



# Department of Energy EEOICPA Search Process

Office of Health and Safety  
Office of Environment, Health, Safety and Security

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# Types of requests

## Three types of requests:

- Employment verification
- NIOSH
- DAR (Document Acquisition Request)



# Types of requests

- Employment verifications are the first step of the process and typically the most straightforward
- NIOSH requests all radiological monitoring and dose data
- DAR is a request for all health, employment and exposure records related to an individual



# Site Points of Contact

## DOE EEOICPA Site POCs:

- Coordinate all research activities with NIOSH, NIOSH Advisory Board, DOL and various contractors
- Set up site visits and tours for NIOSH, NIOSH Advisory Board, DOL as well as other groups.
- Work with both DOL and NIOSH to identify site subject matter experts and to facilitate interviews with current and former workers;
- Manage site's response to individual records requests. Ensure DOE responses are complete and timely.
- Provide onsite EEOICPA information to workers.



# History – Search Process

- Started with primarily paper records sent via mail
- Mix of paper records and electronic records on CD
- All records electronic via CD or thumb drive
- Encryption
- SERT system



# History – Search Process

## Scanning and indexing projects

- Some are large scale (Idaho, Nevada test Site, Hanford)
- Most are small and targeted
  - Small collections, binders, notebooks, etc.



# Process - Individual Claims

The records search process is different at each DOE site, but at most active sites the process follows a similar outline.

- EEOICPA POC receives the claim through the SERT system.
- “triage” is done on the claim. This may include cross referencing basic site databases to identify a site ID number.



# Process - Individual Claims

EEOICPA POC sends the request to responsive records areas:

- Human resources
- Medical
- Industrial hygiene
- Radiological controls/dosimetry
- Incident and accident reports
- Records archive





# Process - Individual Claims

Each of the records areas will conduct an exhaustive search of their holdings.

- There can be many different electronic and physical locations for each type of record.
- The location of responsive records can depend on the type of job category of a worker, the time period of employment, the prime contractor on site at the time, whether the individual was a subcontractor or visitor, etc.



# Process - Individual Claims

## Items to note

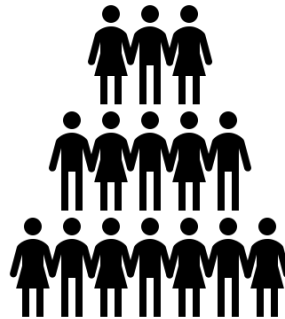
- Current worker vs. worker from 40's/50's/60's can be different
- Legacy Management
- Legacy records in general
- Federal employees (St. Louis)



# Metrics - Individual Claims

## Volume of records

- records responses (3 types) 16,000 (yearly average)
- From over 25 different DOE locations (with sub-sites)





# Metrics - Individual Claims

## Size of Records Packages

- Average # of pages per Employment verification
  - 20 pages
  
- Average # of pages per NIOSH Request
  - 40 Pages
  
- Average # of pages per DAR
  - 150 pages
  
- Overall average # pages
  - 200



# Metrics - Individual Claims

## Timeliness – 60 Day Goal

- In FY 19 DOE responded in under 60 days to 16,274 out of 16,597 records requests from DOL and NIOSH
- 98% on time response rate
- FY 20 will be much different due to the pandemic
  - Despite maximum telework and limited access to certain records collections, DOE is now current with records requests at most DOE sites



## Information Needed on EE-1, EE-2 and EE-3 Forms to Process EV & DAR Requests

**Name – Critical Information for Record Searches.  
Last Name, First Name, Middle Initial and Suffix  
(Jr., Sr., III, IV, etc) and all previous names**

1. Please provide middle initial if the individual has one.
2. Provide Suffix – There were multi-generations working at the same site over time, often with the same job title.
3. Provide ALL previous names (maiden names, other married names, legal name changes, nicknames while employed).  
What names did this individual use during their employment period?
4. Validate correct spelling of the individual's name.



## Information Needed on EE-1, EE-2 and EE-3 Forms to Process EV & DAR Requests

- **Social Security Number** – Validate correct number and all forms carry the same number.
- **Date of Birth** – Validate the date of birth
- **Company Name** – Do not list a company that does not exist in the timeframe you are listing. Do not list a guess for a company name. The more accurate this information, the quicker the request can be processed.
- **Location** – For example, if the Nevada Test Site is listed, list the areas, if known. REECo did not support the Tonopah Test Range after 1992 and did not support the Systems Construction location after 1995. The “Nevada Site Office” (NLV Facility or Atlas) did not exist as a location prior to December 1976.



## Information Needed on EE-1, EE-2 and EE-3 Forms to Process EV & DAR Requests

- **Job Title** – Please provide the closest job title to what the individual did. Was the individual a craft/union worker? For a subcontractor it is very important to know what type of work the individual did.
- **Time Frames** – Be as accurate as possible. When was the site established? The employment period cannot be before the establishment of the site.
- **ACCESS LIMITATIONS-** For example  
**YUCCA MOUNTAIN** – Nevada does not have access to Yucca Mountain Records. They are maintained by DOE Legacy Management. ASK who has the records





# Site History

- Understand the Site history. When was the Site established?
  - For example, the Nevada National Security Site (Nevada Test Site) was established on December 18, 1950, by President Truman. The first test operation was conducted in January 1951.
- What was the Site's mission? Has it changed over time?
- What other projects were conducted at the Site during its history?
- What were the main contractors that supported the Site over the years?



# Thank you!





## M&O Contractors at the Nevada National Security Site (Nevada Test Site)

- Mission Support and Test Services (MSTS) from 12/01/2017 to Present
- National Security Technologies (NSTec) from 07/01/2006 to 11/30/2017
- Bechtel Nevada (BN) from 01/01/1996 to 06/30/2006 (combined contract for REECo, RSN, EG&G)
- Reynolds Electric and Engineering Company (REECo) from 12/01/1952 to 12/31/1995



## Other Contractors at the Nevada National Security Site (Nevada Test Site)

- Raytheon Services Nevada (RSN) from 11/05/1990 to 12/31/1995 (took over for H&N and F&S)
- Holmes & Narver (H&N) from 10/18/1951 to 11/02/1990
- Fenix & Scisson (F&S) from 03/1965 to 11/04/1990
- EG&G from 1947 to 12/31/1995 (Multiple locations: NLV, Nellis AFB, Las Vegas, San Ramon, Amador Valley, Santa Barbara, Los Alamos, Kirtland AFB, Andrews AFB, Bedford MA, Boston MA). Specific EG&G locations date timeframes:
  - EG&G at the NLV Facility (Nevada Site Office): 12/1976 to 12/31/1995
  - EG&G Kirtland Operations: 9/30/1964 - 9/30/1994



## Security Contractors at the Nevada National Security Site (Nevada Test Site)

- SOC contract began on March 1, 2018, and is the current contractor.
- Centerra contract was from 12/21/2011 to 02/27/2018.
- Wackenhut Services Inc (WSI) contract was from January 1965 to 12/20/2011.
- Federal Services Inc. (FSI) contract was from approximately 1953 to January 1965.



## EM Contractors at the Nevada National Security Site (Nevada Test Site)

- Navarro Research and Engineering, Inc.
  - 04/01/2014 – Present
- Navarro-Intera, Inc. (NI)
  - 10/01/2009 – 03/31/2014
- Stroller-Navarro Joint Venture (SNJV)
  - 10/01/2003 – 9/30/2009
- IT Corporation
  - 11/04/1991 – 9/30/2003
- Note: Prior to 11/04/1991 EM work was under the M&O.



# DOE - Savannah River Site

## Major Contractors: 1950 - 2020

Contractor	Contract	Start	End
E. I. DuPont de Nemours	M&O	10/20/1950	3/31/1989
Wackenhut Services Inc. (WSI)/Centerra	Security Support Services	1983	PRESENT
Westinghouse Savannah River Company*	M&O	4/1/1989	7/31/2008
Savannah River Nuclear Solutions	M&O	8/1/2008	PRESENT
Savannah River Remediation	Liquid Waste	7/1/2009	PRESENT

*\*Also known as Washington  
Savannah River Co.*

**Office of Environment, Health, Safety and Security**



# Los Alamos National Laboratory M&O Contractors and Major Support Sub- Contractors

## Federal Oversight

- Army Corps of Engineers – Manhattan Engineering District (MED) August 1942-1947
  - Atomic Energy Commission (AEC) 1947-1974
  - Energy Research and Development Administration (ERDA) 1974-1977
  - U. S. Department of Energy 1974-Present
- \*National Nuclear Security Administration (NNSA) 2000-present





# Los Alamos National Laboratory M&O Contractors and Major Support Sub- Contractors

## Laboratory

- Manhattan Project – Project Y 1943-1946
- Los Alamos Scientific Laboratory (LASL) January 1947-  
December 1980
- Los Alamos National Laboratory (LANL) December 1980-  
Present



# Los Alamos National Laboratory M&O Contractors and Major Support Sub- Contractors

## M&O Contractors

- University of California (UC) 1943-June 1, 2006
- Los Alamos National Security Inc. (LANS) June 1, 2006-June 8, 2018
- Triad June 8, 2018-present



# Los Alamos National Laboratory M&O Contractors and Major Support Sub- Contractors

## Major Support Contractors

- **U. S. Army** – Provided support services 1942-1946 (Records not available in Los Alamos.)
- **Robert McKee Corp.** – 1943-Approx. 1950 (Records not available in Los Alamos.)
- **Zia Co.** - First awarded major support services contract from 4/1/1946 to 6/30/1986
- **\*Los Alamos Construction Inc. (LACI)** - A subsidiary of the Zia Co. 1946-198



# Los Alamos National Laboratory M&O Contractors and Major Support Sub- Contractors

## Major Support Contractors cont.

- **\*Brown and Olds** - Also a subsidiary 1946-1986
- **Pan Am World Services** – January of 1986-1989
- **Johnson Controls World Services (JCI)** – 1989-1997
- **Johnson Controls Northern New Mexico (JCNNM)** – 1997-January 2003
- **Kellogg Brown and Root, Shaw and Los Alamos Technical Associates (KSL)** 2003-12/2008

\*\*In December of 2008 the support function was absorbed into the LANS contract.



# Los Alamos National Laboratory M&O Contractors and Major Support Sub- Contractors

## Protective Force

- **Federal Protective Force** – 1947-1984
- **Mason & Hanger Protective Force** – 1984-April 1, 1990
- **PTLA** – April 1, 1990-2010
- **SOC** – 2010-2015
- **Centerra Protective Force** – 12/1/2015-pres.
- **Fire Department**
- **Federal Fire Department** – 1947-1989
- **Los Alamos County Fire Department** 1989-pres.
- \*\*\*\*This is NOT a comprehensive list and does not include the hundreds of sub-contractors and vendors that have been employed with LANL since approximately 1947. Please note that LANL does not own or have access to any employment records outside of those major employers listed above.



# Contacts

## Nevada

### **NNSA Federal**

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### **Contractor**

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# Contacts

## **Savannah River Site**

### **Contractor**

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## **Los Alamos, NNSA**

### **Federal**

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