

DEEOIC Entity Registration and ECOMP Guidance

Entities are third party individuals or groups, such as attorneys, law firms, union representatives, and other non-attorney authorized representatives, who are granted access to Office of Workers' Compensation Programs (OWCP) injury claims based on the injured federal worker's designation.

Account Registration:

To gain access to OWCP case files, you must first register for an ECOMP Entity account at <https://owcp.industrypartners.dol.gov/#/>. Please note that this site is only for Entities.

Injured workers must register at <https://deeoic.dol.gov/#/>.

Each individual that is seeking to create or join an entity must register and complete the identity verification process with Login.gov. Upon identity verification, you may create a new Entity Organization (individual or group) or join an existing Entity Organization as either an Entity Manager or an Entity Member. Entity Members will gain access to case data and documents (if available) once an injured worker designates the Entity Organization as their representative.

When you reach the Entities homepage at <https://owcp.industrypartners.dol.gov/#/>, scroll down to the bottom of the page and click REGISTER.

UNITED STATES DEPARTMENT OF LABOR

HOME HELP

Welcome to the Entities Page

Entities Overview

Entities are individuals, business entities, or organizations that may be given access to specific OWCP case files. To be an authorized Entity user within OWCP's ECOMP portal, each user must register and be identity verified within ECOMP.

Some Entities are granted access to claimant files based solely on the claimant's designation of representation. These Entity types include attorneys/law firms, union representatives and non-attorney authorized representatives.

Other Entities have access to case files by virtue of their pre-established connection to a specific case. These Entities include Employers/Carriers in the Longshore program, which have access to case files only if they are associated with the injury claim. These Entities can also designate a representative, such as an attorney/law firm or third party administrator.

Once assigned, Entities have the ability to navigate within ECOMP for associated cases.

ECOMP provides access to the following Entity types for the FECA and Longshore Programs.

- Attorneys/Law Firm
- Union Representative
- Authorized Representative (Non-Attorney)

Additional functionality will be added in the future.

Entities

Register for an account or sign in to get started!

Sign In

Email or Username

Password

SIGN IN

[Forgot password?](#)

NEED OWCP ACCESS?

All individuals needing ECOMP access will need to register as individual entity users. Upon identity verification, individual entity users can join an existing entity, such as a law firm, or create an entity, and gain access to claimant case information if the claimant confirms their representation, or if there is a pre-established connection with the case such as a Longshore Employer or Carrier.

If you are a claimant and need to register, navigate to the ECOMP home page and select your program to register ([ECOMP Page](#)). Claimants **should not** be registering as an entity.

REGISTER

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- Enter the job title that most closely matches your title from the drop-down menu. The available job titles are: Attorney, Paralegal, Law Firm – Administrative Role, Union Representative, Union – Administrative Role, and Authorized Representative (Non-attorney).
- Enter your email address. If you enter an email address already associated with an existing ECOMP Entity account, you will be asked to enter another email address.
- Enter your mobile telephone number. Please note that your mobile phone number will be used for text messages to confirm your account. If you do not have a mobile phone, leave this field blank.
- Next, choose a password, which must be a minimum of 8 characters and contain at least one upper case letter, one lower case letter, one number, and one special character. You will need to use this password along with your email address to sign into your ECOMP Entity account. When you have entered all information, click CREATE ACCOUNT, as shown on the image directly below.

1 ————— 2
 REGISTER VERIFY EMAIL

ENTITY REGISTRATION

If you are a **claimant** and need to register, navigate to the ECOMP home page and select your program to register ([ECOMP Page](#)). **Claimants should not be registering as an entity.**

This site is for entities, such as attorneys, union representatives, and non-attorney authorized representatives who represent claimants; and employers and insurance carriers in the Longshore program. If you already have an entity account, [sign in here](#) (entity page)

Each **individual** must register and complete the identity verification process to join or create an Entity in ECOMP. After completing the registration and identity verification process, individuals can select to create a new Entity or join an existing Entity. Individual Entity members will have access to claimant case information once designated by claimants.

For more information, including video tutorials, on how you register and create an Entity, please visit the ECOMP Help site ([Entity Help](#)).

Disclaimer - OWCP provides this platform for ease of use and access, but use of this ECOMP platform is entirely voluntary. OWCP does not endorse any individual, union representative or law firm that registers to use this site. Claimant, employer, and insurance carrier representatives are not required to use ECOMP in order to represent a party.

Account Basics

Your **Name** (once verified) and **Job Title** will be visible to claimants and other entity users.

Job Title

Attorney ⓘ

Email Address

AuthorizedRepresentative@AR.com

Telephone Number will be used for text messages to confirm your account. It will **NOT** be visible to claimants or other entity organizations.

Mobile Telephone

 555-555-5555

Choose a Password

Re-enter Password

CANCEL CREATE ACCOUNT

The next page will appear prompting you to please check your email to confirm account registration.

1 ————— 2
 REGISTER VERIFY EMAIL

YOU'RE ALMOST DONE

An email has been sent to this email address:

AuthorizedRepresentative@AR.com

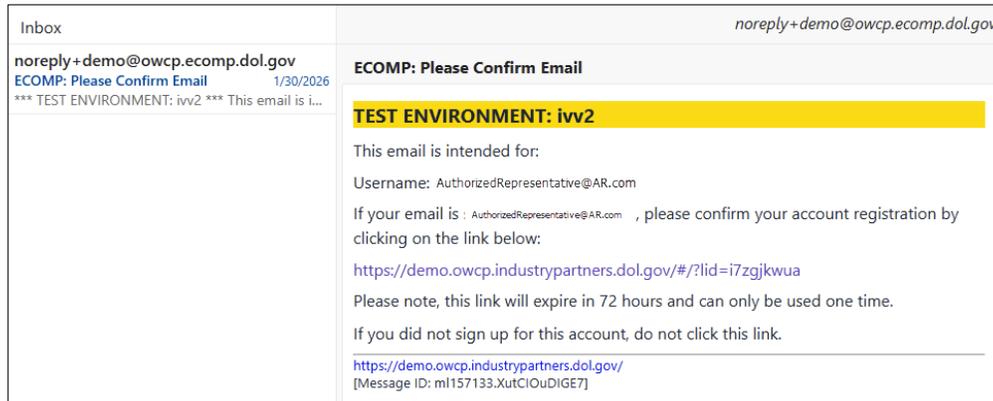
Check your email and follow the instructions inside.

If you do not receive your confirmation email in 10 minutes, it may have been lost.

1. Check your spam folder.
2. Ensure that your emails service is not blocking emails from @www.ecomp.dol.gov
3. Make sure that the email you gave us is your correct address (if not please re-register).

ECOMP will now send a message to your email address asking you to confirm your ECOMP Entity account registration. Click on the link within the email message, similar to the image

below, to confirm your account, and complete the registration process. You will then be taken back to the Entities homepage, and a message will be displayed confirming that your ECOMP Entity account has been created. Once you click OK, you may sign into your ECOMP Entity account using your email address and password. You will also receive an additional email welcoming you to the Entities Portal.



After you sign in, you will be presented with two options for Multi-Factor Authentication (MFA). You may choose to have the code sent to your email or sent to your mobile phone number. Multi-Factor Authentication:

The image shows a web form titled 'Account Security'. Below the title, there is a sub-header: 'An account security code is required to complete your login. Please select the option below to receive your code. ⓘ'. There are two radio button options: 'Send Code via email to AuthorizedRepresentative@AR.com' (which is selected) and 'Send code via text message to phone number ending in 5555'. Below these options, there is a note: 'To receive a security code, phone numbers must be capable of accepting text messages. If a number is unable to receive a text message, please select email. You may update your phone number once you gain access to your account.' At the bottom left, there is a blue 'SEND' button. At the bottom right, there is a link: 'Text Message Terms and Conditions'.

Once you receive the seven-digit security code, enter the code in the Security Code box. If you are signing in for the first time, the Rules of Behavior will be displayed. Read the Rules of Behavior and acknowledge your agreement to the terms. Once the box is checked, click NEXT to proceed.

Rules of Behavior Screen:

UNITED STATES DEPARTMENT OF LABOR

HOME / RULES OF BEHAVIOR

Rules of Behavior

BEFORE USING THIS U.S. FEDERAL GOVERNMENT SYSTEM, YOU MUST READ AND AGREE TO THE FOLLOWING RULES OF BEHAVIOR.

Restricted Use:

- You are accessing a United States Department of Labor (DOL) system that contains sensitive, confidential, and personally identifiable information related to the Federal Employees' Compensation Act, the Longshore and Harbor Workers' Compensation Act (and its extensions), the Energy Employees Occupational Illness Compensation Program Act, and the Black Lung Benefits Act that is covered by the Privacy Act of 1974 (where applicable) and all applicable DOL privacy and security policies. This system is the property of the DOL and shall only be accessed and used by authorized users, and only for purposes consistent with the Office of Workers' Compensation Programs (OWCP)'s processing and administering of compensation claims.
- Use or access of this system for any unlawful purpose is prohibited. Unauthorized access or use of this site (including any images, data, text, contacts, or information provided) may subject violators to criminal, civil and/or administrative action. All information on this site may be intercepted, recorded, read, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Access or use of this computer system by any person whether authorized or unauthorized constitutes consent to these terms.

Accountability:

- Users shall treat the system and information in an ethical, informed, and trustworthy manner.
- Users shall not provide false, inaccurate, or misleading information and shall not commit violations of any law related to the system.
- Users shall acknowledge actions and accept responsibility for correcting their own errors and notifying OWCP of any problems with accessing and using this system.
- Users shall report site security and personally identifiable information (PII) related incidents, or any incidents of suspected fraud, waste, or misuse of OWCP's systems immediately.

Confidentiality:

- Users shall prevent unauthorized people from viewing and/or accessing the information in this system, whether in electronic form or on paper.
- Users shall protect information that is transmitted through and resides in the system from improper use and disclosure.
- Users shall not post information in this system on social media, social networking, bulletin boards, or external websites/applications.

Integrity:

- Users shall make sure that the information which they manage, and for which they have responsibility, is accurate and up to date.
- Users shall prevent unauthorized changes, destruction or tampering with information.
- Users shall protect confidential and/or sensitive information from disclosure.
- Users shall create only authorized records.
- Passwords and User IDs:
 - Users shall never share passwords or account information.
 - Users shall use only the user accounts to which they have been assigned to access the system and shall not misrepresent other users of this site.
 - Users shall protect their accounts with secure passwords.
 - Users shall change their passwords immediately should they suspect that someone else knows or has access to their passwords.
 - Users shall safeguard passwords from access by other individuals.
 - Users shall not reuse this account's password for any other website or application account.
 - Users shall never share their account information on social media, social networking, bulletin boards, or external websites/applications.

Penalties for Non-compliance:

- Users who do not comply with the ROB are subject to penalties that can be imposed under the Privacy Act (when applicable), and existing policy and regulations, including:
 - Suspension of system privileges; and/or
 - Criminal prosecution when provided by law.

OWCP will enforce the use of penalties against any user who willfully violates any OWCP, Department, or Federal system security (and related) policy.

I have read the above document and agree to these Rules of Behavior.

NEXT

You will now be prompted to go to the ID Verification process for Login.gov:

Your identity is unverified. You will have limited ENTITIES access. For full ENTITIES access, you need to verify your identity successfully through [Login.gov](#).

UNITED STATES DEPARTMENT OF LABOR

HOME HELP

Identity Verification

To gain full access to ECOMP, you must successfully verify your identity through [Login.gov](#). Once completed, this verification is valid for five years, at which point you will be required to reverify.

If you do not verify your identity through Login.gov, you will have limited ECOMP access and will not be able to see case information.

For Login.gov identity verification assistance please see <https://login.gov/help/> or reach out to Login.gov directly at <https://login.gov/contact/>.

VERIFY WITH LOGIN.GOV

[ACCESSIBILITY STATEMENT](#) | [PRIVACY & SECURITY STATEMENT](#)
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 CONTACT THE OFFICE OF INSPECTOR GENERAL.

Please select **VERIFY WITH LOGIN.GOV**, to be taken to the Login.gov website to complete the Identity Verification. The process takes about 15 minutes and is required for all ECOMP

and Entity users. If you cancel the verification with Login.gov, you will be unable to view information for any of the claimants you represent in ECOMP.

Proceed with ID verification through Login.gov, and you will complete the prompts through the system. Login.gov will explicitly state the verification process and guide you through the steps to verify your identity. A brief overview of the Login.gov process is provided below:

1. Sign in or create an account with Login.gov
2. You can either verify your identity by taking photos with your mobile phone, or alternatively, you may verify in person at participating Post Offices.
3. If you choose to verify online, you will add photos of your driver's license or state ID and then take a picture of yourself for comparison.
4. You will enter your SSN.
5. You will then verify your information and click Submit if correct.
6. You will then need to verify your US-based phone number, and receive a code through text or voice call, and enter that code.
7. Re-enter your Login.gov password, and save the personal key displayed.
8. Finally, you can connect to ECOMP by selecting the Agree and Continue button at the bottom.
9. You may also verify your identity by mail if you do not have a phone number by following the login.gov prompts.

If anytime during the Login.gov process you need assistance, please visit the link below:

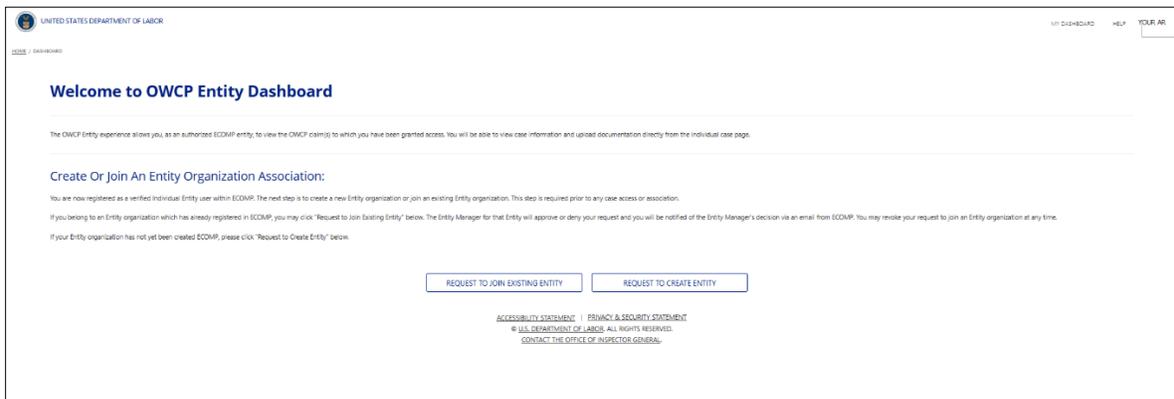
Login.gov Contact Us page: <https://login.gov/contact/> or <https://login.gov/help/>

After you are verified successfully, you can proceed to log into the ECOMP system. You will have the option to either Join an Existing Entity or Create an Entity. Directions for both are below.

Creating an Entity:

To be available for claimant assignment, and after successfully being verified by LOGIN.GOV, you must either create or join an Entity Organization (individual or group). Even if you are the only member, you must still create an Entity Organization. If you belong to an Entity Organization that has already been established within the OWCP system, you may click “REQUEST TO JOIN EXISTING ENTITY” to become either an Entity Manager or an Entity Member of an existing Entity Organization. You may also click “REQUEST TO JOIN EXISTING ENTITY” to check whether your organization already exists in the OWCP system prior to creating a new Entity. Information about Joining and Entity is below.

Verified Users will see the image below before Joining or Creating an Entity:

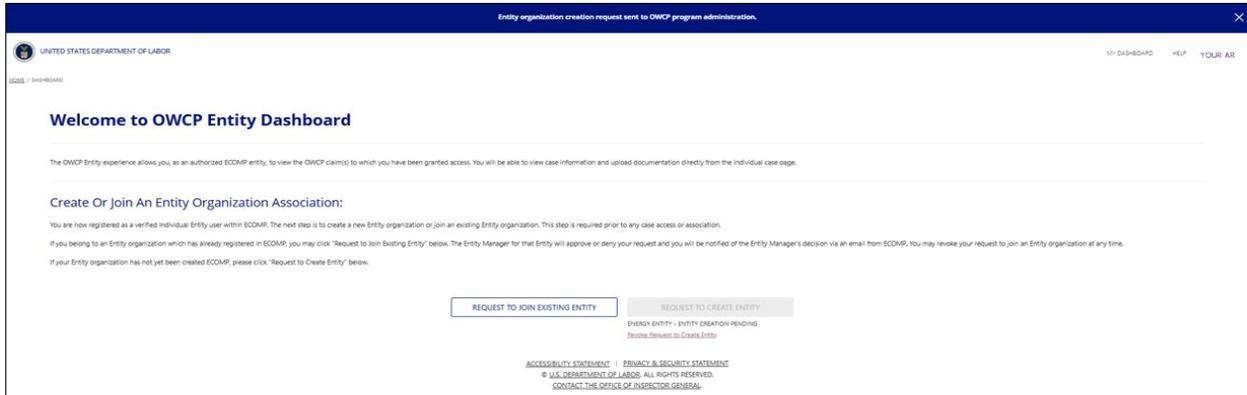


If your Entity Organization (individual or group) does not yet exist in the OWCP system, click “REQUEST TO CREATE ENTITY.” Please do not select “REQUEST TO CREATE ENTITY” if you are part of a larger organization that already exists in the OWCP system. When you create a new Entity Organization, you will become the Entity Manager by default. You may change your user role to Entity Member once another Entity Manager is added to your Entity Organization. If you select the “REQUEST TO CREATE ENTITY” option, you will see the Entity Organization creation page. Enter the Entity Organization Name and select the Entity Organization Type that most closely matches your organization from the drop-down menu. The available options are: Law Firm, Union, and Authorized Representative.

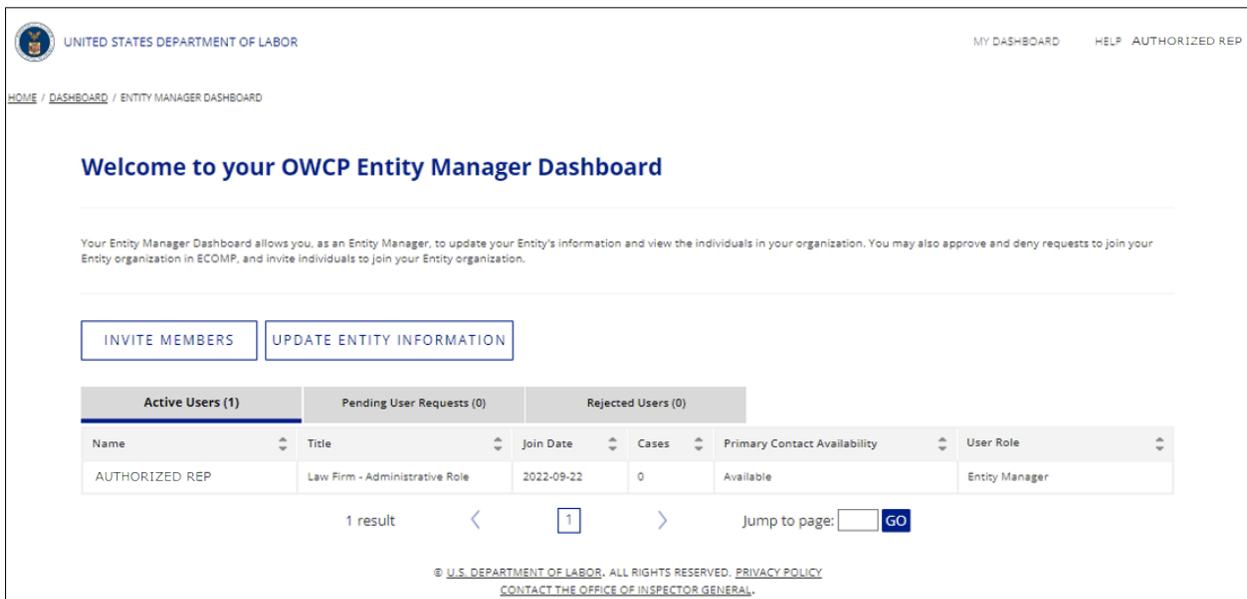
Next, select which OWCP program(s) you would like your Entity to be available to: Energy DEEOIC, Federal Employees' Compensation Program and/or Longshore and Harbor Workers' Compensation Program. If your organization is a law firm and you select Longshore, you must also specify whether your Entity Organization would be representing the Plaintiff/Claimant and/or the Defendant.

Enter the mobile number, email address, website, and address for your organization (individual or group). Email address and website are optional. Please note that the Entity

After clicking on the CREATE ACCOUNT button, the next screen will display notifying you that your Entity Creation request is pending OWCP approval and may take several business days.



After approval, you can view your Dashboard as shown below:



You will then see a confirmation message at the top, and your OWCP Entity Manager Dashboard will be displayed as shown below. The Entity Manager has the CASE DASHBOARD and ENTITY MANAGER DASHBOARD under MY DASHBOARD at the top right of the page.



Entity Manager:

As an Entity Manager, you can invite members to join the Entity by selecting the “INVITE MEMBERS” button. When you click the “INVITE MEMBERS” button, you will be taken to a screen similar to the screen below where you enter the email address of those you wish to have added to the entity as members. These new users will still need to register for ECOMP and become verified through LOGIN.GOV before they can access the full Entity Dashboard. You can also add additional recipients by selecting the “Add Additional Email Addresses” link. When selecting the “Add Additional Email Addresses” link, Administration Approval is required, and the below popup will display after clicking on “REQUEST APPROVAL.” Until approved by OWCP, your request will be in pending status.

HOME / ENTITY MANAGER DASHBOARD / INVITE MEMBERS

Invite Individual Entity Members to Entity

[Return to Entity Manager Dashboard](#)

INVITE INDIVIDUAL ENTITY MEMBERS

Invite individuals to be a part of your Entity organization. Upon entering the email addresses for the members you would like to invite, these individuals will receive a quick link in their email to register for ECOMP. Once they register and are identity verified, they will automatically join your entity.

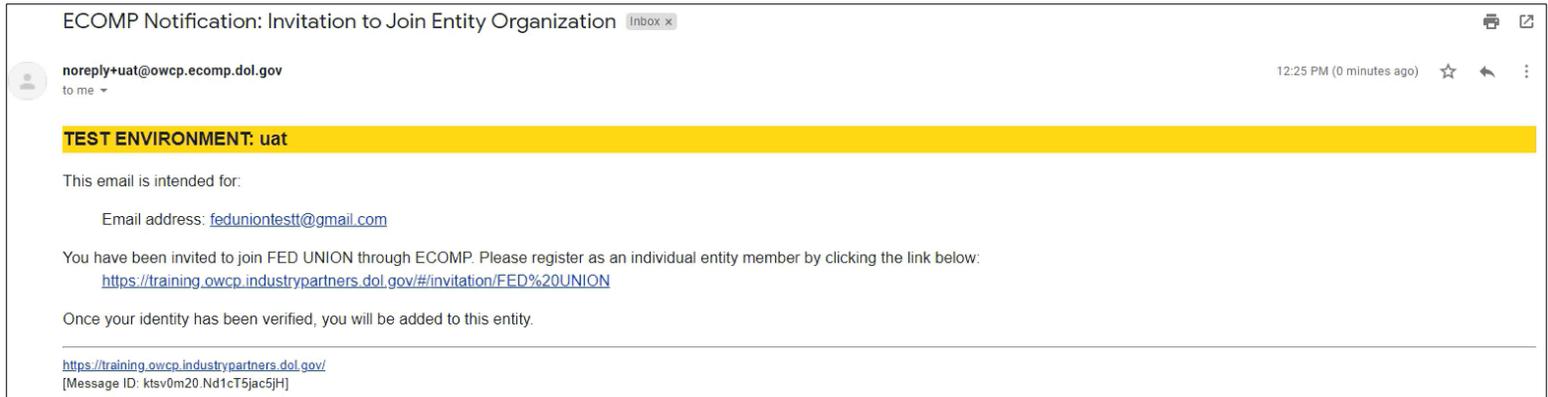
Please enter each individual entity member email address below.

Email Address

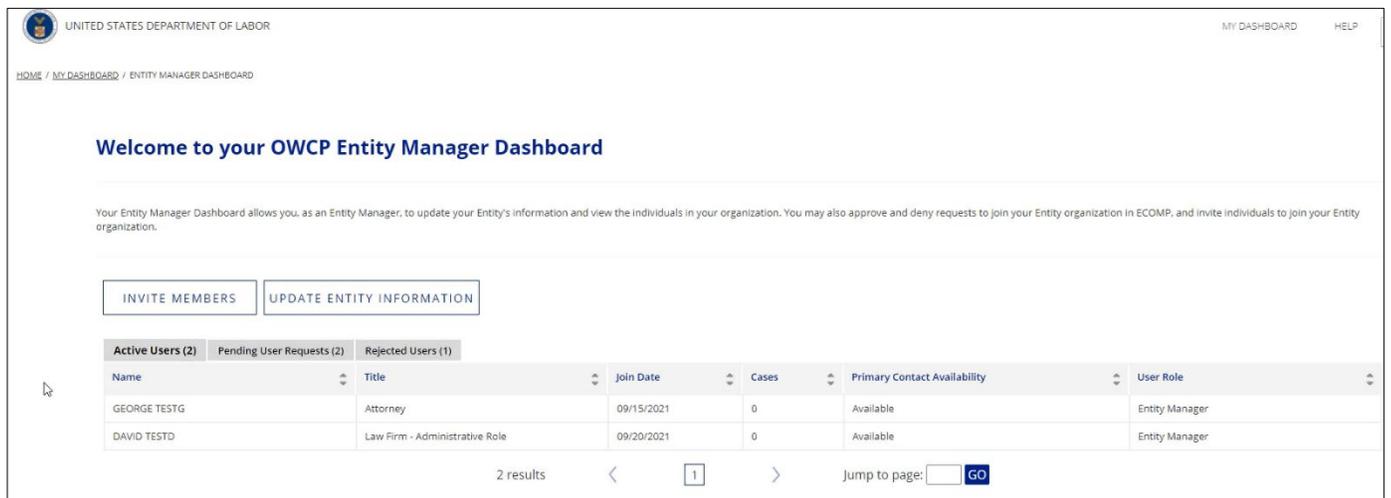
[Add Additional Email Addresses +](#)

[RETURN TO DASHBOARD](#)

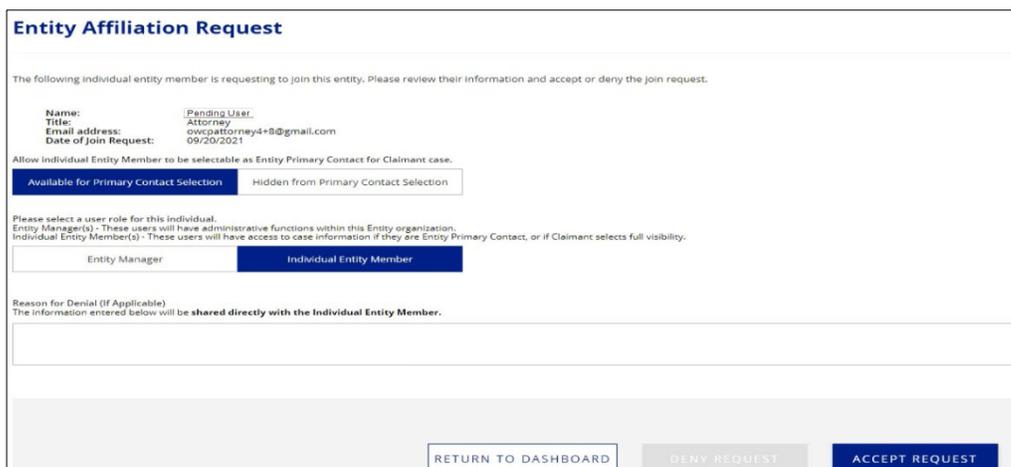
If the request is approved, each member that is invited will receive an email similar to the below, which prompts them to join the Entity.



Each additional member that is added to the Entity will display on your Entity Manager Dashboard. You will see the Active Users, Pending User Requests, and Rejected Users on tabs, as shown below.

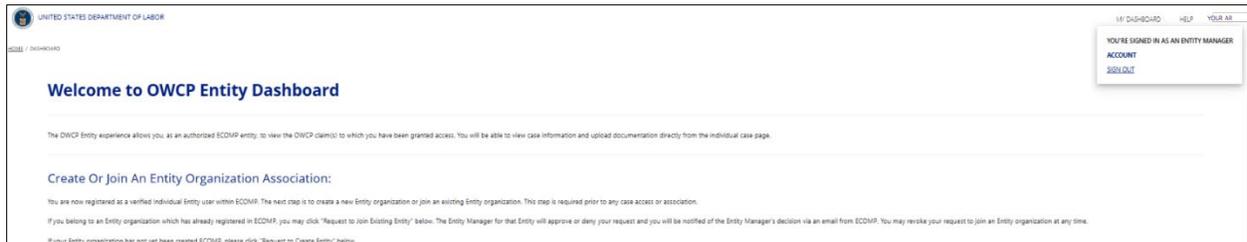


While viewing member requests, you can select if the member will be the primary contact for the claimant and select the roles for the members.

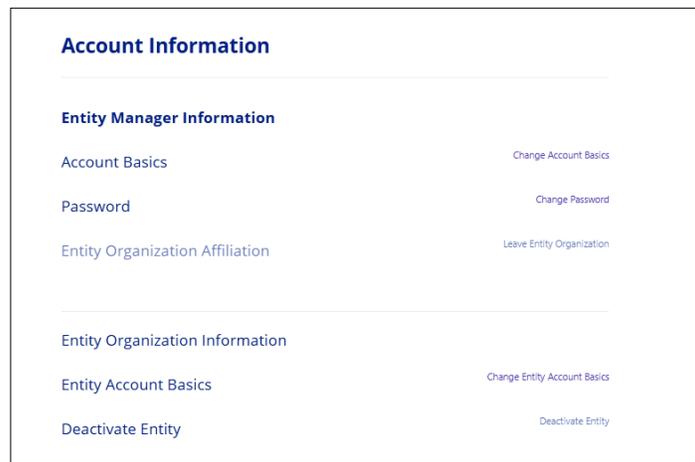


As an Entity Manager, you also have the ability to update information for your Entity by selecting the “UPDATE ENTITY INFORMATION” button on your Entity Manager Dashboard. You may also navigate to the Account Screen by clicking on your name in the right corner of the page and selecting Account.

Account Information:



You can also make changes to your Entity Manager Information and Entity Organization Information, by selecting the Account link, which will appear after hovering over your name on the top right of the screen from the Home Page.



As Entity Manager, you will be able to update your address, phone number, email, password, and job title under Account Basics. Phone and email address updates will require Multifactor Authentication. If updating your name, you will need to select the UPDATE IDENTITY button.

Please Note: Any changes to Account Information within ECOMP will not facilitate changes to your Entity information with DEEOIC. If you need to change any contact information with the Energy program, please upload documentation through the Energy Document Portal (EDP), mail in, or submit to a resource center.

Account Information

Entity Manager Information

[Close](#)

Account Basics

① Multifactor Authentication is required to update your **phone number** or **email address**. Submission will require a security code.

Contact information will be visible to Individual Entity Members, Entity Organizations and claimants. Please ensure information is accurate. The following information will be visible: Name, Job Title, and Email Address.

First Name Authorized	Middle Name (Optional)	Last Name Representative	UPDATE IDENTITY ⓘ
---------------------------------	-------------------------------	------------------------------------	-----------------------------------

Job Title
 ⓘ

Mobile Telephone <input type="text" value="(555) 555-5555"/> <small>Phone number is required</small>	Optional 2nd Mobile Telephone <input type="text" value="(555) 555-5555"/>
---	---

Email Address <input type="text"/> <small>Email address is required</small>	Optional 2nd Email Address <input type="text"/>
--	---

Address/Street

Address is required

City <input type="text"/> <small>City is required</small>	State <input type="text" value="OH - Ohio"/> <small>State is required</small>
--	--

ZIP code <input type="text"/> <small>Zip Code is required</small>	Country <input type="text" value="UNITED STATES OF AMERICA"/>
--	---

[SAVE](#) [CANCEL](#)

[Change Password](#)

[Leave Entity Organization](#)

Entity Organization Affiliation

If you need to update your Name, click on the UPDATE IDENTITY button. From there, you will need to follow the directions on the pop up and proceed to Login.gov to make changes to this information by selecting UPDATE IDENTITY FROM LOGIN.GOV. If at any time during this process you need assistance, please contact Login.gov at: <https://login.gov/help/>

Update Identity Information
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To update your name or date of birth in ECOMP, you need to reverify your identity with Login.gov.

Please follow these steps:

1. Click "Update Identity from Login.gov." below.
2. You'll be redirected to Login.gov. There, click "Forgot your password?".
3. Follow the instructions provided by Login.gov.
4. When prompted with, "Do you have your personal key?" select "I don't have my key" to proceed with the update.

Once your identity is successfully verified, you will be redirected back to your ECOMP dashboard. If verification isn't completed, return to the ECOMP platform and try again.

UPDATE IDENTITY FROM LOGIN.GOV

CANCEL

As an Entity Manager, you can also update the Entity Organization Information such as Entity Organization Name, phone number, address, and website.

- An Entity Manager can update the Visibility Configurations for the Entity and choose if you want the organization to be visible for search by potential members of the entity.
- An Entity Manager can also choose to deactivate the Entity Organization by selecting the “Deactivate Entity,” link. You will have 24 hours to undo the request, with the undo link included in the deactivation email.
- An Entity Manager may also choose to leave the Entity by clicking LEAVE ENTITY ORGANIZATION under Account Basics; however, if you are the only Entity Manager, you will be unable to leave until another Entity Manager account is created.

Joining an Entity:

If you belong to an Entity Organization that has already been established within the OWCP system, you may click “REQUEST TO JOIN EXISTING ENTITY” to become either an Entity Manager or an Entity Member of an existing Entity Organization. You may also click “REQUEST TO JOIN EXISTING ENTITY” to check whether your organization already exists in the OWCP system prior to creating a new Entity Organization.

Welcome to OWCP Entity Dashboard

The OWCP Entity experience allows you, as an authorized ECOMP entity, to view the OWCP claim(s) to which you have been granted access. You will be able to view case information and upload documentation directly from the individual case page.

Create Or Join An Entity Organization Association:

You are now registered as a verified Individual Entity user within ECOMP. The next step is to create a new Entity organization or join an existing Entity organization. This step is required prior to any case access or association.

If you belong to an Entity organization which has already registered in ECOMP, you may click “Request to Join Existing Entity” below. The Entity Manager for that Entity will approve or deny your request and you will be notified of the Entity Manager’s decision via an email from ECOMP. You may revoke your request to join an Entity organization at any time.

If your Entity organization has not yet been created ECOMP, please click “Request to Create Entity” below.

[REQUEST TO JOIN EXISTING ENTITY](#) [REQUEST TO CREATE ENTITY](#)

[ACCESSIBILITY STATEMENT](#) | [PRIVACY & SECURITY STATEMENT](#)
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[CONTACT THE OFFICE OF INSPECTOR GENERAL.](#)

The Existing Entity Organizations page will display, and you can use the Search feature or filter to your preference to find the Entity you would like to join.

Existing Entity Organizations [Return to Dashboard](#)

To join an Entity already registered in ECOMP, you can search by Entity type and/or state and city based on the Entity's mailing address. You may also type the Entity's name into the Search box.

Once you have located and selected your Entity organization, you will see the information for that Entity, including contact information and a list of the current entity group members. Press "Select Entity" next to the Entity you wish to join.

Search

FILTERS **SELECT ENTITY** Sort by: Date Created - Newest

Entity Type:

State:

City:

[Clear Selection](#) 148 RESULTS

TEST Log IN dot Gov Verified User 11 Microsoft Way Apt 3 Bayside, DC 20060 Law Firm/Attorney	Select Entity
Test Test Firm 1234 Main Dallas, TX 75202 Law Firm/Attorney	Select Entity
Test Test Organization 1234 Main St Dallas, TX 75202 Law Firm/Attorney	Select Entity

When you find the Entity you would like to join, click on the Select Entity link, and you will be taken to the below page where you will select the "Request to Join" button at the bottom.

Test AR Member

Contact Information

1234 Main Ave, Your City, OH 44511
+123-456-67890
TestAR@AR.com

Existing Entity Members

Authorized Representative - Attorney

[CANCEL](#) [REQUEST TO JOIN](#)

After clicking the "REQUEST TO JOIN" button, your request will be pending approval by the Entity Manager. The screen below will display.

Welcome to OWCP Entity Dashboard

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Create Or Join An Entity Organization Association:

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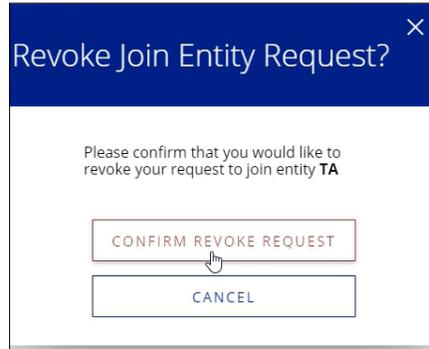
If you belong to an Entity organization which has already registered in ECOMP, you may click "Request to Join Existing Entity" below. The Entity Manager for that Entity will approve or deny your request and you will be notified of the Entity Manager's decision via an email from ECOMP. You may revoke your request to join an Entity organization at any time.

If your Entity organization has not yet been created ECOMP, please click "Request to Create Entity" below.

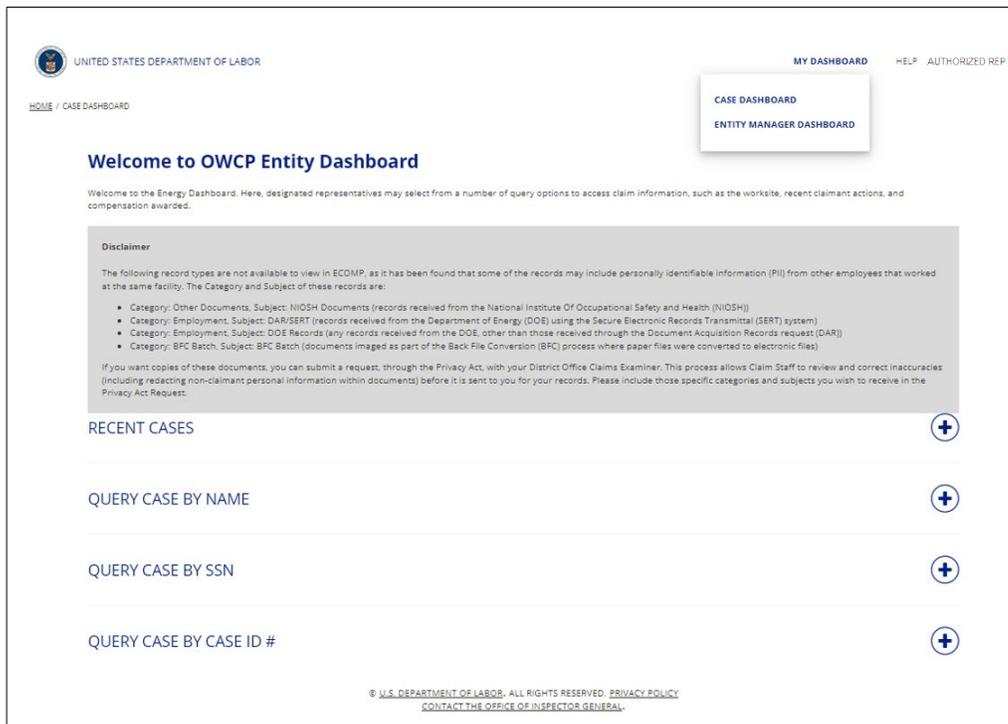
[REQUEST TO JOIN EXISTING ENTITY](#) [REQUEST TO CREATE ENTITY](#)

TEST LOG IN DOT GOV VERIFIED USER - MEMBERSHIP PENDING
[Revoke Request to Join Entity](#)

If you would like to Revoke Request to Join Entity, click on the link under the Membership Pending text and the below image will display. You can either “CONFIRM REVOKE REQUEST” or “CANCEL.”



If your request to join an Entity is approved, your Dashboard will appear similar to the screen below.

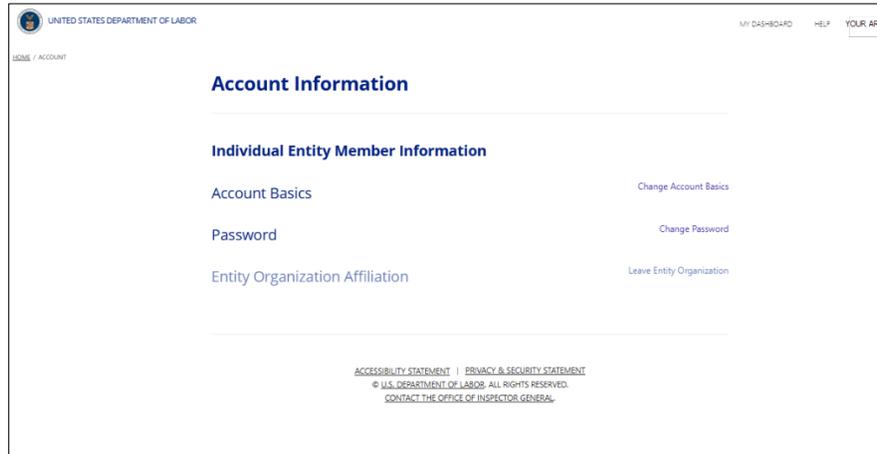


ACCOUNT INFORMATION:

As an Entity Member, you will be able to see your information and edit details such as Job Title, address, and phone number. You can navigate to your Account Information by selecting your name in the top right corner of the page and then selecting ACCOUNT.



Under Account Information, you will see links to Change Account Basics, Change Password, and Entity Organization Affiliation.



As Entity User, you will be able to update your address, phone number, email, password, and job title under Account Basics. Phone and email address updates will require Multifactor Authentication. If updating your name, you will need to select the UPDATE IDENTITY button.

Account Information

Individual Entity Member Information

[Close](#)

ⓘ Multifactor Authentication is required to update your **phone number** or **email address**. Submission will require a security code.

Contact information will be visible to Individual Entity Members, Entity Organizations and claimants. Please ensure information is accurate. The following information will be visible: Name, Job Title, and Email Address.

First Name	Middle Name (Optional)	Last Name	UPDATE IDENTITY ⓘ
Jane		Doe	

Job Title

Attorney ⓘ

Mobile Telephone	Optional 2nd Mobile Telephone
🇺🇸 555-555-5555	🇺🇸 (555) 555-5555

Email Address	Optional 2nd Email Address
AuthorizedRepresentative@AR.com	

Address/Street

123 Main Avenue

City	State
Youngstown	OH - Ohio ⌵

ZIP code	Country
44511	UNITED STATES OF AMERICA ⌵

SAVE
CANCEL

If you need to update your Name, click on the UPDATE IDENTITY button. From there, you will need to follow the directions on the pop up and proceed to Login.gov to make changes to this information by selecting UPDATE IDENTITY FROM LOGIN.GOV. If at any time during this process you need assistance, please contact Login.gov at: <https://login.gov/help/>

Update Identity Information
✕

To update your name or date of birth in ECOMP, you need to reverify your identity with Login.gov.

Please follow these steps:

1. Click "Update Identity from Login.gov." below.
2. You'll be redirected to Login.gov. There, click "Forgot your password?".
3. Follow the instructions provided by Login.gov.
4. When prompted with, "Do you have your personal key?" select "I don't have my key" to proceed with the update.

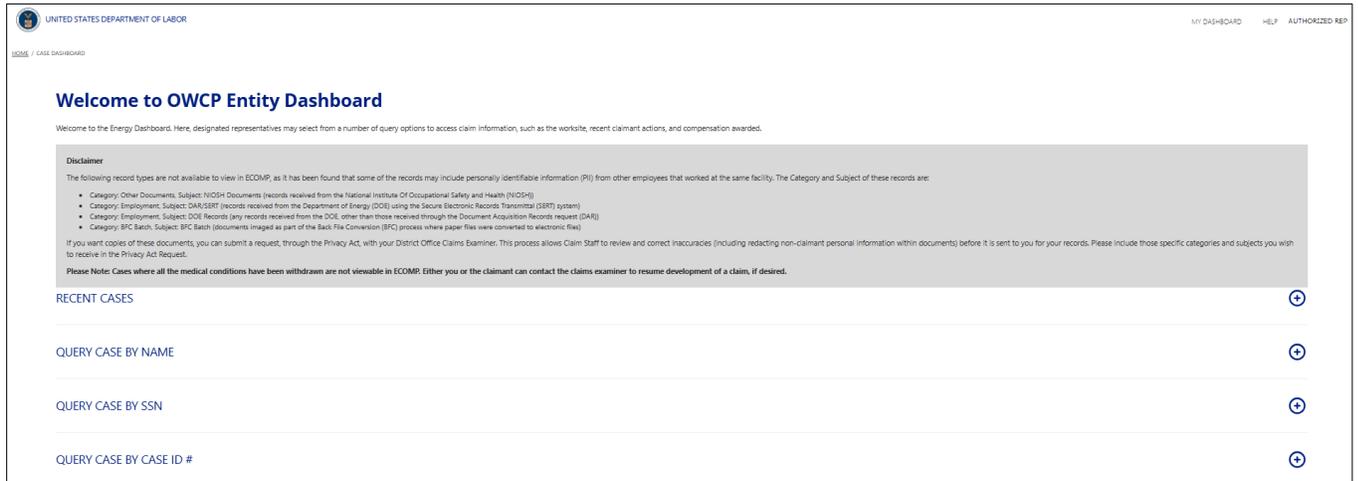
Once your identity is successfully verified, you will be redirected back to your ECOMP dashboard. If verification isn't completed, return to the ECOMP platform and try again.

UPDATE IDENTITY FROM • LOGIN.GOV

CANCEL

ECOMP Entity Case Dashboard view:

As an entity, your Dashboard will display cases of claimants that you represent. You may navigate by selecting RECENT CASES, QUERY CASE BY NAME, QUERY CASE BY SSN, or QUERY CASE BY CASE ID #.



The screenshot shows the OWCP Entity Dashboard interface. At the top, there is a header with the United States Department of Labor logo and the text "UNITED STATES DEPARTMENT OF LABOR". On the right side of the header, there are links for "MY DASHBOARD", "HELP", and "AUTHORIZED REP". Below the header, the main content area is titled "Welcome to OWCP Entity Dashboard". A sub-header reads "Welcome to the Energy Dashboard. Here, designated representatives may select from a number of query options to access claim information, such as the worksite, recent claimant actions, and compensation awarded." A prominent disclaimer box follows, stating that certain record types are not available in ECOMP and listing categories like "Other Documents, Subject: NIOSH Documents" and "Employment, Subject: DMS/ERT records". Below the disclaimer, there are four navigation options, each with a plus icon: "RECENT CASES", "QUERY CASE BY NAME", "QUERY CASE BY SSN", and "QUERY CASE BY CASE ID #".

Case Review:

If you select a case under the CASE ID #, you will see information pertinent to the claimant on the next screen. This includes the employee name, claimant name, claimant address, claimant SSN, claimant phone number, claimant type, and claimed medical conditions. If there are multiple conditions, “View More +” can be selected to list out all claimed condition.

There are also links on the top right of the screen that link to “Pharmacy Benefits” and “Bill Pay Inquiry”.

Beneath the links to pharmacy and medical bill information is a box that shows whether Energy has an authorized representative (AR) on file for the case.

Across the middle of the screen, the user can see tabs for “Worksite”, “Recent Claimant Actions”, “Compensation Payment”, and “Case Imaging”.

The WORKSITE tab contains the applicable Part B and/or Part E Worksite that the claimant is associated with. In the example below, Hanford is listed as the Worksite for Part B and E.

The screenshot shows the WORKSITE tab selected. It displays two worksites: Worksite Part B and Worksite Part E, both named HANFORD. The case details include:

- Case ID:** CASE 123456789
- Employee Name:** Your Claimant
- Claimant Name:** Your Claimant
- Claimant Address:** 1234 Main Street, Main Ohio, 12345
- Medical Part B (Status - Condition):** Accepted - MALIGNANT NEOPLASM OF COLON, UNSPECIFIED
- Claimant SSN:** [REDACTED]
- Claimant Phone:** 555-555-5555
- Claimant Type:** EMPLOYEE
- Medical Part E (Status - Condition):** Accepted - MALIGNANT NEOPLASM OF COLON, UNSPECIFIED

Navigation tabs include WORKSITE (selected), RECENT CLAIMANT ACTIONS, COMPENSATION PAYMENT, and CASE IMAGING. Utility links include Return to Dashboard, Pharmacy Benefits, and Bill Pay Inquiry.

The RECENT CLAIMANT ACTIONS tab shows recent actions on the claim and the corresponding date display, such as whether the case was referred to NIOSH, or whether a recommended or final decision has been issued and the issuance date.

The screenshot shows the RECENT CLAIMANT ACTIONS tab selected. It displays a table with one entry:

Date	Status
12/10/2024	Recommended Decision Issued

The case details for Case 50037744 are identical to the previous screenshot. The WORKSITE tab is now unselected, and RECENT CLAIMANT ACTIONS is highlighted.

The COMPENSATION PAYMENT tab shows any compensation that has been paid on the claim. It will also reflect if the payment was issued under Part B or Part E of the Act, the date the payment was approved, the payment amount, and the payment type (lump sum compensation or compensation for wage loss or impairment).

UNITED STATES DEPARTMENT OF LABOR MY DASHBOARD HELP AUTHORIZED REP

HOME / DASHBOARD / ALL CASES / CASE REVIEW

[Return to Dashboard](#)
[Pharmacy Benefits](#)
[Bill Pay Inquiry](#)

CASE 50037744

Employee Name:	Your Claimant	Claimant SSN:	●●●●●●●●
Claimant Name:	Your Claimant	Claimant Phone:	555-555-5555
Claimant Address:	1234 Main Street, Main Ohio, 12345	Claimant Type:	EMPLOYEE
Medical Part B (Status - Condition):	Accepted - MALIGNANT NEOPLASM OF COLON, UNSPECIFIED	Medical Part E (Status - Condition):	Accepted - MALIGNANT NEOPLASM OF COLON, UNSPECIFIED

[View More +](#)

WORKSITE	RECENT CLAIMANT ACTIONS	COMPENSATION PAYMENT	CASE IMAGING
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Claimant Payment Activity Part B

Payment Date	Amount	Payment Type
10/28/2024	\$150,000.00	Lump-Sum Compensation

Claimant Payment Activity Part E

Payment Date	Amount	Payment Type
No results found		

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Case Imaging:

The CASE IMAGING tab will display all documents in the case file that are available for viewing. If “Case Imaging” is selected, what is shown depends on the specifics of the case. Keep in mind that ARs for survivor cases can only access images of the case file if all living claimants are represented by the AR, to prevent the release of any potential PII. If an AR is only the AR for one/some claimants on a multiple claimant case, they will see a message that states, “Case imaging is only available for authorized representatives if they are the authorized representative for all claimants on the case. This is in order to protect the privacy of our claimants. Thank you for your patience as we continue to work to provide these capabilities in the future.”

Multiple Survivor Case:

UNITED STATES DEPARTMENT OF LABOR MY DASHBOARD HELP AUTHORIZED REP

HOME / DASHBOARD / CASE REVIEW

[Return to Dashboard](#)
[Pharmacy Benefits](#)
[Bill Pay Inquiry](#)

CASE 12004365

Employee Name:	A Claimant	Claimant SSN:	●●●●●●●●
Claimant Name:	B Claimant	Claimant Phone:	555-555-5555
Claimant Address:	236 Main, Main, OH 123456	Claimant Type:	SURVIVOR
Medical Part B (Status - Condition):	Denied - MAL NEO LIVER, PRIMARY	Medical Part E (Status - Condition):	Pending - MAL NEO LIVER, PRIMARY

[View More +](#)

WORKSITE	RECENT CLAIMANT ACTIONS	COMPENSATION PAYMENT	CASE IMAGING
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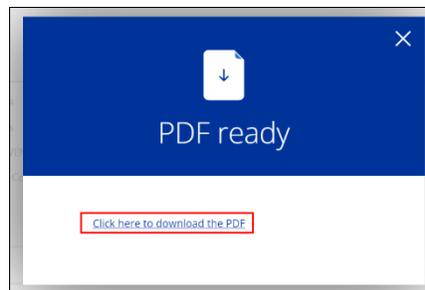
🔔 Case imaging is only available for authorized representatives if they are the authorized representative for all claimants on the case. This is in order to protect the privacy of our claimants. Thank you for your patience as we work to provide these capabilities in the future.

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[CONTACT THE OFFICE OF INSPECTOR GENERAL.](#)

If case imaging is available, documents will be displayed by date, but can be filtered by date, favorited, or downloaded, if necessary, by selecting the links contained in the imaging tab.

The screenshot shows the 'Case Documents' interface. At the top, there are tabs for 'WORKSITE', 'RECENT CLAIMANT ACTIONS', 'COMPENSATION PAYMENT', and 'CASE IMAGING'. The 'CASE IMAGING' tab is active. Below the tabs, there are links for 'Clear Favorites' and 'Download Documents'. The main content area is titled 'Case Documents' and features a table with columns: Fav, Subject, Category, Authored, and Received. The table contains two rows: 'Death Records' (Other Documents) and 'SSA Records' (Employment), both dated 08/23/2022. Below the table, there are filters for 'Filter By Date: Start' and 'Filter By Date: End', each with dropdown menus for month, day, and year. There is also a 'Clear Date Filter' link and a 'Favorites Only (0)' checkbox. A summary box shows '2 DOCUMENT(S)' with expandable categories: 'Other Documents (1)' and 'Employment (1)'. A 'Deselect All' link is at the bottom right of the summary box. At the bottom of the table area, it says '2 results' with navigation arrows and a 'Jump to page: 1 GO' button.

You can download documents (single or multiple), by clicking on the “Download Documents” link. When you click the “Download Documents” link, a pop up will appear, and click the “Click here to download the PDF” will display.



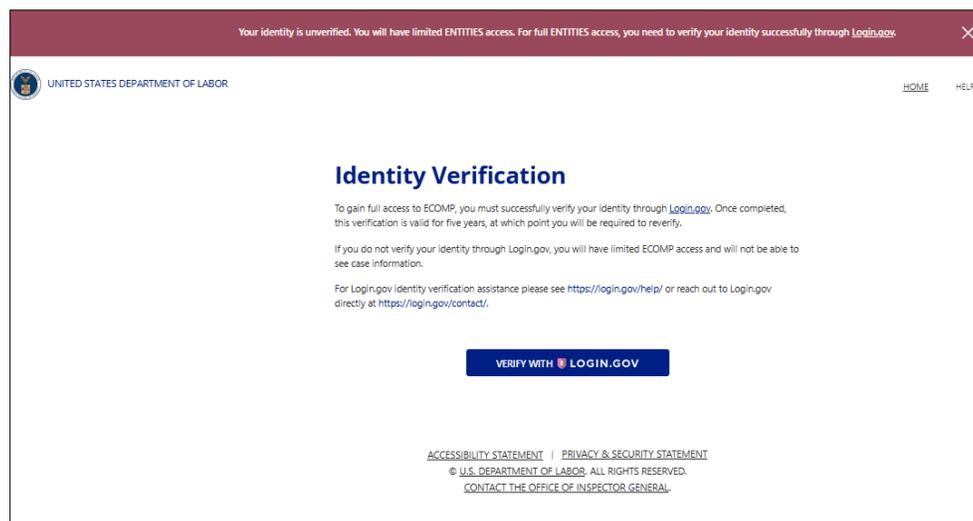
After clicking the “Download Documents” link, the next screen allows you “Favorite Document”, or you can “Unfavorite” after selecting “Favorite”, or you can download the document by selecting the “Download” button. You may also make adjustments to the display of the document by using the rotation, widen, or zoom in/zoom out buttons at the bottom.

The screenshot shows a document viewer interface. At the top, there are tabs for 'Authored' and 'Received', with the date '2022-08-23'. There are also buttons for 'Favorite Document' and 'Download'. The main content area shows a document titled 'Test Document'. Below the document, there are navigation arrows (left and right) and a 'Favorite Page' button. At the bottom, there is a 'Page 1 of 1' indicator and a set of navigation controls including back, forward, zoom in, zoom out, and search buttons.

Identity Reverification:

As a reminder, all users must complete the Identity Verification Process with LOGIN.GOV to access case details in ECOMP. The Identity Reverification process is the same as the initial verification process with Login.gov.

Current ECOMP users will need to complete the Identify Reverification every three years. After verifying with LOGIN.GOV, users will only need to reverify every 5 years. When prompted to reverify, you will need to select “VERIFY WITH LOGIN.GOV” in order to access ECOMP.



If you select Verify with LOGIN.GOV, you will be taken to the LOGIN.GOV website to complete the Identity Verification. The process takes about 15 minutes and is required for all Entity users.

When verifying with ID verification through Login.gov you will complete the prompts through the system. Login.gov will explicitly state the verification process and guide you through the steps to verify your identity. A brief overview of the Login.gov process is provided below:

1. Sign in or create an account with Login.gov
2. You can either verify your identity by taking photos with your mobile phone, or alternatively, you may verify in person at participating Post Offices.
3. If you choose to verify online, you will add photos of your driver's license or state ID and then take picture of yourself for comparison.
4. You will enter your SSN.
5. You will then verify your information and click Submit if correct.

6. You will then need to verify your US-based phone number, and receive a code through text or voice call, and enter that code.
7. Re-enter your Login.gov password, and save the personal key displayed.
8. Finally, you can connect to ECOMP by selecting the Agree and Continue button at the bottom.
9. You may also verify your identity by mail if you do not have a phone number by following the login.gov prompts.

If anytime during the Login.gov process you need assistance, please visit the link below:

Login.gov Contact Us page: <https://login.gov/contact/> or <https://login.gov/help/>

DEEOIC ECOMP Support:

If you have any issues viewing documents in a case file, or if you have any issues with Entity account creation, or Entity access, please contact **ECOMP Support** at: support@ecomp.dol.gov. The support@ecomp.dol.gov support inbox can only assist with technical issues related to ECOMP. If you have any claim specific or benefit specific issues, you will need to contact the claims examiner or medical benefits examiner at: (866) 888-3322.

We are unable to assist you with Identify Verification issues. Any Identity Verification issues with LOGIN.GOV will need to be sent to the **Login.gov Contact Us page**: <https://login.gov/contact/>.

At this time, if you are seeking to electronically upload documents to your DEEOIC Case, please utilize the Energy Document Portal (EDP) at the link provided.

EDP: https://eclaimant.dol.gov/portal/?program_name=EN