

E2 Travel Voucher

Mon Mar 14 16:12:33 CDT 2022

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

Voucher Information

OA Number	OA Document Number
OA1368815	O1368815

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
A011710696	Closed Voucher	11710696-1	2021-11-30	2021-11-30

Traveler	Employee Id	Official Duty Station	Title	Final Voucher Flag
JULIE A SU	986382	Washington, DC	Deputy Secretary	Yes

Mailing Address	Office Phone	Home Phone
200 Constitution Ave, NW Suite 2018 Washington, DC, DC 20210 US	2026936000	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	Site Visit	TDL	Yes

Estimated Dates of Travel
2021-11-06 thru 2021-11-19

Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2021-11-06	2021-11-06	N/A	Washington, DC	NONE	No	CP	
2021-11-06	2021-11-19	N/A	District of Columbia, DC	NONE	Yes	CP	Temporary Duty, LDG \$188, M & IE \$79, Leave Days 11-Nov, 12-Nov, 13-Nov, 14-Nov, 15-Nov
2021-11-19	2021-11-19	N/A	Los Angeles, CA	NONE	No	NONE	

PA-C = Government auto available and committed
 PA-NA = Government auto not available
 PA-NC = Government auto available and not committed

Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
420.80	1,421.65	671.50	0.00	0.00	0.00	381.25	2,895.20

Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Funding Stream/Benefiting Unit/Project/Task/Reimbursable Agreement No		0.00	0.00	0.00	0.00

[REDACTED TEXT B(5) FOIA EXEMPTION] 0.00 420.80 0.00 420.80

[REDACTED TEXT B(5) FOIA EXEMPTION] 0.00 1,421.65 671.50 2,093.15

[REDACTED TEXT B(5) FOIA EXEMPTION] 15.51 344.14 21.60 381.25

Traveler Payment Summary

15.51	2,186.59	693.10	2,895.20
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Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
693.10	0.00	693.10

Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
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Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
District of Columbia, DC	Lodging	Lodging	1,421.65	Perdiem
District of Columbia, DC	Meals & Incidentals	Meals Perdiem	671.50	Perdiem

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
District of Columbia, DC	Misc	Laundry	21.60	
District of Columbia, DC	Misc	Lodging Tax	212.55	Perdiem
District of Columbia, DC	Misc	TMC Fee	131.59	
Los Angeles, CA	Misc	Voucher Transaction Fee	15.51	
Washington, DC	Transport	Airfare	420.80	

Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2021-11-06	Washington, DC	Transport	Airfare	420.80	none	420.80	Commercial Plane expense generated from Confirmation Number: QRHXEJ
2	2021-11-06	District of Columbia, DC	Lodging	Lodging	188.00	Perdiem	188.00	none
3	2021-11-06	District of Columbia, DC	Misc	Lodging Tax	28.11	Perdiem	28.11	none
4	2021-11-06	District of Columbia, DC	Misc	Laundry	21.60	none	21.60	Hotel Cleaners
5	2021-11-06	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	59.25	Perdiem	59.25	none
6	2021-11-06	District of Columbia, DC	Misc	TMC Fee	131.59	none	131.59	none
7	2021-11-07	District of Columbia, DC	Lodging	Lodging	188.00	Perdiem	188.00	none
8	2021-11-07	District of Columbia, DC	Misc	Lodging Tax	28.11	Perdiem	28.11	none
9	2021-11-07	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	79.00	Perdiem	79.00	none
10	2021-11-08	District of Columbia, DC	Lodging	Lodging	188.00	Perdiem	188.00	none
11	2021-11-08	District of Columbia, DC	Misc	Lodging Tax	28.11	Perdiem	28.11	none
12	2021-11-08	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	79.00	Perdiem	79.00	none
13	2021-11-09	District of Columbia, DC	Lodging	Lodging	188.00	Perdiem	188.00	none

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
14	2021-11-09	District of Columbia, DC	Misc	Lodging Tax	28.11	Perdiem	28.11	none
15	2021-11-09	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	79.00	Perdiem	79.00	none
16	2021-11-10	District of Columbia, DC	Lodging	Lodging	188.00	Perdiem	188.00	none
17	2021-11-10	District of Columbia, DC	Misc	Lodging Tax	28.11	Perdiem	28.11	none
18	2021-11-10	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	79.00	Perdiem	79.00	none
19	2021-11-11	District of Columbia, DC	Lodging	Lodging	0.00	Perdiem	0.00	none
20	2021-11-11	District of Columbia, DC	Misc	Lodging Tax	0.00	Perdiem	0.00	none
21	2021-11-11	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	0.00	Perdiem	0.00	none
22	2021-11-12	District of Columbia, DC	Lodging	Lodging	0.00	Perdiem	0.00	none
23	2021-11-13	District of Columbia, DC	Misc	Lodging Tax	0.00	Perdiem	0.00	none
24	2021-11-12	District of Columbia, DC	Misc	Lodging Tax	0.00	Perdiem	0.00	none
25	2021-11-12	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	0.00	Perdiem	0.00	none
26	2021-11-13	District of Columbia, DC	Lodging	Lodging	0.00	Perdiem	0.00	none
27	2021-11-13	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	0.00	Perdiem	0.00	none
28	2021-11-14	District of Columbia, DC	Lodging	Lodging	0.00	Perdiem	0.00	none
29	2021-11-14	District of Columbia, DC	Misc	Lodging Tax	0.00	Perdiem	0.00	none
30	2021-11-14	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	0.00	Perdiem	0.00	none
31	2021-11-15	District of Columbia, DC	Lodging	Lodging	0.00	Perdiem	0.00	none
32	2021-11-16	District of Columbia, DC	Misc	Lodging Tax	24.00	Perdiem	24.00	none
33	2021-11-15	District of Columbia, DC	Misc	Lodging Tax	0.00	Perdiem	0.00	none
34	2021-11-15	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	0.00	Perdiem	0.00	none
35	2021-11-16	District of Columbia, DC	Lodging	Lodging	160.55	Perdiem	160.55	none

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
36	2021-11-16	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	79.00	Perdiem	79.00	none
37	2021-11-17	District of Columbia, DC	Lodging	Lodging	160.55	Perdiem	160.55	none
38	2021-11-17	District of Columbia, DC	Misc	Lodging Tax	24.00	Perdiem	24.00	none
39	2021-11-17	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	79.00	Perdiem	79.00	none
40	2021-11-18	District of Columbia, DC	Lodging	Lodging	160.55	Perdiem	160.55	none
41	2021-11-18	District of Columbia, DC	Misc	Lodging Tax	24.00	Perdiem	24.00	none
42	2021-11-19	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	59.25	Perdiem	59.25	none
43	2021-11-18	District of Columbia, DC	Meals & Incidentals	Meals Perdiem	79.00	Perdiem	79.00	none
44	2021-11-19	District of Columbia, DC	Lodging	Lodging	0.00	Perdiem	0.00	none
45	2021-11-19	District of Columbia, DC	Misc	Lodging Tax	0.00	Perdiem	0.00	none
46	2021-11-19	Los Angeles, CA	Misc	Voucher Transaction Fee	15.51	none	15.51	Voucher Transaction Fee

Voucher Remarks

Remark Details

Authorization Remarks - Trip ID: 11710696-1

Traveler - SU, JULIE A

November 12, 2021 at 02:49 PM

Trip has been adjusted to due to Senate Caucus meeting in WASDC. Flight from Boston has been cancelled and return trip from Dc to LAX booked via SATO. Lodging and per diem adjusted to include additional dates in WASHDC.

Traveler - SU, JULIE A

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Voucher Remarks - Voucher ID: 11710696-1(1)

Remark Details

Traveler - SU, JULIE A

November 30, 2021 at 10:56 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

Audit/Approver Information

Action	Official	Date / Time
Approved [OSEC-IMMEDIATE]	SCHA7612 [SCHAEFFER, TRACEY]	2021-11-30

History

Date	Action
29OCT21 Fri 03:46PM	Current status New Authorization
29OCT21 Fri 03:46PM	Created by JULIE A SU
29OCT21 Fri 03:46PM	Created for JULIE A SU traveling under Civilian (FTR) Travel Regulations
29OCT21 Fri 03:46PM	Created for Minor Customer: Office of the Secretary Immediate (LOSOPA)
29OCT21 Fri 03:46PM	Current status: Reservations Booked
29OCT21 Fri 03:46PM	(QRHXEJ) Booked Total Air Amount: 259.80 USD with fare type -CA/-CA
29OCT21 Fri 03:46PM	Reservation QRHXEJ retrieved by System
29OCT21 Fri 03:58PM	Current status: Authorization Approved
29OCT21 Fri 03:58PM	TMC notified of event after Final Approval: SendFundingData for Reservation [QRHXEJ]
29OCT21 Fri 03:58PM	Trip ID 11710696 Auto Approved By SU, JULIE A
29OCT21 Fri 03:58PM	Agency successfully notified of event: TripAuthorizationApproved for trip 11710696
29OCT21 Fri 03:58PM	Obligation Request Approved by NCFMS for Trip Id: 11710696
29OCT21 Fri 03:58PM	Message from NCFMS:Document approved in the financial system
03NOV21 Wed 05:39AM	[REDACTED TEXT B(5) FOIA EXEMPTION]
03NOV21 Wed 05:39AM	(QRHXEJ) Ticket Total Air Amount: 259.80 USD.
12NOV21 Fri 02:15PM	Current status: Amended
12NOV21 Fri 02:15PM	Created by JULIE A SU
12NOV21 Fri 02:15PM	Created for Minor Customer:Office of the Secretary Immediate (LOSOPA)
12NOV21 Fri 02:49PM	Current status: Authorization Approved
12NOV21 Fri 02:49PM	TMC notified of event after Final Approval: SendFundingData for Reservation [QRHXEJ]
12NOV21 Fri 02:49PM	Trip ID 11710696-1 Auto Approved By SU, JULIE A
12NOV21 Fri 02:49PM	Agency successfully notified of event: TripAuthorizationApproved for trip 11710696-1
12NOV21 Fri 02:50PM	Obligation Request Approved by NCFMS for Trip Id: 11710696-1
12NOV21 Fri 02:50PM	Message from NCFMS:Document approved in the financial system
12NOV21 Fri 10:37PM	[REDACTED TEXT B(5) FOIA EXEMPTION]

Date	Action
12NOV21 Fri 10:37PM	[REDACTED TEXT B(5) FOIA EXEMPTION]
12NOV21 Fri 10:37PM	(QRHXEJ) Ticket Total Air Amount: 420.80 USD.
17NOV21 Wed 10:33AM	[REDACTED TEXT B(5) FOIA EXEMPTION]
17NOV21 Wed 10:33AM	[REDACTED TEXT B(5) FOIA EXEMPTION]
17NOV21 Wed 10:33AM	(QRHXEJ) Ticket Total Air Amount: 420.80 USD.
30NOV21 Tue 10:31AM	Voucher 1 created by JULIE A SU
30NOV21 Tue 10:31AM	Created for Minor Customer:Office of the Secretary Immediate (LOSOPA)
30NOV21 Tue 10:54AM	Attachment hotel Receipt November.pdf added by JULIE A SU
30NOV21 Tue 10:55AM	Attachment Hotel Receipt November II.pdf added by JULIE A SU
30NOV21 Tue 10:56AM	Trip 11710696-1 Voucher 1 current status: Pending Voucher Approval
30NOV21 Tue 10:56AM	Voucher ID 1 submitted to OSEC-IMMEDIATE approver TRACEY L SCHAEFFER by SU, JULIE A
30NOV21 Tue 01:21PM	Validation request TDYVCH approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance.
30NOV21 Tue 01:21PM	Trip 11710696-1 Voucher 1 current status: Voucher Awaiting Payment
30NOV21 Tue 01:21PM	Voucher 1 approved by OSEC-IMMEDIATE final Approver SCHAEFFER, TRACEY L
30NOV21 Tue 01:21PM	Agency successfully notified of event: TripVoucherApproved for trip 11710696-1, voucher 1
30NOV21 Tue 01:21PM	Trip 11710696-1 Voucher 1 current status: Closed Voucher
30NOV21 Tue 01:21PM	Current status: Closed Voucher
30NOV21 Tue 01:21PM	Voucher Request Approved by NCFMS for Trip Id: 11710696-1, Voucher:1
30NOV21 Tue 01:21PM	Message from NCFMS:Travel Voucher Approved in the Financial System