VETERANS’ PROGRAM LETTER: 01-18

TO: ALL STATE WORKFORCE AGENCY ADMINISTRATORS
ALL VETERANS’ EMPLOYMENT AND TRAINING SERVICE STAFF
ALL EMPLOYMENT AND TRAINING ADMINISTRATION REGIONAL
AND NATIONAL OFFICE ADMINISTRATORS

FROM: SAM SHELENBERGER

SUBJECT: Exception for Jobs for Veterans State Grant (JVSG), Local Veterans’
Employment Representative (LVER) Duty Roles

I. Purpose: To provide time-limited exception guidance for the roles and responsibilities of
JVSG LVER staff serving in Federally Declared Major Disaster Areas by the President and
where the U.S. Department of Labor’s (DOL), Veterans’ Employment and Training Service
(VETS) Assistant Secretary has determined circumstances appropriate for LVERs to provide
direct services to veterans.

II. Background: DOL VETS is committed to serving transitioning service members, veterans,
and their families by providing resources, expertise, and training to assist and prepare them to
obtain meaningful careers and maximize their employment opportunities.

DOL VETS recognizes the unique employment challenges and critical needs of those in
disaster-affected areas. To maximize efforts to assist in the relief and recovery operations and
expedite individualized career services to disaster-affected veterans, this guidance authorizes
temporary duty role exceptions for LVER staff.

III. Reference: 38 U.S.C. § 4104, Local Veterans’ Employment Representative, VPL 03-14 Jobs
for Veterans’ State Grant Program Reforms and Roles and Responsibilities of American Job
Center Staff Serving Veterans.

IV. Temporary Duty Role Exception for Local Veterans’ Employment Representatives
(LVER): LVERs serving in Federally Declared Major Disaster areas by the President and
where VETS Assistant Secretary has determined circumstances appropriate are authorized
temporary exception to the restricted LVER roles and responsibilities as outlined in VPL 03-14
and may provide direct individualized career services to disaster-affected veterans.
V. **Notification of Approved Disaster Areas for Excepted LVER Services:** Written notification by the DOL VETS Assistant Secretary of approved Federally Declared Major disaster-affected areas authorized temporary exception to LVER roles will be provided through the appropriate VETS state director.

VI. **Time Limit Period:** Excepted LVERs may serve for a temporary, time-limited 120-day period, effective from the date of the Federal declared disaster. *NOTE: Extension requests can be approved by DOL VETS Assistant Secretary.*

VII. **National Veterans Technical Institute (NVTI) Training:**
As specified in 38 U.S.C. 4102A(c) (8) (A), each LVER assigned to provide direct individualized career services to disaster-affected veterans is required to satisfactorily complete training designated for Disabled Veterans’ Outreach Program specialists (DVOPs) provided by the National Veterans’ Training Institute (NVTI) during the 18-month period that begins on the date on which the employee is so assigned to perform such duties.

We strongly encourage all excepted LVERs designated to provide direct individual career services to disaster-affected veterans to participate in the NVTI classroom training or an abbreviated online version of the DVOP-specific training before providing direct individualized career services to disaster-affected veterans. The schedule for training courses can be found at [www.NVTI.org](http://www.NVTI.org).

VIII. **Performance Reporting:** Provision of direct services to qualified veterans by excepted LVER staff during temporary duty role assignments is acceptable. A brief explanation included within the applicable quarterly reports is sufficient.

IX. **Inquiries:** Any questions concerning this guidance should be directed to the appropriate Director of Veterans’ Employment and Training (DVET).

X. **Expiration Date:** To be reviewed for relevance on or before September 2020.