

U.S. Department of Labor Occupational Safety and Health Administration
210 Walnut Street
Room 815
Des Moines, IA 50309



04/26/2019

U. S. Postal Service
1011 N Ankeny Blvd
Ankeny, IA 50023

Dear Employer,

Enclosed you will find citations for violations of the Occupational Safety and Health Act of 1970 (the Act) which may have accompanying proposed penalties. Also enclosed is a booklet entitled, "Employer Rights and Responsibilities Following a Federal OSHA Inspection", (OSHA 3000-04R) revised 2018, which explains your rights and responsibilities under the Act. If you have any questions about the enclosed citations and penalties, I would welcome further discussions in person or by telephone. Please contact me at 515-284-4794.

You will note on page 2 of the booklet that, for violations which you do not contest, you must (1) notify this office promptly by letter that you have taken appropriate corrective action within the time set forth on the citation; and (2) pay any penalties assessed. Please inform me of the abatement steps you have taken and of their dates together with adequate supporting documentation; e.g., drawings or photographs of corrected conditions, purchase/work orders related to abatement actions, air sampling results. This information will allow us to close the case.


As indicated on page 3 of the booklet, you may request an informal conference with me during the 15-working-day notice of contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation or the penalty.

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of the citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete the attached notice at the bottom of this letter and post it next to the Citations as soon as the time, date and the place of the informal conference have been determined. Be sure to bring to the conference with you any and all supporting documentation of existing conditions as well as of any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.

Sincerely,



Larry O. Davidson, Sr.
Area Director

Enclosures

U.S. Department of Labor

Occupational Safety and Health Administration
210 Walnut Street
Room 815
Des Moines, IA 50309



Citation and Notification of Penalty

To:
U. S. Postal Service
and its successors
1011 N Ankeny Blvd
Ankeny, IA 50023

Inspection Number: 1356360
Inspection Date(s): 10/30/2018 - 02/19/2019
Issuance Date: 04/26/2019

Inspection Site:
1011 N Ankeny Blvd
Ankeny, IA 50023

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or** you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period by calling 515-284-4794. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on OSHA Penalty Payment Form. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide *abatement certification* to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that *abatement documentation* is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 04/26/2019. The conference will be held by telephone or at the OSHA office located at 210

Walnut Street, Room 815, Des Moines, IA 50309 on _____ at

_____. Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1356360

Company Name: U. S. Postal Service
Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023
Issuance Date: 04/26/2019

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 210 Walnut Street, Room 815, Des Moines, IA 50309**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review



Citation and Notification of Penalty

Company Name: U. S. Postal Service

Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023

Citation 1 Item 1 Type of Violation: **Repeat**

29 CFR 1910.37(a)(3): Exit route(s) were not kept free and unobstructed:

(a) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where the exit route was blocked by mail hampers, mail tubs and packages in the aisle where city carrier cases 10,11,13,14,15,16,17,18,19,20 and rural carrier cases R1,R2,R22,R23,R24,R25,R26,R27 were located.

(b) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where the exit route was blocked by mail hampers, mail tubs and packages in the aisle where rural carrier cases R1,R2,R3,R4,R5,R6,R7,R8,R9,R15 were located.

(c) The employer is failing to protect employees from tripping and burn hazards by allowing emergency doors to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where the exit route was blocked by a large mail hamper and mail tubs in the aisle where city carrier cases 13 and 14 were located.

(d) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where the exit route was blocked by a mail hamper, mail tub, and packages in the General Purpose Mail Container (GPMC) aisle.

(e) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where rural carrier case R1 was blocked from access to the exit route by mail hampers, mail tubs, and a trash can.

(f) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: U. S. Postal Service

Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023

October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where rural carrier case R3 was blocked from access to the exit route by mail tubs.

(g) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where city carrier case C11 was blocked from access to the exit route by mail hampers, a trash can, and an end shelf.

(h) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where city carrier case C10 was blocked from access to the exit route by mail tubs and a mail sack.

(i) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where rural carrier case R3 was blocked from access to the exit route by mail tubs and a large mail hamper.

(j) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where rural carrier case R12 was blocked from access to the exit route by stacks of mail tubs.

(k) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where rural carrier case R11 was blocked from access to the exit route by stacks of mail tubs, a mail sack and a trash can.

(l) The employer is failing to protect employees from tripping and burn hazards by allowing exit routes to be blocked during mail handling job tasks. This was most recently documented on or about October 30, 2018 at 1011 N. Ankeny Blvd., Ankeny, Iowa where a small mail hamper was parked in front of the fire door on the south exit route.



Citation and Notification of Penalty

Company Name: U. S. Postal Service

Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1295472, citation number 1, item 1(a), and was affirmed as a final order on 05/11/2018, with respect to a workplace located at 4600 Aldine Bender Rd., North Houston, TX 77315.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1259415, citation number 1, item number 1, and was affirmed as a final order on 11/07/2017, with respect to a workplace located at 1400 Pine Street, San Francisco, CA 94107.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1122884, citation number 1, item 2(c), and was affirmed as a final order on 06/19/2017, with respect to a workplace located at 8827 Monard Drive, Silver Spring, MD 20910.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1180131, citation number 1, item number 2, and was affirmed as a final order on 04/04/2017, with respect to a workplace located at 5560 FM 1640, Richmond, TX 77469.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1110949, citation number 2, item number 1, and was affirmed as a final order on 02/16/2017, with respect to a workplace located at 2323 Forest Ave., Des Moines, IA 50311.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1188583, citation number 1, item number 1, and was affirmed as a final order on 12/27/2016, with respect to a workplace located at 1801 Garfield Road, Traverse City, MI 49696.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1149490, citation number 1, item number 1, and was affirmed as a final order on 12/05/2016, with respect to a workplace located at 1515 Crickets Ave., Lubbock, TX 79402.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: U. S. Postal Service
Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1075593, citation number 1, item 1(b), and was affirmed as a final order on 01/08/2016, with respect to a workplace located at 5901 Jonestown Rd., Harrisburg, PA 17112.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1082396, citation number 1, item number 1, and was affirmed as a final order on 10/27/2015, with respect to a workplace located at 1704 Firehouse Lane, Upper Black Eddy, PA 18972.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 924726, citation number 2, item number 2, and was affirmed as a final order on 08/11/2014, with respect to a workplace located at 578 W. Main St., Dothan, AL 36301.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1021649, citation number 1, item number 1, and was affirmed as a final order on 03/09/2015, with respect to a workplace located at 2551 Galena Ave, Simi Valley, CA 93065.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos, which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	05/22/2019
Proposed Penalty:	\$132598.00



Citation and Notification of Penalty

Company Name: U. S. Postal Service
Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023

Citation 1 Item 2 Type of Violation: **Repeat**

29 CFR 1910.157(b)(1): Where the employer has established and implemented a written fire safety policy which requires the immediate and total evacuation of employees from the workplace upon the sounding of a fire alarm signal and which includes an emergency action plan and a fire prevention plan which meet the requirements of 29 CFR 1910.38 and 29 CFR 1910.39 respectively, and when extinguishers are not available in the workplace, the employer is exempt from all requirements of this section unless a specific standard in part 1910 requires that a portable fire extinguisher be provided:

(a) The employer is failing to protect employees from hazards associated with fire emergencies, such as, but not limited to burns, smoke inhalation, and death. Where the employer opted for use of a fire safety policy calling for total facility evacuation upon alarm sound, requiring an emergency action plan compliant with 1910.38 and fire prevention plan compliant with 1910.39, the employer was deficient in providing an education program to employees on the Emergency Action Plan upon initial hire and annually thereafter. Further, did not ensure the plan was kept in a ready and accessible location for employee inspection, ensured the fire exit route map is updated and exits properly marked when routes are altered.

This violation may be abated by ensuring compliance with all portions of 1910.38.

The U.S. Postal Service was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.157(b)(1), which was contained in OSHA inspection number 1012373, citation number 2, item number 1 and was affirmed as a final order on 03/10/2015, with respect to a workplace located at 59 N. 5th Street, Reading, PA 19601.

NOTE: Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos, which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1356360
Inspection Date(s): 10/30/2018 - 02/19/2019
Issuance Date: 04/26/2019




Citation and Notification of Penalty

Company Name: U. S. Postal Service
Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023

Date By Which Violation Must be Abated:
Proposed Penalty:

05/22/2019
\$52096.00



Larry O. Davidson, Sr.
Area Director

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration
210 Walnut Street
Room 815
Des Moines, IA 50309



INVOICE / DEBT COLLECTION NOTICE

Company Name: U. S. Postal Service
Inspection Site: 1011 N Ankeny Blvd, Ankeny, IA 50023
Issuance Date: 04/26/2019

Summary of Penalties for Inspection Number	1356360
Citation 1, Repeat	\$184694.00
TOTAL PROPOSED PENALTIES	\$184694.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

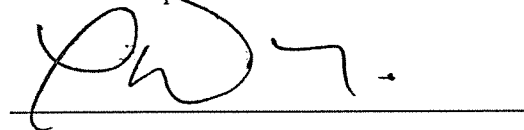
If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.



Larry O. Davidson, Sr.
Area Director

4/26/2019

Date