

JVSG State Plan Required Components and Guidance

VPL 01-22 Attachment #1

Federal law (38 U.S.C. § 4102A(c)) requires states to submit a Jobs for Veterans State Grant (JVSG) State Plan including the following information. Note that the items below in bold are consistent with previously required elements with the exception of item **i.** requiring the inclusion of JVSG Performance Targets in accordance with JVSG Performance Targets Technical Assistance Guide (TAG), Attachment #4. See below for further details.

The JVSG State Plans should not include specific references to the number of staff or monetary amount of the grant award as these State Plans cover four years. This specific information will be included in the annual application for funding required on a fiscal year (FY) basis.

a. How the state intends to provide employment, training, and job placement services to veterans and eligible persons under the JVSG program.

Explain how the state will provide these services through the JVSG program, beyond simply identifying the roles and responsibilities of JVSG staff.

b. The duties assigned to Disabled Veterans' Outreach Program (DVOP) specialists and Local Veterans' Employment Representative (LVER) staff by the state, specifically implementing DVOP and LVER duties or roles and responsibilities as outlined in 38 U.S.C. 4103A and 4104.

These duties also must be consistent with current U.S. Department of Labor (DOL) guidance, including [Veterans' Program Letter \(VPL\) 03-14](#); [VPL 03-14, Change 1](#); and [VPL 03-14, Change 2](#). Include a description of any consolidated DVOP/LVER positions.

c. The manner in which DVOP specialists and LVERs are integrated into the state's employment service delivery systems or American Job Center (AJC).

Include a description of how DVOP, LVER, and consolidated DVOP/LVER positions are integrated into the state workforce agency.

d. The incentive award program implemented using the one percent grant allocation set aside for this purpose, as applicable.

If the state participates in the incentive award program, the following is required:

- **Address the objectives to be achieved through the state's incentive awards program;**

Describe how the state's incentive awards program will encourage individuals and/or offices to achieve excellence in the provision of services to veterans and/or to demonstrate improvements to the system for the delivery of such services.

- **Describe the planned selection and award process; and**

Describe how award recipients will be selected, identify the general criteria to be considered, and describe how the award process will be inclusive of the full spectrum of DOL employment and training-related programs and non-Federal partners.

- **Describe the planned disbursement of incentive award funds.**

The narrative must identify the entity within the state that will administer funds. It must also describe the planned cash incentive awards, including the amounts to be awarded and to whom, and if applicable, the nonfinancial award items using base funds, and identify the total approximate amount of the designated funding.

For example, a state that receives approximately \$5,000 for cash incentive awards each year and that wished to distribute recognition plaques with the award might indicate that it will distribute the funds as five cash awards of \$1,000 each, or as four office awards for \$1,250 each, and that it additionally plans to purchase one plaque for each awardee at \$75 each for a total of \$375 charged to the base allocation.

Per 38 U.S.C. § 4102A(c)(2)(A)(i)(III), a state must describe its performance incentive award program in its JVSG State Plan, and per 38 U.S.C. § 4102A(c)(7), a state must use one percent of its annual JVSG funds to make cash awards under its performance incentive award program. Accordingly, a state's performance incentive award program must provide for cash awards. As noted above, states that have laws, policies, or agreements in place that restrict or prohibit making cash awards to individual staff members may avail themselves of the flexibility the law provides to make cash awards to employment service offices.

For additional guidance, refer to VPL 01-22 Attachment #5, JVSG Incentive Award Plan TAG.

- e. **The populations of eligible veterans to be served, including any additional populations designated by the Secretary of Labor as eligible for services, and any additional populations specifically targeted by the state workforce agency for services from one-stop delivery system partners (e.g., Native American veterans, veterans in remote rural counties or parishes).**

NOTE: All populations served by DVOPs must meet eligibility requirements in accordance with VETS guidance. Please refer to the following VPLs to identify the eligible populations to be served by this grant:

VPL 01-22 Attachment 1, JVSG State Plan Required Components and Guidance

1. [VPL 03-14](#), Jobs for Veterans' State Grants (JVSG) Program Reforms and Roles and Responsibilities of American Job Center (AJC) Staff Serving Veterans
2. [VPL 03-14, Change 1](#), Expansion and Clarification of Definition of Significant Barriers to Employment for Determining Eligibility for the Disabled Veterans' Outreach Program (DVOP)
3. [VPL 03-14, Change 2](#), Expansion and Clarification of Homeless Definition as a Significant Barrier to Employment
4. [VPL 03-19](#), Designation of Additional Populations Eligible for Services from Disabled Veteran's Outreach Program Specialists
5. [VPL 07-14](#), American Job Center (AJC) Participation in Capstone Activities and Other Outreach to Transitioning Service Members (Note: Clarifies the specific population of transitioning service members who can be served.)

f. How the state implements and monitors the administration of priority of service to covered persons.

Because this information must be addressed as part of the Common Elements in the Workforce Innovation and Opportunity Act (WIOA) State Plan, section III(b)(7), the question does not need to be separately addressed in the JVSG State Plan. As a response to this question, states may enter the following: *“The description of how the state implements and monitors priority of service to covered persons is included in the Common Elements of the WIOA State Plan.”*

g. How the state provides, or intends to provide and measure, services through both the DVOP and AJC staff.

1. Job and job training individualized career services;

This question is no longer needed. For this section, states may enter the following: *“Per VPL 01-22, a response to this section is not required.”*

2. Employment placement services; and

The provision of employment, training, and job placement services is answered under item a. and does not need to be separately addressed here. For this section, states may enter the following: *“Per VPL 01-22, a response to this section is not required.”*

3. Job-driven training and subsequent placement service program for eligible veterans and eligible persons.

The provision of employment, training, and job placement services is answered under item a. and does not need to be separately addressed here. For this section, states may enter the following: *“Per VPL 01-22, a response to this section is not required.”*

h. The hire date along with mandatory training completion dates for all DVOP specialists and LVER staff.

States are no longer required to address this requirement in their JVSG State Plan. Instead, they will continue including this in their annual funding requests through the VETS-501 form, because VETS needs the information on an annual basis. For this section, states may enter the following: *“Per VPL 01-22, a response to this section is not required.”*

i. Such additional information as the Secretary of Labor may require.

States must identify and set performance targets for specific indicators for direct services to veterans provided by JVSG staff in their State Plans. The established JVSG targets will cover veterans served by JVSG staff only. States must follow the process outlined in VPL 01-22 Attachment #4, JVSG Performance Targets TAG.

JVSG Performance Measures:

- Employment Rate 2nd Quarter After Exit
- Employment Rate 4th Quarter After Exit
- Median Earnings 2nd Quarter After Exit