

USDOL-Allentown Area Office
USDOL - WHD
LCTI
PA OSHA Consultation - IUP
Alliance Agreement

PAPERWORK REDUCTION ACT STATEMENT

OSHA's Alliance Program provides the following agreement template to assist organizations preparing an initial, regional Alliance agreement. Under the Paperwork Reduction Act, a Federal agency generally cannot conduct or sponsor, and the public is generally not required to respond to, an information collection, unless it is approved by OMB and displays a valid OMB Control Number. Use of this template is voluntary. The template ensures that Alliance participants provide required information about potential Alliance activities to OSHA. OSHA estimates employer burden for the completion of this collection of information ranges from 6 to 10 hours, with an average of 8 hours. This estimate includes the time for reviewing instructions, determining goals, and developing objectives for the agreement. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to OSHAPRA@dol.gov or to OSHA's Directorate of Cooperative and State Programs, Office of Outreach Services and Alliances, Department of Labor, Room N-3662, 200 Constitution Ave., NW, Washington, DC 20210; Attn: Paperwork Reduction Act Comment. 1218-0274 (This address is for comments regarding this form only; **DO NOT SEND ANY COMPLETED TEMPLATES TO THIS OFFICE IN THIS MANNER.**)

OMB Approval # 1218-0274; Expires: 02-28-2023

**AGREEMENT ESTABLISHING AN ALLIANCE
BETWEEN
ALLENTOWN AREA OFFICE
THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION
U.S. DEPARTMENT OF LABOR
AND
WAGE AND HOUR DIVISION
U.S. DEPARTMENT OF LABOR
AND
LEHIGH CAREER AND TECHNICAL INSTITUTE
AND
PENNSYLVANIA OSHA CONSULTATION PROGRAM
INDIANA UNIVERSITY OF PENNSYLVANIA**

The U.S. Department of Labor’s Occupational Safety and Health Administration (OSHA) Allentown Area Office, Wage and Hour Division (WHD), Lehigh Career and Technical Institute (LCTI) and the Pennsylvania OSHA Consultation Program at Indiana University of Pennsylvania (PA OSHA Consultation) recognize the value of establishing a collaborative relationship to foster safety and health practices and programs to improve American workplaces. To that end, OSHA, WHD, LCTI and PA OSHA Consultation, hereby form an Alliance to provide warehouse and material logistics members and the public with information, guidance, and access to training resources that will help them protect workers by reducing and preventing exposure to workplace safety and health hazards including: overexertion, contact with objects and fall hazards. Additionally, this Alliance will address issues related to WHD statutes and regulations, as they relate to the warehousing industry, including temporary workforce and to ensure that workers have an understanding of their rights and the responsibilities of employers under the Occupational Safety and Health Act (OSH Act).

This agreement provides a framework and objectives for the Alliance’s activities. Alliance participants also agree to meet the “Fundamental Requirements for OSHA Alliance Program Participants” and the “Guidelines for OSHA’s Alliance Program Participants: Alliance Products and Other Alliance Projects.”

Through the Alliance, the organizations will use available injury, illness, and hazard exposure data, when appropriate, to help identify areas of emphasis for Alliance awareness, outreach, and communication activities. The Alliance will also explore and implement selected options, including but not limited to member surveys, to evaluate the Alliance and measure the impact on improving workplace safety and health. In developing this Alliance, OSHA and its’ members recognize that OSHA’s State Plan and On-Site Consultation Program partners are an integral part

of the OSHA national effort, and that information about the products and activities of the Alliance may be shared with these partners for the advancement of common goals.

Raising Awareness: Outreach and Communication

The Participants intend to work together to achieve the following objectives:

- Share information on OSHA's National/Regional/Local Initiatives (Emphasis Programs, Regulatory Agenda, Outreach), and opportunities to participate in initiatives and the rulemaking process.
- Share information on occupational safety and health laws and standards, including the rights and responsibilities of workers and employers.
- Share information on wage and hour laws and regulations, including workplace rights with overtime, use of the Family and Medical Leave Act and assurances that workers are safe from workplace harassment and retaliation when they claim their rights.
- Develop information on the recognition and prevention of workplace hazards, and communicate such information (e.g., print, and electronic media, electronic assistance tools, and OSHA, WHD, LCTI and PA OSHA Consultation websites) to employers and workers in the industry.
- Assist LCTI in curriculum development or review as it may relate to the Supply Chain Management & Logistics Technology Program and occupational safety and health regulations, guidelines, and best practices, as well as wage and hour requirements.
- Speak, exhibit, or appear at conferences, local meetings, or other events, as time and resources permit.
- Convene or participate in forums, roundtable discussions, or stakeholder meetings on warehouse and material logistics workplace safety and health issues and/or wage and hours of work issues to help forge innovative solutions in the workplace and/or to provide input on identified issues.
- Share information among OSHA and WHD personnel and industry safety and health professionals regarding participating members good practices or effective approaches through training programs, workshops, seminars, and lectures (or any other applicable forum).
- Encourage worker participation in workplace safety and health by permitting active participation in any local meetings, conference, or other events, as time and resources permit.

- Collaborate with other Alliance participants on specific issues and projects on the primary focused hazards within the industry, including overexertion, contact with objects and falls.

Training and Education

The Participants intend to work together to achieve the following objectives:

- Develop effective training and education programs for the warehouse and materials logistics industry regarding workplace safety and health hazards and wage and hour regulations, and to communicate such information to constituent employers and workers.
- Deliver or arrange for the delivery of OSHA #7005 - Public Warehousing and Storage course.
- Develop effective training and education programs for warehouse and materials logistics industry to promote understanding of workers' rights, including the use of the OSHA complaint process, and the responsibilities of employers and to communicate such information to workers and employers.

OSHA's Alliances provide organizations an opportunity to participate in a voluntary cooperative relationship with OSHA for purposes such as raising awareness of OSHA's initiatives, outreach, communications, training, and education. These Alliances have proven to be valuable tools for both OSHA and Alliance participants. By entering into an Alliance with an organization, OSHA and WHD is not endorsing or promoting, nor does it intend to endorse or promote, any of that organization's products or services.

An implementation team made up of representatives of each organization will meet one to two times per year to track and share information on activities and results in achieving the goals of the Alliance. OSHA team members will include representatives of the OSHA Allentown Area Office and the Wage and Hour District Offices (Philadelphia and Wilkes-Barre) as well as representatives from the Lehigh Career and Technical Institute and the PA OSHA Consultation Program.

This agreement will remain in effect for two years. Any signatory may terminate it for any reason at any time, provided they give 30 days' written notice. This agreement may be modified at any time with the written concurrence of all signatories.

Signed this 10th day of August 2022.

Alliance Agreement Signature Page

Jean G. Kulp, Area Director
Allentown Area Office
Occupational Safety and Health
Administration

**JAMES
CAIN**

Digitally signed by
JAMES CAIN
Date: 2022.08.22
12:45:50 -04'00'

James Cain, District Director
USDOL/Wage & Hour
Philadelphia District Office



Dr. Lisa Greenawalt
Executive Director
Lehigh Career and Technical Institute

**ALFONSO
GRISTINA**

Digitally signed by
ALFONSO GRISTINA
Date: 2022.08.17
12:14:29 -04'00'

Alfonso Gristina, District Director
USDOL/Wage & Hour
Wilkes-Barre District Office



John M. Mulroy, PhD, CSP
Director
PA OSHA Consultation Program
Indiana University of Pennsylvania



Hillary E. Creely, JD, PhD
Dean, School of Graduate Studies
and Research
Indiana University of Pennsylvania