Citation and Notification of Penalty

To:
Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.
and its successors
500 Volvo Parkway
Chesapeake, VA 23320

Inspection Site:
2052 Lockbourne Rd
Columbus, OH 43207
7021 2720 0001 5899 6647

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty you either call to schedule an informal conference (see paragraph below) or you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.
Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period by calling (614) 469-5582. During such an informal conference, you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically at www.pay.gov. At the top of the pay.gov homepage, type "OSHA" in the Search field and select Search. From OSHA Penalty Payment Form search result, select Continue. The direct link is:

https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of $25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.
**Notification of Corrective Action** – For each violation which you do not contest, you must provide *abatement certification* to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that *abatement documentation* is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

**Employer Discrimination Unlawful** – The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

**Employer Rights and Responsibilities** – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

**Notice to Employees** – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

**Inspection Activity Data** – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.
NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 07/28/2022. The conference will be held by telephone or at the OSHA office located at 200 N. High Street, Room 620, Columbus, OH 43215 on _______________ at _______________. Employees and/or representatives of employees have a right to attend an informal conference.
CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1577434

Company Name: Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.

Inspection Site: 2052 Lockbourne Rd, Columbus, OH 43207

Issuance Date: 07/28/2022

List the specific method of correction for each item on this citation in this package that does not read “Corrected During Inspection” and return to: U.S. Department of Labor – Occupational Safety and Health Administration, 200 N. High Street, Room 620, Columbus, OH 43215.

Citation Number _____ and Item Number _____ was corrected on ____________________________
By (Method of Abatement): ____________________________

Citation Number _____ and Item Number _____ was corrected on ____________________________
By (Method of Abatement): ____________________________

Citation Number _____ and Item Number _____ was corrected on ____________________________
By (Method of Abatement): ____________________________

Citation Number _____ and Item Number _____ was corrected on ____________________________
By (Method of Abatement): ____________________________

Citation Number _____ and Item Number _____ was corrected on ____________________________
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Citation Number _____ and Item Number _____ was corrected on ____________________________
By (Method of Abatement): ____________________________

Citation Number _____ and Item Number _____ was corrected on ____________________________
By (Method of Abatement): ____________________________

Citation Number _____ and Item Number _____ was corrected on ____________________________
By (Method of Abatement): ____________________________

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

_____________________________       ____________________________
Signature                          Date

_____________________________       ____________________________
Typed or Printed Name               Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than $10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review
Citation and Notification of Penalty

Company Name: Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.
Inspection Site: 2052 Lockbourne Rd, Columbus, OH 43207

Citation 1 Item 1 Type of Violation: Serious

29 CFR 1910.305(g)(2)(iii): Flexible cords were not connected to devices and fittings so that tension would not be transmitted to joints or terminal screws:

a. This most recently occurred on and preceding February 10, 2022, at 2052 Lockbourne Road, Columbus, OH 43207. The employer did not ensure that the flexible cords used to power a fan, various communications and security equipment were connected in a way that tension would not be transmitted to joints of the cords.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: September 01, 2022
Proposed Penalty: $6,837.00
Citation and Notification of Penalty

Company Name: Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.

Inspection Site: 2052 Lockbourne Rd, Columbus, OH 43207

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 2 Item 1 a Type of Violation: Willful - Serious

29 CFR 1910.22(a)(1): All places of employment, passageways, storerooms, service rooms, and walking-working surfaces are kept in a clean, orderly, and sanitary condition:

The employer does not ensure that all places of employment, passageways, storerooms, service rooms, and walking-working surfaces are kept in a clean, orderly, and sanitary condition.

a. This most recently occurred on and preceding February 10, 2022, at 2052 Lockbourne Road, Columbus, OH 43207. Employees are exposed to slip, trip, fall, and fire hazards in the storeroom and retail area floor from wheeled carts, large boxes, bins and water saturated boxes spread throughout the walking-working surfaces.

b. This most recently occurred on and preceding February 10, 2022, February 16, 2022, and February 22, 2022, at 2052 Lockbourne Road, Columbus, OH 43207. Employees working in the retail area and storeroom are exposed to disorderly conditions presented by metal ceiling frame pieces and water-soaked ceiling tiles that have fallen to the floor on at least two occasions in close proximity to employees.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.22(a)(1), which was contained in OSHA inspection number 1314393, citation number 1, item number 1/a and was affirmed as a final order on August 27, 2018, with respect to a workplace located at 2433 DeLowe Dr., EAST POINT, GA 30344.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.22(a)(1), which was contained in OSHA inspection number 1339655, citation number 1, item number 1/a and was affirmed as a final order on October 29, 2018, with respect to a workplace located at 1274 Westchester Avenue, BRONX, NY 10459.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.22(a)(1), which was contained in OSHA inspection number 1352547, citation number 1, item number 1 and was affirmed as a final order on May 3, 2019, with respect to a workplace located at 2925 Headland Dr., EAST POINT, GA 30344.
Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.22(a)(1), which was contained in OSHA inspection number 1417487, citation number 1, item number 1 and was affirmed as a final order on September 13, 2019, with respect to a workplace located at 3407 Pulaski Pike NW, HUNTSVILLE, AL 35810.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.22(a)(1), which was contained in OSHA inspection number 1480377, citation number 1, item number 1 and was affirmed as a final order on May 24, 2021, with respect to a workplace located at 181 Straight St, PATERSON, NJ 07501.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: September 01, 2022
Proposed Penalty: $145,027.00
Citation and Notification of Penalty

Company Name: Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.
Inspection Site: 2052 Lockbourne Rd, Columbus, OH 43207

Citation 2 Item 1 b  Type of Violation: Willful - Serious

29 CFR 1910.37(a)(3): Exit route(s) were not kept free and unobstructed:

The employer does not ensure that exit routes in the storeroom are kept free and unobstructed.

a. This most recently occurred on and preceding February 10, 2022, at 2052 Lockbourne Road, Columbus, OH. The paths of travel for employees to the emergency exits in the storeroom were obstructed and/or blocked by wheeled carts, a gravity roller conveyor, large boxes, bins, and water saturated boxes. In case of emergencies, employee evacuation to safety was slowed or prevented.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1352547, citation number 1, item number 2 and was affirmed as a final order on May 3, 2019, with respect to a workplace located at 2925 Headland Dr., EAST POINT, GA 30344.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1480377, citation number 2, item number 2 and was affirmed as a final order on May 24, 2021, with respect to a workplace located at 181 Straight St, PATERSON, NJ 07501.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1248198, citation number 1, item number 1 and was affirmed as a final order on October 3, 2017, with respect to a workplace located at 730 Center Street, AUBURN, ME 04210.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1366830, citation number 2, item number 1 and was affirmed as a final order on June 26, 2019, with respect to a workplace located at 3552 Leavenworth St, OMAHA, NE 68114.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1377346, citation number 1, item number 1 and was affirmed as a final order on August 27, 2019, with respect to a workplace located at 276 Main Street, ORANGE, NJ 07050.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1435006, citation number 1, item number 1 and was affirmed as a final order on January 6, 2020, with respect to a workplace located at 1301 Edwards St., HATTIESBURG, MS 39401.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1480368, citation number 3, item number 2 and was affirmed as a final order on May 17, 2021, with respect to a workplace located at 550 Getty Ave, CLIFTON, NJ 07011.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard, 29 CFR 1910.37(a)(3), which was contained in OSHA inspection number 1546323, citation number 1, item number 1 and was affirmed as a final order on December 17, 2021, with respect to a workplace located at 535 Pine Island Road, NORTH FORT MYERS, FL 33903.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: September 01, 2022
Proposed Penalty: $0.00
Citation 2 Item 2  Type of Violation: **Willful - Serious**

29 CFR 1910.22(a)(2): (2) The floor of each workroom is maintained in a clean and, to the extent feasible, in a dry condition. When wet processes are used, drainage must be maintained and, to the extent feasible, dry standing places, such as false floors, platforms, and mats must be provided:

The employer does not protect employees from slip and fall hazards by ensuring that the floor of each workroom is maintained in a clean and, to the extent feasible, in a dry condition.

a. This most recently occurred on and preceding February 10, 2022, at 2052 Lockbourne Road, Columbus, OH 43207. Employees are not provided clean and dry conditions when performing job duties in the storeroom and retail area. Thereby exposing them to slip and fall hazards.

**Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.22(a)(2), which was contained in OSHA inspection number 1341910, citation number 1, item number 1 and was affirmed as a final order on February 6, 2019, with respect to a workplace located at 6113 Fairburn Rd., DOUGLASVILLE, GA 30135.**

**Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.22(a)(2), which was contained in OSHA inspection number 1339655, citation number 1, item number 2 and was affirmed as a final order on October 29, 2018, with respect to a workplace located at 1274 Westchester Avenue, BRONX, NY 10459.**

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

Date By Which Violation Must be Abated: September 01, 2022
Proposed Penalty: $145,027.00
Citation and Notification of Penalty

Company Name: Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.
Inspection Site: 2052 Lockbourne Rd, Columbus, OH 43207

Citation 2 Item 3 Type of Violation: Willful - Serious

29 CFR 1910.303(g)(1): Space about electric equipment. Sufficient access and working space shall be provided and maintained about all electric equipment to permit ready and safe operation and maintenance of such equipment:

The employer does not ensure that sufficient access and working space is provided and maintained about all electric equipment (operating at 600 volts, nominal, or less to ground) to permit ready and safe operation and maintenance of such equipment:

a. This most recently occurred on and preceding February 10, 2022, at 2052 Lockbourne Road, Columbus, OH 43207. Employees are exposed to electrical and fire hazards from wheeled carts, large boxes, bins, and water saturated boxes obstructing access to electrical panels.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.303(g)(1)(ii), which was contained in OSHA inspection number 1248198, citation number 1, item number 2 and was affirmed as a final order on October 3, 2017, with respect to a workplace located at 730 Center Street, AUBURN, ME 04210.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard, 29 CFR 1910.303(g)(1), which was contained in OSHA inspection number 1366830, citation number 2, item number 1 and was affirmed as a final order on June 26, 2019, with respect to a workplace located at 3552 Leavenworth St, OMAHA, NE 68114.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: September 01, 2022
Proposed Penalty: $136,736.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
Citation and Notification of Penalty

Company Name: Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.
Inspection Site: 2052 Lockbourne Rd, Columbus, OH 43207

Citation 3 Item 1  Type of Violation: Repeat - Serious

29 CFR 1910.157(c)(1): Portable fire extinguishers were not mounted, located and identified so that they were readily accessible without subjecting the employees to injuries:

a. The employer does not ensure that the portable fire extinguisher is readily accessible without subjecting the employees to possible injury. This most recently occurred on and preceding February 10, 2022, at 2052 Lockbourne Road, Columbus, OH 43207. Wheeled carts, large boxes, bins, and stacked merchandise were in front of the fire extinguisher and preventing access, which exposed employees to fire hazards.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard 29 CFR 1910.157(c)(1), which was contained in OSHA inspection number 1398022, citation number 1, item number 1 and was affirmed as a final order on June 5, 2019, with respect to a workplace located at 1274 Westchester Avenue, BRONX, NY 10459.

Family Dollar Stores, Inc. was previously cited for a violation of this occupational safety and health standard 29 CFR 1910.157(c)(1), which was contained in OSHA inspection number 1560200, citation number 1, item number 1 and was affirmed as a final order on February 2, 2022, with respect to a workplace located at 929 Easton Road, ABINGTON, PA 19001.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: September 01, 2022
Proposed Penalty: $113,960.00

Larry M. Johnson
Area Director
INVOICE / DEBT COLLECTION NOTICE

Company Name: Family Dollar Stores, Inc./ Family Dollar Stores of Ohio, LLC/ Family Dollar Operations, LLC/ Dollar Tree, Inc./ Dollar Tree Management, LLC/ Dollar Tree Stores, Inc.
Inspection Site: 2052 Lockbourne Rd, Columbus, OH 43207
ISSUANCE DATE: 07/28/2022

Summary of Penalties for Inspection Number: 1577434

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<thead>
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<th>Citation</th>
<th>Item</th>
<th>Type</th>
<th>Penalty Amount</th>
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<tr>
<td>Citation 2</td>
<td>Item 1a</td>
<td>Willful - Serious</td>
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<td>Citation 3</td>
<td>Item 1</td>
<td>Repeat - Serious</td>
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TOTAL PROPOSED PENALTIES: $547,587.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically at www.pay.gov. At the top of the pay.gov homepage, type “OSHA” in the Search field and select Search. From the OSHA Penalty Payment Form search result, select Continue. The direct link is: https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of $25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.
If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to two times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

**Interest:** Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

**Delinquent Charges:** A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

**Administrative Costs:** Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.

__________________________  __________________
Larry M. Johnson          Date
Area Director             July 28, 2022