

## February 2022

---

### Tue, Feb 1

Time	Activity
8:45 AM – 9:10 AM	Morning Check in
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 10:20 AM	Morning Check in
10:30 AM – 11:00 AM	Michelle Hodge (OFCCP) One on One w/Deputy Secretary Su
12:30 PM – 1:15 PM	DepSec/DBC Check-In FY23 Budget Passback
2:00 PM – 2:30 PM	Weekly Check In: Allison/Dan/Nikki
3:00 PM – 4:00 PM	MEETING: CCC Deputies
4:45 PM – 5:45 PM	UI waiver UIPL meeting today
5:00 PM – 5:45 PM	PMC Internships Working Group
6:00 PM – 6:30 PM	Part II UI Waiver UIPL meeting today

---

### Wed, Feb 2

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
11:30 AM – 12:00 PM	Internal Discussion DOL-DOT Job Quality Recommendations
12:30 PM – 1:30 PM	OWCP Agency Management Meeting
2:00 PM – 2:55 PM	WHD Agency Management Meeting (AMM)
3:30 PM – 4:00 PM	Nancy Ruiz de Gamboa's (BLS) One on One w/Deputy Secretary Su
4:00 PM – 4:30 PM	Daily Schedule Wrap Up
5:00 PM – 5:45 PM	DepSec/DBC Check-In FY23 Budget Passback (Wednesday afternoon Check-In)

---

### Thu, Feb 3

Time	Activity
<b>8:00 AM – 9:30 AM</b>	<b>Free</b>
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki
11:00 AM – 12:00 PM	OASAM Agency Management Meeting (AMM)
11:45 AM – 12:00 PM	FY23 Budget Quick Check-In
1:30 PM – 2:00 PM	DepSec/OCIA Weekly Check In
3:00 PM – 4:00 PM	All Things Veterans (ATVET)

Time	Activity
3:30 PM – 3:45 PM	FY22 Performance Standards Review for Kevin Brown (OCFO)
4:00 PM – 4:30 PM	Nikki/Joe
5:15 PM – 5:45 PM	ARB Options Memo Follow Up

---

### Fri, Feb 4

Time	Activity
7:30 AM – 8:30 AM	January 2022 Employment Situation Briefing
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
11:00 AM – 11:55 AM	OCFO Agency Management Meeting
11:00 AM – 12:00 PM	Deputies Committee meeting on EO 14017 (America's Supply Chains)
1:30 PM – 2:00 PM	Weekly Deputies Call with Cabinet Affairs & OMB
2:00 PM – 2:55 PM	OFCCP Agency Management Meeting (AMM)
3:30 PM – 4:00 PM	Daily Schedule Wrap Up
4:00 PM – 5:00 PM	Weekly Deputies Infrastructure Meeting (Zoom)

---

### Sat, Feb 5

Time	Activity
------	----------

---

### Sun, Feb 6

Time	Activity
All Day	ON TRAVEL TO NEW ORLEANS, LA
At 10:25 AM	DEPART LOS ANGELES on [REDACTED TEXT B(5) FOIA EXEMPTION] enroute to NEW ORLEANS
At 3:55 PM	ARRIVE NEW ORLEANS
7:30 PM – 9:00 PM	Dinner
10:00 PM – 10:30 PM	RON: Hilton [REDACTED TEXT B(5) FOIA EXEMPTION]

---

### Mon, Feb 7

Time	Activity
All Day	ON TRAVEL TO NEW ORLEANS, LA
8:15 AM – 8:45 AM	(7:15 - 7:45 CT) Depart RON, En Route LaPlace
8:45 AM – 9:00 AM	(7:45 - 8:00 AM CT) Stop-By Day Laborers' Corner
9:00 AM – 9:15 AM	(8:00 - 8:15 CT) Depart Home Depot, En Route Church
9:15 AM – 10:15 AM	(8:15 - 9:15 AM CT) Sit-down with Resilience Force Workers (confirmed)
9:30 AM – 10:00 AM	Huddle Invite
10:15 AM – 11:15 AM	(9:15 - 10:15 CT) Depart LaPlace, En Route Coffee Stop or Delgado Community College
10:30 AM – 11:00 AM	MJW Time/Coffee stop

Time	Activity
11:15 AM – 12:45 PM	(10:15 - 11:45 AM CT) Roundtable Announcement with Resilience Force, Private Employer, and Elected Officials (confirmed)
12:45 PM – 1:00 PM	(11:45 - 12:00 CT) Movement w/in Delgado
1:00 PM – 1:45 PM	(12:00 - 12:45 PM CT) Nursing/Health Care Class Visit at Delgado Community College (confirmed)
1:45 PM – 2:00 PM	(12:45 - 1:00 CT) Depart Delgado, En Route Lunch
2:00 PM – 3:15 PM	(1:00 - 2:15 PM CT) Lunch with Congressman Carter and Governor Edwards (confirmed)
3:15 PM – 3:30 PM	(2:15-2:30 PM CT) Depart, En Route Harrah's
3:30 PM – 4:45 PM	(2:30 - 3:45 PM CT) Tour & Townhall with UNITE HERE Local 23 & Community Partners (confirmed)
4:45 PM – 5:00 PM	(3:45 - 4:00 PM CT) Private Meeting with Tiger Hammond, President, Greater New Orleans AFL-CIO (confirmed)
At 7:07 PM	DEPART NEW ORLEANS on [REDACTED TEXT B(5) FOIA EXEMPTION] enroute to LOS ANGELES
At 9:32 PM	ARRIVE LOS ANGELES

---

## Tue, Feb 8

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 10:30 AM	Check In: Dan/Allison/Nikki
10:00 AM – 10:45 AM	Job Corp Meeting Series
11:30 AM – 12:25 PM	MSHA Agency Management Meeting
1:00 PM – 2:00 PM	ILAB Agency Management Meeting
2:00 PM – 2:30 PM	Chiraag <-> Julie Su
3:05 PM – 3:45 PM	Justice40 Deputies Meeting
4:00 PM – 4:55 PM	OLMS Agency Management Meeting
5:30 PM – 6:00 PM	Daily Schedule Wrap Up

---

## Wed, Feb 9

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
10:45 AM – 11:15 AM	Virtual Meeting with MSHA & Energy Information Administration (confirmed)
11:30 AM – 12:25 PM	ETA Agency Management Meeting
12:30 PM – 1:15 PM	VETS Agency Management Meeting
2:30 PM – 3:00 PM	Meeting with Deputy Secretary Su and Deputy USTR White
3:00 PM – 3:30 PM	PMA Implementation Kickoff Meeting
3:30 PM – 4:15 PM	WOMEN'S BUREAU's Agency Management Meeting

<b>Time</b>	<b>Activity</b>
4:15 PM – 5:00 PM	Daily Schedule Wrap Up & Scheduling Review

---

### **Thu, Feb 10**

<b>Time</b>	<b>Activity</b>
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki
11:00 AM – 12:00 PM	Infrastructure Implementation Task Force
11:00 AM – 12:00 PM	OASAM Agency Management Meeting (AMM)
2:00 PM – 2:30 PM	DepSec Su Message Recording
2:45 PM – 3:15 PM	For-Profit Speaking Request
4:00 PM – 5:00 PM	Meeting w/John Towle & the ALOs

---

### **Fri, Feb 11**

<b>Time</b>	<b>Activity</b>
9:30 AM – 10:00 AM	Huddle Invite
11:30 AM – 12:00 PM	OWCP Personnel Matter (more info attached)
1:30 PM – 2:00 PM	Weekly Deputies Call with Cabinet Affairs & OMB
3:30 PM – 4:00 PM	Smithsonian Women at Work Program - Panel Discussion Prep Meeting

---

### **Sat, Feb 12 – Sun, Feb 13**

<b>Time</b>	<b>Activity</b>
All Day	OUT OF OFFICE

---

### **Mon, Feb 14**

<b>Time</b>	<b>Activity</b>
All Day	OUT OF OFFICE
9:30 AM – 10:00 AM	Huddle Invite
4:00 PM – 4:55 PM	OSHA Agency Management Meeting (AMM)

---

### **Tue, Feb 15**

<b>Time</b>	<b>Activity</b>
9:30 AM – 10:00 AM	Huddle Invite
11:30 AM – 12:00 PM	Weekly Check In: Allison/Dan/Nikki
5:00 PM – 6:30 PM	SMITHSONIAN's "WOMEN @ WORK" PUBLIC PROGRAM (Confirmed)

---

### **Wed, Feb 16**

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
10:00 AM – 11:00 AM	Departmental Management Meeting
12:30 PM – 1:30 PM	OWCP Agency Management Meeting
2:00 PM – 2:55 PM	WHD Agency Management Meeting (AMM)
4:00 PM – 5:30 PM	Meeting of the President's Management Council

---

### Thu, Feb 17

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki
11:00 AM – 12:00 PM	OASAM Agency Management Meeting (AMM)
12:10 PM – 12:55 PM	Monthly DepSec/CEO Meeting
1:00 PM – 1:30 PM	Deputy Secretary ARB Quarterly Meeting
1:30 PM – 2:00 PM	DepSec/OCIA Weekly Check In
2:00 PM – 2:45 PM	Zoom Meeting with Danielle Conley and DOL (confirmed)
3:00 PM – 3:55 PM	BLS Agency Management Meeting
3:30 PM – 4:30 PM	Internal DOL Trucking Touch Base   Job Quality Rec Deep Dive
4:00 PM – 4:55 PM	OFCCP Agency Management Meeting (AMM)
5:00 PM – 5:30 PM	Daily Schedule Wrap Up

---

### Fri, Feb 18

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
11:00 AM – 11:55 AM	OCFO Agency Management Meeting
12:00 PM – 1:00 PM	Su Messages 2.18.22
1:30 PM – 2:00 PM	Plan for Agency Reporting on Hiring
2:00 PM – 2:30 PM	CEO/ETA Set Aside Conversation
3:00 PM – 3:30 PM	Speech Writer Alex Robinson (OPA)

---

### Sat, Feb 19 – Sun, Feb 20

Time	Activity
------	----------

---

### Mon, Feb 21

Time	Activity
8:00 AM – 6:00 PM	PRESIDENT'S DAY

---

## Tue, Feb 22

Time	Activity
All Day	Out of Office
9:30 AM – 10:00 AM	Huddle Invite
1:00 PM – 1:30 PM	OCIO Check In (Monthly)
2:30 PM – 3:00 PM	Follow up FECA Claimant Issue (SSA-DOL-Treasury)
3:00 PM – 3:30 PM	Check In: Dan/Allison/Nikki
4:00 PM – 4:55 PM	OLMS Agency Management Meeting
4:30 PM – 5:30 PM	Weekly Deputies Infrastructure Meeting (Zoom)

---

## Wed, Feb 23

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
11:30 AM – 12:25 PM	ETA Agency Management Meeting
12:00 PM – 1:00 PM	Reentry Supervisor/Manager Office Hours
12:30 PM – 1:15 PM	VETS Agency Management Meeting
1:30 PM – 2:15 PM	DEP SEC - OIG Monthly Meeting
2:30 PM – 3:00 PM	BOC Check In (Monthly)
3:00 PM – 3:30 PM	Catch up w/Chike
3:30 PM – 4:15 PM	Unemployment Insurance Meeting Series
5:00 PM – 6:00 PM	PMC Open Hour
5:30 PM – 6:00 PM	OPM<> DOL / PMC Internship WG Pre-meeting
6:00 PM – 6:30 PM	Daily Schedule Wrap Up

---

## Thu, Feb 24

Time	Activity
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:00 AM	Daily Dep Sec Check In
10:00 AM – 11:00 AM	Weekly Meeting w/Joe and Nikki
11:00 AM – 12:00 PM	OASAM Agency Management Meeting (AMM)
12:30 PM – 1:30 PM	HOLD FOR SPEECH PREPARATION
1:30 PM – 2:30 PM	VANDERBILT UNIVERSIT - THE BARRETT LAW SPEECH
2:30 PM – 3:00 PM	Whiteboard Session on IJJA Data Evaluation
3:00 PM – 4:00 PM	Invitation to join Web seminar as a panelist: Overview of DOL Grants and Funding Opportunities
3:30 PM – 4:00 PM	DepSec/OCIA Weekly Check In
4:00 PM – 5:00 PM	PMC Internships Working Group

---

## Fri, Feb 25

<b>Time</b>	<b>Activity</b>
At 8:00 AM	HOLD FOR NATIONAL CLIMATE TASK FORCE (NCTF) MEETING
9:30 AM – 10:00 AM	Huddle Invite
10:00 AM – 10:30 AM	OHR Check In (Bi-Weekly)
11:30 AM – 12:00 PM	DOL All Appointee Meeting
1:30 PM – 2:00 PM	Weekly Deputies Call with Cabinet Affairs & OMB

---

### Sat, Feb 26 – Sun, Feb 27

<b>Time</b>	<b>Activity</b>
-------------	-----------------

---

### Mon, Feb 28

<b>Time</b>	<b>Activity</b>
9:30 AM – 10:00 AM	Huddle Invite
9:45 AM – 10:30 AM	Daily Dep Sec Check In
10:30 AM – 11:00 AM	Weekly Scheduling Review
11:00 AM – 11:30 AM	Weekly SOL Meeting w/Seema Nanda
11:30 AM – 12:00 PM	Meeting w/BLS
12:00 PM – 12:30 PM	Monthly Check In w/Rachana
12:30 PM – 1:00 PM	READING TIME/DO NOT DISTURB
1:00 PM – 2:00 PM	Strategic Review Pre-Brief Part I
2:00 PM – 3:00 PM	OHR Empower Hour for Managers: Pay and Leave Incentives
2:30 PM – 3:30 PM	Weekly Deputies Infrastructure Meeting (Zoom)
3:30 PM – 4:15 PM	MJW Check-in Meeting
4:00 PM – 4:55 PM	OSHA Agency Management Meeting (AMM)
5:00 PM – 7:00 PM	READING TIME/DO NOT DISTURB