

February 2023

Wed, Feb 1

Time	Activity
7:15 AM – 7:30 AM	Depart Residence enroute to WH to be Covid Tested
7:30 AM – 8:00 AM	Depart WH enroute to PPS Building
8:00 AM – 9:00 AM	Innovators Roundtable - February - See Agenda Attached
9:00 AM – 9:30 AM	Depart PPS Building enroute to Dep Sec's Residence
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
9:40 AM – 10:30 AM	Daily Dep Sec Check In
11:00 AM – 12:00 PM	Departmental Management Meeting (DMM)
12:00 PM – 12:15 PM	Depart Residence enroute to White House
12:15 PM – 12:45 PM	WH Room EEOB SoW 234
12:30 PM – 12:45 PM	Job Quality Academy Overview Webinar (confirmed)
1:15 PM – 2:15 PM	White House Competition Council Meeting (in person)
2:20 PM – 2:35 PM	Depart White House enroute to Residence

Thu, Feb 2

Time	Activity
9:30 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki
11:00 AM – 12:00 PM	OASAM Agency Management Meeting (AMM)
1:00 PM – 1:15 PM	U.S. Dept of Labor's National Job Shadow Day: A Virtual Peek into a Day in the Life of a Federal Employee
1:20 PM – 1:40 PM	Depart DOL enroute to White House
1:45 PM – 3:45 PM	White House FMLA EVENT
3:45 PM – 4:00 PM	Depart White House enroute to Dep Sec's Residence

Fri, Feb 3

Time	Activity
7:15 AM – 7:30 AM	Depart Dep Sec Residence enroute to DOL
7:45 AM – 8:30 AM	January 2023 Employment Situation In-Person Briefing
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
9:30 AM – 10:30 AM	Deputies Committee: Workforce Narrative
9:45 AM – 10:00 AM	Daily Dep Sec Check In
11:00 AM – 11:55 AM	ODEP Agency Management Meeting
12:00 PM – 1:00 PM	Weekly Check in w/Betty
1:30 PM – 2:00 PM	Daily Schedule Wrap Up

Time	Activity
3:00 PM – 3:30 PM	In-Person All Appointee Meeting (confirmed)
4:00 PM – 4:30 PM	Depart DOL enroute to Dep Sec Residence

Sat, Feb 4

Sun, Feb 5

Mon, Feb 6

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
9:40 AM – 10:30 AM	Daily Dep Sec Check In
12:00 PM – 1:00 PM	EBSA AMM
1:00 PM – 2:30 PM	WHD FMLA 30th Anniversary Celebration (in person confirmed)
3:15 PM – 3:30 PM	Check in with Dep Sec
3:30 PM – 4:00 PM	Connecting w/Katherine Eyster (in person)
4:00 PM – 4:55 PM	OSHA Agency Management Meeting (AMM)
5:00 PM – 7:00 PM	READING TIME/DO NOT DISTURB

Tue, Feb 7

Time	Activity
9:30 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Internal Monthly Meeting on Job Corps
11:00 AM – 11:30 AM	Meet & Greet with Administrator Guzman & 4 Panelists (confirmed)
11:30 AM – 12:30 PM	DOL's Black History Event (in person confirmed)
1:00 PM – 2:00 PM	Monthly Meeting with ETA Leadership
2:00 PM – 2:30 PM	Daily Schedule Wrap Up
3:00 PM – 3:30 PM	Depart DOL enroute to Dep Sec's Residence
4:00 PM – 4:55 PM	OLMS Agency Management Meeting
8:00 PM – 9:30 PM	HOLD: State of the Union Address

Wed, Feb 8

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
9:40 AM – 10:30 AM	Daily Dep Sec Check In
11:00 AM – 11:30 AM	Quarterly Check in w/Neal Bisno
11:30 AM – 12:15 PM	Biweekly w/Chike

Time	Activity
12:30 PM – 1:30 PM	OWCP Agency Management Meeting
1:30 PM – 2:00 PM	Daily Schedule Wrap Up for Jan 8 & 9th
2:00 PM – 3:00 PM	WHD Agency Management Meeting (AMM)
3:00 PM – 4:00 PM	Women's Bureau AMM

Thu, Feb 9

Time	Activity
9:30 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki
11:00 AM – 11:15 AM	Connecting w/Allison
2:00 PM – 2:30 PM	Dep Sec/Allison Zellman

Fri, Feb 10

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
9:40 AM – 10:00 AM	Daily Dep Sec Check In
11:30 AM – 12:00 PM	DOL All Appointee Meeting
12:00 PM – 12:30 PM	Daily Schedule Wrap Up
12:30 PM – 1:00 PM	OHR Check In (Bi-Weekly)
1:30 PM – 2:00 PM	Weekly Deputies Call with Cabinet Affairs & OMB
2:00 PM – 3:00 PM	Quarterly PMA Workforce PAL Meeting

Sat, Feb 11

Sun, Feb 12

Mon, Feb 13

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
11:00 AM – 12:30 PM	DOL/Philanthropy Job Quality Convening (confirmed in person)
11:30 AM – 12:00 PM	OSHA U&T Signing Ceremony (Internal Event)
1:00 PM – 2:00 PM	Updated WCF Recommendations
5:00 PM – 5:25 PM	EXTERNAL: Deputy Secretary Julie Su, DOL and Deputy Administrator Janet McCabe, EPA (Confirmed)
5:30 PM – 7:00 PM	READING TIME/DO NOT DISTURB

Tue, Feb 14

Time	Activity
9:10 AM – 9:30 AM	Strategic Alignment Meeting
9:30 AM – 10:00 AM	Daily Dep Sec Check In
10:15 AM – 10:45 AM	Meeting with Dep Sec Julie Su (confirmed)
10:45 AM – 11:15 AM	Allison Zelman Meeting (confirmed)
12:30 PM – 1:00 PM	Check In: Nikki
2:00 PM – 2:30 PM	Check in w/Seema
2:30 PM – 3:00 PM	Bi-weekly OCIA Check In
3:00 PM – 3:45 PM	Q1 Equity APG Meeting
3:30 PM – 4:00 PM	Monthly Meeting with Larry Turner, OIG
4:00 PM – 5:00 PM	OFCCP Agency Management Meeting (AMM)

Wed, Feb 15

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
9:40 AM – 10:30 AM	Daily Dep Sec Check In
11:00 AM – 12:00 PM	Departmental Management Meeting (DMM)
1:30 PM – 2:00 PM	Meeting with National Council of Field Labor Locals (NCFLL) Executive Committee (confirmed)
3:30 PM – 4:00 PM	Depart Residence or DOL enroute to GSA
4:00 PM – 5:30 PM	Meeting of the President's Management Council
5:30 PM – 6:00 PM	Depart GSA enroute to Residence

Thu, Feb 16

Time	Activity
9:10 AM – 9:30 AM	Strategic Alignment Meeting
9:30 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki
11:00 AM – 12:00 PM	OASAM Agency Management Meeting (AMM)
12:30 PM – 1:00 PM	Depart Residence enroute to White House
1:00 PM – 2:00 PM	WHIAANHPI In-Person IWG Designee Meeting on February 16, 1-2 pm ET at EEOB
2:30 PM – 3:15 PM	White House Virtual Roundtable on Advancing Equity
3:15 PM – 3:30 PM	All Appointee meeting
3:30 PM – 4:30 PM	Dep. Sec. Julie Su <> Dep. Dir. Ronnie Chatterji
4:30 PM – 5:00 PM	Depart White House enroute to Residence

Fri, Feb 17

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
10:30 AM – 6:00 PM	HOLD - DNS

Sat, Feb 18

Sun, Feb 19

Mon, Feb 20

Time	Activity
8:00 AM – 5:00 PM	HOLIDAY - PRESIDENT'S DAY

Tue, Feb 21

Time	Activity
9:10 AM – 9:30 AM	Strategic Alignment Meeting
9:30 AM – 10:00 AM	Meet & Greet w/Panelists
10:00 AM – 12:00 PM	DOL Black History Month Event: Making Equity Real: Black Workers and Good Jobs (confirmed)
12:00 PM – 12:30 PM	Meet & Greet w/Attendees
1:00 PM – 2:00 PM	WHD Sr. Leadership Meeting (Monthly)
5:00 PM – 5:30 PM	Daily Schedule Wrap Up

Wed, Feb 22

Time	Activity
8:30 AM – 9:00 AM	Depart Dep Sec's Residence enroute to Capital Hilton Hotel
9:10 AM – 9:30 AM	OSEC Check In
9:15 AM – 9:30 AM	National Congress of American Indian 2023 Executive Council Winter Session
9:30 AM – 10:00 AM	Depart Capital Hilton enroute to DOL
9:30 AM – 10:00 AM	Huddle Invite
10:00 AM – 10:45 AM	Daily Dep Sec Check In
12:30 PM – 1:30 PM	Monthly Meeting with OWCP Senior Leadership
2:00 PM – 2:45 PM	Follow-up - Whistleblower 101 Meeting
5:00 PM – 5:45 PM	ILAB Agency Management Meeting

Thu, Feb 23

Time	Activity
9:10 AM – 9:30 AM	Strategic Alignment Meeting
9:30 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki

Time	Activity
11:45 AM – 12:45 PM	Allison & Nikki
2:10 PM – 2:25 PM	Virtual: Call with Deputies on Reg Process
3:00 PM – 4:00 PM	WHIAANHPI Interagency Working Group (IWG) Implementation Team Monthly Meeting

Fri, Feb 24

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In
9:30 AM – 10:00 AM	Huddle Invite
9:40 AM – 10:30 AM	Daily Dep Sec Check In
10:30 AM – 11:30 AM	Weekly Check in w/Betty
11:30 AM – 12:00 PM	DOL All Appointee Meeting
12:00 PM – 12:45 PM	Unemployment Insurance Meeting Series
1:30 PM – 2:00 PM	Weekly Deputies Call with Cabinet Affairs & OMB
2:00 PM – 3:00 PM	Monthly Meeting with OSHA Senior Leadership
3:30 PM – 4:00 PM	DDM Miller & D/S Su Call
4:00 PM – 5:00 PM	Infrastructure Deputies Task Force Meeting
5:30 PM – 6:00 PM	Daily Schedule Wrap Up

Sat, Feb 25

Sun, Feb 26

Time	Activity
2:00 PM – 3:00 PM	Continued Call with Nikki and Allison

Mon, Feb 27

Time	Activity
9:10 AM – 9:30 AM	OSEC Check In
9:15 AM – 9:35 AM	Depart DSEC Residence enroute to Reagan National Airport
9:30 AM – 10:00 AM	Huddle Invite
11:00 AM – 1:40 PM	11a.m. (EST) Depart Flight [REDACTED TEXT B(6) FOIA EXEMPTION]
1:30 PM – 2:00 PM	1:40p.m. (CST) Arrive Houston Intercontinental Airport
3:00 PM – 3:30 PM	Infrastructure Deputies Task Force - Follow Up
4:30 PM – 5:30 PM	ETA Agency Management Meeting
9:00 PM – 10:30 PM	[8:00 PM - 9:30 PM CST] MJW Staff Dinner

Tue, Feb 28

Time	Activity
9:10 AM – 9:30 AM	Strategic Alignment Meeting
11:30 AM – 12:30 PM	Deputies Committee: Promoting Access to Voting EO Implementation
12:00 PM – 2:00 PM	Event #1: Visit to New United Airlines Registered Apprenticeship Training Facility w/ Signing Ceremony at Houston International Airport
12:00 PM – 2:00 PM	[11:00 AM - 1:00 PM CST] Visit to United Airlines Registered Apprenticeship Training Facility
2:00 PM – 2:30 PM	Check In: Nikki
2:00 PM – 4:00 PM	Possible Event #2: {Time TBD} - Event on Growing the role of joint apprenticeship and pre-apprenticeship programs in Houston's workforce development
2:30 PM – 3:30 PM	[1:30 PM - 2:30 PM CST] Staff Lunch
4:00 PM – 6:00 PM	[3:00 PM - 5:00 PM CST] Clean Energy event with the TX AFL-CIO, Texas Climate Jobs Project, Texas Gulf Coast Area Labor Federation - Clean Energy Roundtable & Electric Bus Tour with Ali Zaidi
4:00 PM – 6:00 PM	Possible Event #3: {Time TBD} Roundtable with Low Wage Workers
6:00 PM – 6:30 PM	6:00pm (CST) Enroute to Houston Intercontinental Airport
7:30 PM – 11:40 PM	7:40p.m. (CST) Depart Houston [REDACTED TEXT B(6) FOIA EXEMPTION]
At 11:40 PM	Arrive DCA
After 11:50 PM	Depart Reagan National Airport enroute to DSEC Residence
