Pizzella, Patrick - OSEC Calendar Tuesday, December 1, 2020 – Sunday, January 31, 2021 Time zone: (UTC-05:00) Eastern Time (US & Canada) (Adjusted for Daylight Saving Time)

December 2020

| A Tue, Dec 1 | | | |
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| | l Day | (b) (6) | |
| 8:00 AM - 8:15 | 5 AM | Deputy Secretary's Daily Staff Meeting | |
| 8:45 AM – 9:45 | 5 AM | Daily Staff Meeting | |
| 10:15 AM – 10:45 | 5 AM | Meeting with Bill Beach, BLS | |
| 11:15 AM – 11:30 | D AM | Meeting with Scott Turner, HUD | |
| 11:30 AM – 12:00 | 0 PM | Participate in a Conversation with Scott Turner and All Schedule-C Employees | |
| 11:30 AM – 12:30 | D PM | A Conversation with Secretary Scalia and Scott Turner | |
| 12:15 PM – 1:00 | D PM | ES lunch | |
| 1:15 PM – 1:4 | 5 PM | Meeting with Loren Sweatt, OSHA | |
| 2:00 PM – 2:30 | 0 PM | Policy Projects Update | |
| 2:30 PM – 3:30 | 0 PM | Performance Review Board Follow-up (All PRB Members) | |
| 3:30 PM – 4:00 | D PM | SSRP Meeting | |
| 4:30 PM – 5:00 | D PM | HUD Wage Issue | |
| 5:00 PM – 5:30 | D PM | Rules Roll-out | |
| 6:00 PM - 6:30 | D PM | Enforcement Issues | |
| 6:30 PM - 7:00 | D PM | Personnel Call (b) (6) | |

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All Day (b) (6)

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| 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| 8:45 AM – 9:10 AM | Daily Staff Meeting |
| 9:15 AM – 10:00 AM | Agency Head Meeting |
| 10:00 AM – 10:30 AM | Meeting with Kate O'Scannlain, SOL |
| 10:45 AM – 11:15 AM | Meeting with Cheryl Stanton, WHD |
| 11:30 AM – 12:00 PM | Meeting w/ Assistant Secretary John Pallasch (ETA) |
| 1:15 PM – 1:45 PM | Meeting with Kate O'Scannlain, SOL |
| 2:00 PM – 2:30 PM | Pre-Brief with Joe Wheeler, OCIA |
| 2:30 PM – 2:45 PM | CALL with Senator John Kennedy (LA) |
| 3:00 PM – 3:30 PM | EEOC Update |
| 3:15 PM – 3:30 PM | Stop by: Meeting with Janet Dhillon and Keith Sonderling, EEOC |
| 3:30 PM – 4:00 PM | CFO Issues |
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| | 4:00 PM – 4:30 PM | Meeting w/ Colton Meehan, OSEC |
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| | 4:30 PM – 5:00 PM | Meeting with Jonathan Wolfson, ASP |
| | 5:15 PM – 5:45 PM | Meeting with Rachel Mondl, OSEC |
| | 6:15 PM – 6:45 PM | Numbers Day Prep |
| | 7:00 PM – 7:30 PM | Personnel Call(b) (6) |
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| 📥 Thu, | Dec 3 | |
| | All Day | (b) (6) |
| | All Day | (b) (6) |
| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 8:45 AM – 9:10 AM | Daily Staff Meeting |
| | 9:15 AM – 9:30 AM | Huddle Invite |
| | 9:45 AM – 10:15 AM | Meeting with Kate O'Scannlain, SOL |
| | 10:30 AM – 11:00 AM | Meeting with Katie Lagomarsino, ETA |
| | 11:00 AM – 11:30 AM | Grant Review Panel update |
| | 11:30 AM – 12:00 PM | Meeting with Dan Costello, ILAB |
| 1.0 | 12:30 PM – 12:45 PM | Meeting with Kate O'Scannlain, SOL |
| | 12:45 PM – 1:15 PM | Meeting with Kate O'Scannlain, SOL |
| | 1:30 PM – 2:30 PM | (b) (6) |
| | 3:00 PM – 3:30 PM | Recording of APA Remarks |
| | 3:30 PM – 4:00 PM | Binder Review |
| | 4:15 PM – 4:45 PM | CALL with Brandi Peters, SOL |
| | 5:30 PM – 6:00 PM | Meeting w/ Deputy Assistant Secretary Joe Wheeler (OCIA) |
| | 6:15 PM – 7:30 PM | (b) (6) |
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| 🔺 Fri, | Dec 4 | |
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| | 7:45 AM – 9:30 AM | Jobs Report Briefing |
| | 9:15 AM – 10:00 AM | Regulatory Agenda Update Meeting |
| | 10:00 AM – 10:25 AM | Daily Staff Meeting |
| | 10:30 AM – 10:50 AM | Pre-Brief with Jeanne Wilson, EBSA |
| | 11:00 AM – 11:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 11:30 AM – 12:00 PM | Meeting w/ Cheryl Stanton, WHD |
| | 11:50 AM – 12:15 PM | Meeting with Kate O'Scannlain, SOL |
| | 1:30 PM – 2:00 PM | Executive Resources/HR Meeting |
| | 2:30 PM – 5:30 PM | Patrick Pizzella Interview |
| | 5:30 PM – 6:00 PM | Meeting with Kate O'Scannlain, SOL |
| | 6:30 PM – 7:00 PM | Meeting with Bryan Slater, OASAM |
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| | 10:00 AM – 3:00 PM | DOL Office (Document Review & Preparation) |
| | 11:30 AM – 12:00 PM | Meeting with John Pallasch, ETA |

| 🔺 Mon, I | Dec 7 | |
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| | All Day | (b) (6) |
| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 8:45 AM – 9:10 AM | Daily Staff Meeting |
| | 9:15 AM – 9:30 AM | Huddle Invite |
| | 11:00 AM – 11:30 AM | Pre-Brief with Jeanne Wilson, EBSA |
| | 11:30 AM – 12:00 PM | Rules Roll-Out Follow Up Meeting |
| | 12:30 PM – 1:00 PM | Meeting with Bill Beach, BLS |
| | 1:00 PM – 1:30 PM | Meeting with Commissioner Bill Beach, BLS |
| | 1:30 PM – 2:00 PM | State Pensions |
| | 2:30 PM – 3:00 PM | Great Hall Event - January |
| | 4:00 PM – 4:45 PM | Meeting with Cheryl Stanton, WHD |
| | 5:00 PM – 5:30 PM | Meeting with John Pallasch, ETA |
| | 5:30 PM – 6:00 PM | Coronavirus Update Meeting |
| | 6:00 PM – 6:20 PM | Wrap Up Meeting |
| | 6:30 PM – 7:00 PM | Meeting with Brett Swearingen, OSEC |
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| 📥 Tue, D | | |
| | All Day | (b) (6) |
| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 9:00 AM – 9:25 AM | Daily Staff Meeting |
| | 10:15 AM – 10:45 AM | Meeting with Kyle Huwa, OSEC |
| | 11:00 AM – 11:30 AM | Meeting with Bryan Slater, OASAM |
| | 11:30 AM – 12:00 PM | Meeting with Mark Zelden, CFOI |
| | 1:30 PM – 1:45 PM | Meeting with Tom DeBusk, OSEC |
| | 2:00 PM – 2:30 PM | Meeting with Loren Sweatt, OSHA |
| | 2:30 PM – 3:00 PM | Meeting with Acting Director Andrew Auerbach, OLMS |
| | 3:45 PM – 4:15 PM | Meeting with Cheryl Stanton, WHD |
| | 4:30 PM – 5:00 PM | Pre-Brief with Jeanne Wilson, EBSA |
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Meeting w/ Deputy Assistant Secretary Jonathan Wolfson (OASP) 5:00 PM – 5:30 PM 6:30 PM – 8:00 PM (b) (6)

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All Day (b) (6)

| All Day | (b) (6) |
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| 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| 8:45 AM – 9:10 AM | Daily Staff Meeting |
| 9:30 AM – 10:00 AM | CALL with Pepe Fanjul, Florida Crystals |
| 10:15 AM – 10:45 AM | Meeting with Rachel Mondl, OSEC |
| 11:00 AM – 11:30 AM | Meeting with Pat Pizzella, Deputy Secretary |
| 11:40 AM – 11:55 AM | Pre-Brief with Joe Wheeler, OCIA |

| 12:00 PM – 1:00 | PM Lunch with Congressman Mike Gallagher (WI) |
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| 1:15 PM – 1:45 | PM Meeting with John Pallasch, ETA |
| 2:00 PM – 2:30 | PM Meeting with Kate O'Scannlain, SOL |
| 2:45 PM – 3:15 | PM Meeting with Pat Pizzella, Deputy Secretary |
| 3:30 PM – 3:45 | PM CALL with Senator Mike Crapo (ID) |
| 4:30 PM – 5:00 | PM Meeting with Kate O'Scannlain, SOL |
| 5:00 PM – 5:30 | PM SSRP Meeting |
| 5:45 PM – 6:15 | PM Meeting with Jordan Goldstein and Allison Dunn, OSEC |
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| 📥 Thu, Dec 10 | |
| 8:00 AM - 8:15 | AM Deputy Secretary's Daily Staff Meeting |
| 8:45 AM – 9:10 | AM Daily Staff Meeting |
| 9:15 AM – 9:30 | AM Huddle Invite |
| 10:00 AM - 10:45 | AM Enforcement Agency Head Roundtable |
| 11:10 AM – 11:25 | AM Call with HUD |
| 11:30 AM – 12:00 | PM Meeting with Kyle Huwa, OSEC |
| 12:00 PM - 1:00 | PM Lunch with Colleagues |
| 1:00 PM - 1:30 | PM Meeting with Bob Bozzuto, OPA |
| 1:30 PM – 2:30 | PM PBGC Board Meeting |
| 2:30 PM - 3:00 | PM TWG Meeting |
| 3:30 PM – 4:00 | PM Meeting w/ John Lowry, VETS |
| 4:00 PM - 4:30 | PM Meeting w/ Colton Meehan, OSEC |
| 4:30 PM – 4:45 | PM CALL with Senator Rob Portman (OH) |
| 5:00 PM - 5:30 | PM Coronavirus Update Meeting |
| 5:30 PM – 5:50 | PM Wrap Up Meeting |
| 6:00 PM – 6:20 | PM (b) (5) |
| 6:30 PM – 7:00 | PM Meeting w/ Assistant Secretary John Pallasch (ETA) |
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| 🔺 Fri, Dec 11 | |

| 📥 Fri, D | ec 11 | |
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| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 9:15 AM – 9:40 AM | Daily Staff Meeting |
| | 10:15 AM – 10:45 AM | Pre-Brief with John Pallasch, ETA |
| | 10:45 AM – 11:30 AM | Regulatory Agenda Update Meeting |
| | 11:30 AM – 12:00 PM | Meeting with Bill Beach, BLS |
| | 1:00 PM – 1:30 PM | Proxy Media Call |
| | 2:00 PM – 2:15 PM | Proxy Stakeholder Call |
| | 3:00 PM – 3:30 PM | ILO Junior Professionals Program Briefing |
| | 3:30 PM – 4:00 PM | Meeting w/ Deputy Assistant Secretary Joe Wheeler (OCIA) |
| | 4:00 PM – 4:30 PM | Executive Resources/HR Meeting |
| | 4:30 PM – 4:50 PM | Meeting with Kate O'Scannlain, SOL |
| | 5:00 PM – 5:30 PM | Meeting with Pat Pizzella, Deputy Secretary |
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| 5:30 PM – 6:00 PM | Meeting with Chief Financial Officer James Williams |
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| 6:30 PM – 7:00 PM | Travel to White House |
| 7:00 PM – 8:00 PM | White House Christmas Reception |
| 8:00 PM – 8:30 PM | Return to DOL |
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A Sat, Dec 12

10:00 AM – 12:00 PM DOL Office (Document Review & Preparation)

| 🔺 Mon, Dec 14 | |
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| All Day | (b) (6) |
| 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| 8:50 AM – 9:15 AM | Daily Staff Meeting |
| 9:15 AM – 9:30 AM | Huddle Invite |
| 9:30 AM – 10:00 AM | Meeting with Jeanne Wilson, EBSA |
| 10:30 AM – 11:30 AM | Call With Ann Lindsay, OHR |
| 11:30 AM – 12:00 PM | Meeting with Loren Sweatt, OSHA |
| 12:15 PM – 1:00 PM | Call with NFC/EPP |
| 1:30 PM – 2:30 PM | Provide Remarks and Participate in Live Conversation with Matt Weidinger, AEI |
| 2:45 PM – 3:15 PM | Meeting with Jeanne Wilson, EBSA |
| 3:30 PM – 4:00 PM | USMCA Meeting |
| 4:15 PM – 4:45 PM | Meeting with Bill Beach, BLS |
| 5:00 PM – 5:30 PM | Coronavirus Update Meeting |
| 5:30 PM – 5:50 PM | Wrap Up Meeting |
| 6:00 PM – 6:30 PM | Meeting with Bryan Slater, OASAM |
| 6:30 PM – 7:00 PM | Meeting with Keith Nelson, ETA |

| 🔺 Tue, 🛙 | Dec 15 | |
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| | All Day | (b) (6) |
| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 8:45 AM – 9:10 AM | Daily Staff Meeting |
| | 9:30 AM – 9:45 AM | Meeting with Jordan Goldstein and Allison Dunn, OSEC |
| | 10:15 AM – 10:45 AM | Meeting with Bill Beach, BLS |
| | 11:00 AM – 11:30 AM | Review Classified Document |
| | 12:00 PM – 1:00 PM | Lunch with Sherk & Palmieri |
| | 1:15 PM – 1:45 PM | Meeting with Loren Sweatt, OSHA |
| | 2:00 PM – 2:30 PM | Meeting with John Pallasch, ETA |
| | 2:45 PM – 3:15 PM | Meeting with Pat Pizzella, Deputy Secretary |
| | 3:30 PM – 4:00 PM | Meeting with Cheryl Stanton, WHD |
| | 4:00 PM – 4:30 PM | Fiduciary Press Call |
| | 4:30 PM – 5:00 PM | Fiduciary Stakeholder Call |

| 5:00 PM – 5:30 PM | Meeting w/ Acting Assistant Secretary Jeanne Wilson (EBSA) |
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| 5:30 PM – 6:00 PM | SSRP Meeting |
| 6:00 PM – 6:30 PM | Meeting w/ Director Julia Hearthway (OWCP) |

A Wed, Dec 16

| 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
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| 8:45 AM – 9:10 AM | Daily Staff Meeting |
| 9:35 AM – 10:05 AM | Meeting with Jeanne Wilson, EBSA |
| 10:10 AM – 10:25 AM | Meeting with Rachel Mondl, OSEC |
| 11:00 AM – 11:30 AM | Meeting w/ Assistant Secretary John Pallasch (ETA) |
| 12:00 PM – 12:30 PM | Blake |
| 1:30 PM – 2:00 PM | Meeting with Mike Downing, OCIA |
| 2:00 PM – 2:30 PM | Correspondence Review |
| 2:30 PM – 3:00 PM | LIVE- APAC Event |
| 3:00 PM – 3:30 PM | TWG Meeting |
| 3:30 PM – 4:00 PM | Policy Projects Update |
| 5:30 PM – 6:00 PM | Pre-Brief with John Pallasch, ETA |
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🔺 Thu, Dec 17

| 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
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| 8:45 AM – 9:10 AM | Daily Staff Meeting |
| 9:15 AM – 9:30 AM | Huddle Invite |
| 10:00 AM – 10:45 AM | Meeting with Cheryl Stanton, WHD |
| 11:30 AM – 12:00 PM | Meeting with Commissioner Bill Beach, BLS |
| 12:15 PM – 1:00 PM | Rachel & Catherine |
| 1:00 PM – 1:30 PM | Meeting with Rachel Mondl, OSEC |
| 1:30 PM – 2:00 PM | Meeting with Craig Leen, OFCCP |
| 2:00 PM – 2:30 PM | Meeting with Jeanne Wilson, EBSA |
| 2:45 PM – 3:00 PM | Photos with Gay Gilbert, ETA and UI Staff |
| 3:45 PM – 4:15 PM | Coronavirus Update Meeting |
| 4:15 PM – 4:35 PM | Wrap Up Meeting |
| 5:00 PM – 6:30 PM | DOL Holiday Reception |

📥 Fri, Dec 18

| 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
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| 8:45 AM – 9:10 AM | Daily Staff Meeting |
| 9:15 AM – 10:00 AM | Regulatory Agenda Update Meeting |
| 10:00 AM – 10:30 AM | Meeting w/ Colton Meehan, OSEC |
| 10:30 AM – 11:00 AM | TMF Update |
| 11:00 AM – 11:30 AM | Meeting with Loren Sweatt, OSHA |
| 11:30 AM – 12:00 PM | Meeting with Grant Lebens, ILAB |
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| | 12:45 PM – 1:15 PM | Lunch w/ Kate |
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| | 1:30 PM – 2:00 PM | Executive Resources/HR Meeting |
| | 2:00 PM – 2:30 PM | Meeting with Pat Pizzella, Deputy Secretary |
| | 2:45 PM – 3:15 PM | Meeting with Kate O'Scannlain, SOL |
| | 3:30 PM – 4:00 PM | Meeting with Mike Stojsavljevich, ILAB |
| | 4:00 PM – 4:15 PM | OCIA Holiday Party |
| | 4:15 PM – 4:30 PM | Photos with WHD Staff |
| | 4:45 PM – 5:00 PM | Meeting with Jonathan Wolfson, ASP |
| | 5:30 PM – 6:00 PM | Meeting with Kate O'Scannlain, SOL |
| | 6:00 PM – 6:30 PM | Meeting w/ Deputy Assistant Secretary Joe Wheeler (OCIA) |
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A Sat, Dec 19

10:15 AM – 1:15 PM DOL office (Document Preparation & Review)

| 🔺 Mon, | A Mon, Dec 21 | | |
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| | All Day | (b) (6) | |
| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting | |
| | 8:45 AM – 9:10 AM | Daily Staff Meeting | |
| | 9:15 AM – 9:30 AM | Huddle Invite | |
| | 9:45 AM – 10:15 AM | Meeting w/ Cheryl Stanton, WHD | |
| | 10:15 AM – 10:45 AM | Meeting with Assistant Secretary David Zatezalo, MSHA | |
| | 10:50 AM – 11:20 AM | Meeting with Kyle Huwa, OSEC | |
| | 11:25 AM – 11:55 AM | Meeting with John Pallasch, ETA | |
| | 12:00 PM – 1:00 PM | Lunch with Chairman John Ring, NLRB | |
| | 1:30 PM – 2:00 PM | Tips/IG Meeting | |
| | 2:00 PM – 2:30 PM | State Pensions | |
| | 2:30 PM – 3:00 PM | Meeting with Director Gordon Hartogensis | |
| | 3:00 PM – 3:30 PM | Meeting with Beverly McKittrick, Exec Sec | |
| | 3:30 PM – 3:45 PM | Meeting with Andy Schwarz, OSEC | |
| | 4:20 PM – 4:50 PM | Meeting with Loren Sweatt, OSHA | |
| | 5:00 PM – 5:30 PM | Coronavirus Update Meeting | |
| | 5:30 PM – 5:50 PM | Wrap Up Meeting | |
| | 6:00 PM – 6:30 PM | Meeting with Bryan Slater, OASAM | |
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| | All Day | (b) (6) | |
| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting | |
| | 8:45 AM – 9:10 AM | Daily Staff Meeting | |
| | 9:30 AM – 10:15 AM | Regulatory Agenda Update Meeting | |
| | 10:15 AM – 10:45 AM | Meeting with Bill Beach, BLS | |
| | 11:15 AM – 11:45 AM | Meeting with Gundeep, OCIO | |

| | 12:00 PM – 1:00 PM | Glenn Spencer |
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| | | Meeting with Pat Pizzella, Deputy Secretary |
| | 2:30 PM – 3:00 PM | |
| | 3:15 PM – 3:45 PM | Meeting with John Pallasch, ETA |
| | 4:00 PM – 4:30 PM | SSRP Meeting |
| | 4:30 PM – 5:00 PM | Meeting w/ Assistant Secretary John Pallasch (ETA) |
| | 5:00 PM – 5:30 PM | Call with Sarah Martin, OSEC |
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| | All Day | (b) (6) |
| | 5:15 PM – 6:15 PM | DOL office (document review & preparation) |
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| | All Day | (b) (6) |
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| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 8:00 AM – 8:15 AM 8:45 AM – 9:10 AM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting |
| | 8:00 AM – 8:15 AM 8:45 AM – 9:10 AM 9:15 AM – 9:30 AM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite |
| | 8:00 AM – 8:15 AM 8:45 AM – 9:10 AM 9:15 AM – 9:30 AM 9:45 AM – 10:15 AM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM 11:30 AM - 12:00 PM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL Meeting with Dean Heyl, OPL |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL Meeting with Dean Heyl, OPL Lunch with Rachel & Kate |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM 11:30 AM - 12:00 PM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL Meeting with Dean Heyl, OPL Lunch with Rachel & Kate Meeting with Geoff MacLeay, OLMS |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL Meeting with Dean Heyl, OPL Lunch with Rachel & Kate |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 1:00 PM - 1:30 PM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL Meeting with Dean Heyl, OPL Lunch with Rachel & Kate Meeting with Geoff MacLeay, OLMS |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 1:00 PM - 1:30 PM 1:30 PM - 2:00 PM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL Meeting with Dean Heyl, OPL Lunch with Rachel & Kate Meeting with Geoff MacLeay, OLMS Completing Opinion Letters |
| | 8:00 AM - 8:15 AM 8:45 AM - 9:10 AM 9:15 AM - 9:30 AM 9:45 AM - 10:15 AM 10:15 AM - 10:45 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 1:00 PM - 1:30 PM 2:00 PM - 2:00 PM | Deputy Secretary's Daily Staff Meeting Daily Staff Meeting Huddle Invite Meeting with Pat Pizzella, Deputy Secretary Meeting with Dean Heyl, OPL Meeting with Dean Heyl, OPL Lunch with Rachel & Kate Meeting with Geoff MacLeay, OLMS Completing Opinion Letters Meeting with Al Stewart, OASAM |

| 3:30 PM – 4:00 PM | Executive Resources/HR Meeting |
|-------------------|---------------------------------|
| 4:00 PM – 4:30 PM | Meeting with John Pallasch, ETA |
| 5:00 PM - 5:30 PM | Coronavirus Update Meeting |
| 5:30 PM – 5:50 PM | Wrap Up Meeting |

| ▲ Tue, Dec 29 | | |
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| | All Day | (b) (6) |
| | 8:00 AM – 8:15 AM | Deputy Secretary's Daily Staff Meeting |
| | 10:40 AM – 11:05 AM | Daily Staff Meeting |
| | 11:30 AM – 12:00 PM | TWG Meeting |
| | 12:00 PM – 1:00 PM | Lunch with Colleagues |
| | 1:15 PM – 1:45 PM | Meeting with Bill Beach, BLS |
| | 2:00 PM – 2:30 PM | Meeting w/ Cheryl Stanton, WHD |
| | 2:30 PM – 3:00 PM | SSRP Meeting |
| | 3:00 PM – 3:30 PM | Meeting with John Pallasch, ETA |
| | 3:45 PM – 4:15 PM | Meeting with John Pallasch, ETA |
| | 4:15 PM – 4:45 PM | Meeting with Chad Squitieri, OSEC |
| | 5:15 PM – 5:30 PM | Meeting with John Pallasch, ETA |
| | 5:30 PM – 5:45 PM | Meeting with Kate O'Scannlain, SOL |
| | 6:00 PM – 6:30 PM | Meeting with Bryan Slater, OASAM |
| | 6:30 PM – 7:00 PM | Meeting w/ Assistant Secretary John Pallasch (ETA) |
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| Wed, | , Dec 30 | |
| | All Day | (b) (6) |
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| | 5:45 PM – 6:15 PM | CALL with Pat Pizzella, Deputy Secretary |

| 🔺 Thu, l | Dec 31 | |
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| | All Day | (b) (6) |
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| | All Day | (b) (6) |
| | 8:45 AM – 9:10 AM | Daily Staff Meeting |
| | 10:15 AM – 10:45 AM | Meeting with Cheryl Stanton, WHD |
| | 11:45 AM – 12:00 PM | Deputy Secretary's Daily Staff Meeting |