

E2 Travel Voucher

Fri Oct 07 15:54:47 CDT 2022

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

Voucher Information

OA Number [REDACTED] OA Document Number [REDACTED]
 [REDACTED TEXT B (5) FOIA EXEMPTION]

| Document Number | Trip Status | Trip Id | Submit Date | Approve Date |
|-----------------|----------------|--------------------------------------|-------------|--------------|
| A012419560 | Closed Voucher | [REDACTED TEXT B (5) FOIA EXEMPTION] | 2022-09-14 | 2022-09-14 |

| Traveler | Employee Id | Official Duty Station | Title | Final Voucher Flag |
|------------|--------------------------------------|-----------------------|------------------|--------------------|
| JULIE A SU | [REDACTED TEXT B (6) FOIA EXEMPTION] | Washington, DC | Deputy Secretary | Yes |

| Mailing Address | Office Phone | Home Phone |
|--|--------------|------------|
| 200 Constitution Ave, NW Suite 2018 Washington, DC, DC 20210 US | 2026936000 | N/A |

| CONUS/OCONUS | Travel Purpose | Agency Travel | Travel Charge Card Holder |
|--------------|----------------|---------------|---------------------------|
| CONUS | Conference | TDL | Yes |

Estimated Dates of Travel
 2022-09-05 thru 2022-09-07

Itinerary

Cabin Class Coach (Air)

| Arrive | Depart | Time | Location | Car | Hotel | Mode | Notes |
|------------|------------|------|----------------|------|-------|------|--|
| 2022-09-05 | 2022-09-05 | N/A | Washington, DC | NONE | No | CP | |
| 2022-09-05 | 2022-09-07 | N/A | Nashville, TN | NONE | Yes | CP | Temporary Duty, LDG \$234, M & IE \$79 |
| 2022-09-07 | 2022-09-07 | N/A | Washington, DC | NONE | No | NONE | |

PA-C = Government auto available and committed
 PA-NA = Government auto not available
 PA-NC = Government auto available and not committed

Voucher Expense Totals

| Transport | Lodging | Meals & Incidentals | Car Rental | Local Transport | POV | Misc | Grand Total |
|-----------|---------|---------------------|------------|-----------------|------|-------|-------------|
| 255.20 | 362.02 | 197.50 | 0.00 | 0.00 | 0.00 | 85.06 | 899.78 |

Voucher Accounting Information

| Accounting String | Object Code | CBA Amount | Travel Charge Card | Traveler Amount | Voucher Amount |
|--|-------------|------------|--------------------|-----------------|----------------|
| Segment Names: Funding Stream/Benefiting Unit/Project/Task/Reimbursable Agreement No | | 0.00 | 0.00 | 0.00 | 0.00 |

[REDACTED TEXT B (5) FOIA EXEMPTION] 0.00 255.20 0.00 255.20

[REDACTED TEXT B (5) FOIA EXEMPTION] 0.00 362.02 197.50 559.52

[REDACTED TEXT B (5) FOIA EXEMPTION] 15.51 69.55 0.00 85.06

Traveler Payment Summary

| | | | |
|-------|--------|--------|--------|
| 15.51 | 686.77 | 197.50 | 899.78 |
|-------|--------|--------|--------|

| Total Traveler | Less Liquidated Advance Amount | Total Amount to Traveler |
|----------------|--------------------------------|--------------------------|
| 197.50 | 0.00 | 197.50 |

Traveler Payment Details

| Document Number | Currency Code | Payment Amount (LCU) | Payment Type | Bank Name | Exchange Rate | Payment Amount (USE) |
|-----------------|---------------|----------------------|--------------|-----------|---------------|----------------------|
|-----------------|---------------|----------------------|--------------|-----------|---------------|----------------------|

Voucher Expense Summary

| Location | Expense Category | Expense Type | Amount | Expense Reimbursement |
|---------------|---------------------|---------------|--------|-----------------------|
| Nashville, TN | Lodging | Lodging | 362.02 | Perdiem |
| Nashville, TN | Meals & Incidentals | Meals Perdiem | 197.50 | Perdiem |

| Location | Expense Category | Expense Type | Amount | Expense Reimbursement |
|----------------|------------------|-------------------------|--------|-----------------------|
| Nashville, TN | Misc | Lodging Tax | 60.20 | Perdiem |
| Nashville, TN | Misc | TMC Fee | 9.35 | |
| Washington, DC | Misc | Voucher Transaction Fee | 15.51 | |
| Washington, DC | Transport | Airfare | 255.20 | |

Voucher Expense Lines

| Line # | Date | Location | Expense Category | Expense Type | Claim Amt | Expense Reimbursement | Approved | Reason |
|--------|------------|----------------|---------------------|-------------------------|-----------|-----------------------|----------|---|
| 1 | 2022-09-05 | Washington, DC | Transport | Airfare | 255.20 | none | 255.20 | Commercial Plane expense generated from Confirmation Number |
| 2 | 2022-09-05 | Nashville, TN | Lodging | Lodging | 181.01 | Perdiem | 181.01 | none |
| 3 | 2022-09-05 | Nashville, TN | Misc | Lodging Tax | 30.10 | Perdiem | 30.10 | none |
| 4 | 2022-09-05 | Nashville, TN | Meals & Incidentals | Meals Perdiem | 59.25 | Perdiem | 59.25 | none |
| 5 | 2022-09-05 | Nashville, TN | Misc | TMC Fee | 9.35 | none | 9.35 | none |
| 6 | 2022-09-06 | Nashville, TN | Lodging | Lodging | 181.01 | Perdiem | 181.01 | none |
| 7 | 2022-09-06 | Nashville, TN | Misc | Lodging Tax | 30.10 | Perdiem | 30.10 | none |
| 8 | 2022-09-06 | Nashville, TN | Meals & Incidentals | Meals Perdiem | 79.00 | Perdiem | 79.00 | none |
| 9 | 2022-09-07 | Nashville, TN | Lodging | Lodging | 0.00 | Perdiem | 0.00 | none |
| 10 | 2022-09-07 | Nashville, TN | Misc | Lodging Tax | 0.00 | Perdiem | 0.00 | none |
| 11 | 2022-09-07 | Nashville, TN | Meals & Incidentals | Meals Perdiem | 59.25 | Perdiem | 59.25 | none |
| 12 | 2022-09-07 | Washington, DC | Misc | Voucher Transaction Fee | 15.51 | none | 15.51 | Voucher Transaction Fee |

Voucher Remarks

| Remark Details |
|----------------|
| |

Remark Details

Voucher Remarks - Voucher ID

Traveler - SU, JULIE A

September 14, 2022 at 10:08 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

Audit/Approver Information

| Action | Official | Date / Time |
|---------------------------|------------------------------|-------------|
| Approved [OSEC-IMMEDIATE] | SCHA7612 [SCHAEFFER, TRACEY] | 2022-09-14 |
| Audited | AUDITOR16 [SIXTEEN, AUDITOR] | 2022-09-14 |

History

| Date | Action |
|---------------------|--|
| 30AUG22 Tue 08:43AM | Current status New Authorization |
| 30AUG22 Tue 08:43AM | Created by CARMELITA M LAMBROS for JULIE A SU |
| 30AUG22 Tue 08:43AM | Created for JULIE A SU traveling under Civilian (FTR) Travel Regulations |
| 30AUG22 Tue 08:43AM | Created for Minor Customer: Office of the Secretary Immediate (LOSOPA) |
| 30AUG22 Tue 08:43AM | Current status: Reservations Booked |
| 30AUG22 Tue 08:43AM | [REDACTED TEXT B (5) FOIA EXEMPTION] |
| 30AUG22 Tue 08:43AM | Reservation retrieved by System |
| 30AUG22 Tue 08:43AM | Current status: Authorization Approved |
| 30AUG22 Tue 08:46AM | TMC notified of event after Final Approval: SendFundingData for Reservation |
| 30AUG22 Tue 08:47AM | [REDACTED TEXT B (5) FOIA EXEMPTION] |
| 30AUG22 Tue 08:47AM | Agency successfully notified of event: TripAuthorizationApproved for trip |
| 30AUG22 Tue 08:47AM | Obligation Request Approved by NCFMS for Trip Id |
| 30AUG22 Tue 08:47AM | Message from NCFMS:Document approved in the financial system |
| 30AUG22 Tue 08:47AM | Voucher 1 created by JULIE A SU |
| 14SEP22 Wed 10:04AM | Created for Minor Customer:Office of the Secretary Immediate (LOSOPA) |
| 14SEP22 Wed 10:04AM | Attachment FOLIODETE.pdf added by JULIE A SU |
| 14SEP22 Wed 10:08AM | Attachment InvoiceReport - 2022-09-13.pdf added by JULIE A SU |
| 14SEP22 Wed 10:08AM | Trip Voucher 1 current status: Pending Voucher Approval |
| 14SEP22 Wed 10:08AM | Voucher ID 1 submitted to OSEC-IMMEDIATE approver TRACEY L SCHAEFFER by SU, JULIE A |
| 14SEP22 Wed 10:08AM | Validation request approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance. |
| 14SEP22 Wed 12:13PM | Voucher 1 approved by OSEC-IMMEDIATE final Approver SCHAEFFER, TRACEY L |
| 14SEP22 Wed 12:13PM | [REDACTED TEXT B (5) FOIA EXEMPTION] |
| 14SEP22 Wed 12:13PM | Claim flagged for pre-payment audit for the following reasons: Audit of everything for JULIE SU. |
| 14SEP22 Wed 12:13PM | [REDACTED TEXT B (5) FOIA EXEMPTION] |
| 14SEP22 Wed 12:58PM | Voucher 1 approved by auditor AUDITOR SIXTEEN |
| 14SEP22 Wed 12:58PM | |

| Date | Action |
|---------------------|---|
| 14SEP22 Wed 12:58PM | Agency successfully notified of event: TripVoucherApproved for trip voucher 1 |
| 14SEP22 Wed 12:58PM | [REDACTED TEXT B (5) FOIA EXEMPTION] |
| 14SEP22 Wed 12:58PM | Current status: Closed Voucher |
| 14SEP22 Wed 12:58PM | Voucher Request Approved by NCFMS for Trip Id Voucher:1 |
| 14SEP22 Wed 12:58PM | Message from NCFMS:Travel Voucher Approved in the Financial System |