.

## Project Location (Urbanized Areas)

UZA Code	Area Name
200000	Kansas
200700	Wichita, KS
201500	Topeka, KS
203530	Lawrence, KS

## Congressional District Information

State	District	Representative
Kansas	1	Tracey Mann
Kansas	2	Jake LaTurner
Kansas	3	Sharice Davids
Kansas	4	Ron Estes

## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$5,042,474
Local			\$1,260,618
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$6,303,092</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-05-00	620-00 PROJECT ADMINISTRATION (620-A5)	\$5,042,474.00	\$1,260,618.00	\$6,303,092.00	1
KS-2023-015-05-00	11.79.00 PROJECT ADMINISTRATION	\$5,042,474.00	\$1,260,618.00	\$6,303,092.00	1

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	PROJECT ADMINISTRATION	1

#### Extended Budget Description

Extended Budget Description

This project will utilize the following funding:

FY 22 Section 5311 Apportionment in the amount of \$5,042,474.13 (2022.2J.18.81)

This grant will provide project admin funds for transit agencies that are members of our Coordinated Transit Districts. These funds are used to help with day-to-day administrative expenses incurred providing service to the general public. This funding helps cover the day-to-day admin. costs so they can provide the services to their passengers as a reasonable cost.

Local match provided by the agencies' general accounts. No federal funds are used as match.

All agencies and CTDs are verified in SAM before any payments are made to them.

The 10 CTDs are listed below.

1. Urban Corridor Coordinated Transit Council
2. Central Kansas Coordinated Transit Council
3. Northeast Kansas Coordinated Transit Council
4. Flint Hills Coordinated Transit Council
5. East Central Coordinated Transit Council
6. Southwest Kansas Coordinated Transit Council
7. North Central Coordinated Transit Council
8. Northwest Kansas Coordinated Transit Council
9. South Central Coordinated Transit Council
10. Southeast Kansas Coordinated Transit Council

CTD DUNS Exp date Unique Entity #

CTD 1 068415707 05/22/24 TG5BKFL811J3

CTD 2 963563338 08/10/23 KY1MLTA84BR5

CTD 3 055406206 03/27/24 KJ7AK4JZS6S1  
 CTD 4 014621991 11/22/23 H8ZMMLN6TBD4  
 CTD 5 056000800 01/19/24 K78BNQCPJCS6  
 CTD 6 963965871 12/02/23 CLMDN3EQVRT7  
 CTD 7 055404615 04/17/24 WLZQHWGTU6Q3  
 CTD 8 968344023 04/02/24 FLD4DA5HY4G8  
 CTD 9 056577166 12/15/23 U78SNHE76SE3  
 CTD 10 963536763 05/14/24 LfvJN9ZBU863  
 KDOT 1/3/2024 S7VNQD6633Q6

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$5,042,474
Local			\$1,260,618
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$6,303,092</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	New contracts began 7/1/2023.
End Date	12/31/2025	SFY year contracts end on 06/30/2025. Included additional time to process bills and project closeout.

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	8/22/2023

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	1	\$5,042,474.00	\$6,303,092.00

## Project Title: Intercity Bus Operating and Capital Assistance - FY 2021 Apportionment

Project Number	Temporary Project Number	Date Created	Start Date	End Date
KS-2023-015-06-00	1813-2023-2-P6	8/8/2023	7/29/2022	12/31/2025

### Project Description

This funding will provide operating assistance for existing intercity routes/projects with Village Tours, Greyhound Bus and Jefferson Lines.

Operating funds will be provided for the existing intercity routes/projects with Village Tours, Greyhound Bus and Jefferson Lines. Any remaining operating funds will be used on the same projects the following year and any additional routes identified in the Intercity Bus study to be completed in 2023/2024.

### Project Benefits

This funding will allow the transit agencies to better serve the riders and connect people to other communities at a reasonable cost.

### Additional Information

*None provided.*

### Location Description

Statewide projects.

## Project Location (Urbanized Areas)

UZA Code	Area Name
200000	Kansas
200700	Wichita, KS
201500	Topeka, KS
203530	Lawrence, KS

## Congressional District Information

State	District	Representative
Kansas	1	Tracey Mann
Kansas	2	Jake LaTurner
Kansas	3	Sharice Davids

## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,945,020
Local			\$0
Local/In-Kind			\$1,305,020
State			\$160,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,410,040</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-06-00	634-00 INTERCITY BUS TRANSPORTATION (634-A6)	\$1,945,020.00	\$1,465,020.00	\$3,410,040.00	2
KS-2023-015-06-00	11.12.08 BUY REPLACEMENT INTERCITY BUS	\$640,000.00	\$160,000.00	\$800,000.00	1
KS-2023-015-06-00	30.09.01 UP TO 50% FEDERAL SHARE	\$1,305,020.00	\$1,305,020.00	\$2,610,040.00	1

## Project Budget Activity Line Items

<b>Budget Activity Line Item: 11.12.08 - BUY REPLACEMENT INTERCITY BUS</b>
--

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
INTERCITY BUS TRANSPORTATION (634-00)	11.12.08	BUY REPLACEMENT INTERCITY BUS	BUY REPLACEMENTS - CAPITAL BUS	1

### Extended Budget Description

Section 5311 FY 2021 Intercity funds in the amount of \$640,000 (2021.25.18.81)

Funds will be used for the purchase of a 45 foot MCI bus for Village Tours. It is a MCI modal D4505 with a diesel engine. This is a replacement vehicle for a bus that has reached its FTA useful life requirement. This vehicle was not purchased with federal funds.

STIP - Page 123

TVM Compliance - The State of Kansas DOT will require each transit vehicle manufacturer (TVM), as a condition of being authorized to bid or propose on FTA-assisted transit vehicle procurements, to certify that it has complied with the TVM requirements outlined on 49 CFR 26.49. Alternatively, The State of Kansas DOT may, at its discretion and with FTA approval, establish project-specific goals for DBE participation in the procurement of transit vehicles in lieu of the TVM complying with this element of the program. To ensure that the regulations are complied with as a condition of determining responsiveness, KDOT will review the FTAs eligible to bid list for TVMs and when appropriate obtain a copy of the TVM Certification associated with any vehicles acquired with federal funds.

Clean Air Act standards (CAA) and the Americans with Disabilities Act (ADA) requirements will be met with this vehicle.

Useful life requirement for this new bus is 12 years/500,000 miles.

Replacement Vehicle

Vehicle year: 2011

Make: MCI

VIN: 1M86DMHA4BP059695

Date removed from service: Still being used.

Passenger Size: 55 Passenger

Useful Life: 12 years/500,000

Mileage: 539,706

Condition: Fair

Matching funds will be provided with State funds.

### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$640,000
Local			\$0

Local/In-Kind		\$0
State		\$160,000
State/In-Kind		\$0
Other Federal		\$0
Transportation Development Credit		\$0
Adjustment		\$0
<b>Total Eligible Cost</b>		<b>\$800,000</b>

Milestone Name	Est. Completion Date	Description
RFP sent out	7/29/2022	
Bid awarded	9/30/2022	Bid Awarded to Motor Coach Industries (MCI)
TVM Date for DBE	10/30/2022	
Estimated Delivery	7/15/2024	
Contract Completion Date	12/31/2024	

**Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
INTERCITY BUS TRANSPORTATION (634-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

**Extended Budget Description**

Extended Budget Description

These projects will utilize the 5311 Intercity funding as listed below: 2021.25.18.81 \$1,305,020.

With the vehicle, this amount represents the remaining amount of intercity bus funds to reach 15% of the total Section 5311 apportionment for 2021.

This funding is for the existing intercity routes between Wichita and Salina, Wichita to Joplin, Kansas City to Tulsa, and Kansas City to Salina during the timeframe of 07/01/2023 thru 06/30/2025 and all billing should be completed by 12/31/2025.

Greyhound is requesting operating assistance for the continuation of once daily roundtrip service between Kansas City, MO and Salina, KS with intermediate stops in Kansas City, KS, Leavenworth, Lawrence, Topeka, Manhattan, Junction City, Abilene and Salina.

In addition to continuing the current routes, we are looking to expand the network to currently underserved areas of the state. KDOT will also be hiring a consultant to do an intercity bus study in the next year.

Local match will be provided by the agencies.

Greyhound - In-kind match - See attached letter for FY24. Additional in-kind will be verified and letter attached for FY25.

Village Tours - In-kind match provided by Greyhound for the Abilene Route. See attached letter for FY24. Additional in-kind will be verified and letter attached for FY25.

Sam Expiration

Village Tours 12/28/2023 E3SZYGFFW9M6

Greyhound 12/30/2023 DD9NSNXDTAR1



**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,305,020
Local			\$0
Local/In-Kind			\$1,305,020
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$2,610,040</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	New contracts started 07/01/2023.
End Date	12/31/2025	SFY contracts end 06/30/2025. Included additional time for processing of bills and project closeout.

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	8/22/2023

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
INTERCITY BUS TRANSPORTATION (634-	30.09.01	UP TO 50% FEDERAL	1	\$1,305,020.00	\$2,610,040.00

00)

SHARE

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
8/22/2023	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
INTERCITY BUS TRANSPORTATION (634-00)	11.12.08	BUY REPLACEMENT INTERCITY BUS	1	\$640,000.00	\$800,000.00

**Project Title: Intercity Bus Operating Assistance - FY 2022 Apportionment**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
KS-2023-015-07-00	1813-2023-2-P7	8/9/2023	7/1/2023	12/31/2025

**Project Description**

An additional year of operating will be provided for the existing intercity routes/projects with Village Tours, Greyhound Bus and Jefferson Lines. Funding will also be used for the purchase of a replacement bus for Village Tours. Any remaining operating funds will be used on the same projects the following year and any additional routes identified in the Intercity Bus study to be completed in 2023/2024.

**Project Benefits**

This funding will allow the transit agencies to better serve the riders and connect people to other communities at a reasonable cost.

**Additional Information**

*None provided.*

**Location Description**

Statewide Projects.

**Project Location (Urbanized Areas)**

<b>UZA Code</b>	<b>Area Name</b>
200000	Kansas
200700	Wichita, KS
201500	Topeka, KS
203530	Lawrence, KS

## Congressional District Information

<b>State</b>	<b>District</b>	<b>Representative</b>
Kansas	1	Tracey Mann
Kansas	2	Jake LaTurner
Kansas	3	Sharice Davids
Kansas	4	Ron Estes

## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
5311 - Rural Area Formula	5311-1A	20509	\$2,386,797
Local			\$700,000
Local/In-Kind			\$1,286,797
State			\$0
State/In-Kind			\$400,000
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$4,773,594</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
KS-2023-015-07-00	634-00 (634-A7) INTERCITY BUS TRANSPORTATION	\$2,386,797.00	\$2,386,797.00	\$4,773,594.00	1
KS-2023-015-07-00	30.09.01 UP TO 50% FEDERAL SHARE	\$2,386,797.00	\$2,386,797.00	\$4,773,594.00	1

## Project Budget Activity Line Items

### Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
INTERCITY BUS TRANSPORTATION (634-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

#### Extended Budget Description

Extended Budget Description

These projects will utilize the 5311 Intercity funding as listed below:  
2022.2J.18.81 \$2,386,797.

This amount represents 15% of the total Section 5311 apportionment for 2022 (\$15,911,980).

This funding is for the existing intercity routes between Wichita and Salina, Wichita to Joplin, Kansas City to Tulsa, and Kansas City to Salina during the timeframe of 07/01/2023 thru 06/30/2025 and all billing should be completed by 12/31/2025.

Greyhound is requesting operating assistance for the continuation of once daily roundtrip service between Kansas City, MO and Salina, KS with intermediate stops in Kansas City, KS, Leavenworth, Lawrence, Topeka, Manhattan, Junction City, Abilene and Salina.

In addition to continuing the current routes, we are looking to expand the network to currently underserved areas of the state. KDOT will also be hiring a consultant to do an intercity bus study in the next year.

Local match will be provided by the agencies.

Jefferson Partners - General Fund

Greyhound - In-kind match - See attached letter for FY24. Additional in-kind will be verified and letter attached for FY25.

Village Tours - In-kind match provided by Greyhound for the Abilene Route. See attached letter for FY24. Additional in-kind will be verified and letter attached for FY25.

Village Tours - OK Route - match provided by State funds.

Sam Expiration

Village Tours 12/28/2023 E3SZYGFFW9M6

Jefferson Partners L.P. 8/18/2023 DL8AHLUKAMF3

Greyhound 12/30/2023 DD9NSNXDTAR1

KDOT 1/3/2024 S7VNQD6633Q6

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$2,386,797
Local			\$700,000
Local/In-Kind			\$1,286,797
State			\$0
State/In-Kind			\$400,000
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$4,773,594</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2023	SFY 2024 contracts started 7/1/2023.
End Date	12/31/2025	SFY 2025 contracts end 06/30/2025. Additional time included to process bills and for project closeout.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	8/22/2023

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
INTERCITY BUS TRANSPORTATION (634-00)	30.09.01	UP TO 50% FEDERAL SHARE	1	\$2,386,797.00	\$4,773,594.00

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### FTA Comments for DOL

**Comment By** Logan Daniels

---

**Comment Type** DOL Review for Information

**Date** 8/23/2023

This application is to request FFY2021-2023 Section 5311 funds apportioned to the State of Kansas in the amount of \$24,875,573.

**Comment** Budget Funding:  
2021.25.18.81 \$6,764,831  
2021.25.18.81 Intercity Bus (15%) \$ 1,945,020  
2022.2J.18.81 \$13,525,183  
2022.2J.18.81 Intercity Bus (15%) \$ 2,386,797  
2023.2J.18.R7 \$ 253,742  
Total Federal Amount: \$24,875,573  
Local/State Funding: \$21,098,452  
Total Grant Amount: \$45,974,025

Funding will be used for the following activities:

- Operating & Intercity Bus - provide continued transportation for their passengers;
- Project Admin - Provide administrative support to the transit agencies in the state;
- RTAP - Provide training and technical assistance to transit agencies in the state;
- State Admin - Will be used to cover expenses incurred to administer FTA programs

## Application Review Comments

**Comment By** Logan Daniels

---

**Comment Type** Pre-Award Manager Returns Application

**Date** 8/17/2023

**Comment**

## Application Review Comments

**Comment By** Gerri Doyle

---

**Comment Type** Environmental Findings

**Date** 8/22/2023

**Project Title** RTAP Statewide - 2023 apportionment

**Project** KS-2023-015-03-00

Number	
Comment	The proposed program administration activity to support training, technical assistance, research and other services is found compliant as a Categorical Exclusion under 23 CFR Part 771.118 (c)(4).

---

**Comment By Gerri Doyle**

Comment Type	Environmental Findings
Date	8/22/2023
Project Title	State Admin - FY 2022 apportionment
Project Number	KS-2023-015-04-00
Comment	The proposed planning and program administration activity is found compliant as a Categorical Exclusion under 23 CFR Part 771.118 (c)(4).

---

**Comment By Gerri Doyle**

Comment Type	Environmental Findings
Date	8/22/2023
Project Title	Project Admin - FY 2022 apportionment
Project Number	KS-2023-015-05-00
Comment	The proposed program administration activity to support training, technical assistance, research and other services is found compliant as a Categorical Exclusion under 23 CFR Part 771.118 (c)(4).

---

**Comment By Gerri Doyle**

Comment Type	Environmental Findings
Date	8/22/2023
Project Title	Intercity Bus Operating and Capital Assistance - FY 2021 Apportionment
Project Number	KS-2023-015-06-00
Comment	The proposed operating assistance activity is found compliant as a Categorical Exclusion under 23 CFR Part 771.118 (c)(4).

---

**Comment By Gerri Doyle**

Comment Type	Environmental Findings
Date	8/22/2023
Project Title	Intercity Bus Operating and Capital Assistance - FY 2021 Apportionment

Project Number	KS-2023-015-06-00
----------------	-------------------

Comment	The proposed acquisition activity to purchase a replacement vehicle is found compliant as a Categorical Exclusion under 23 CFR Part 771.118 (c)(7).
---------	---

**Comment By Gerri Doyle**

---

Comment Type	Environmental Findings
--------------	------------------------

Date	8/22/2023
------	-----------

Project Title	Intercity Bus Operating Assistance - FY 2022 Apportionment
---------------	--

Project Number	KS-2023-015-07-00
----------------	-------------------

Comment	The proposed operating assistance activity is found compliant as a Categorical Exclusion under 23 CFR Part 771.118 (c)(4).
---------	--

## Application Review Comments

**Comment By Marisa Appleton**

---

Comment Type	Application Details
--------------	---------------------

Date	8/22/2023
------	-----------

Comment	Transit Vehicle Manufacturers (TVM) must have an approved FTA DBE Goal prior to bidding on contract. For a current listing, see <a href="https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list">https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list</a> . Recipient must ensure that all vehicles purchased are accessible and purchased from an FTA approved TVM.
---------	--