

U.S. Department of Labor Occupational Safety and Health Administration
701 Lee Street
Suite 950
Des Plaines, IL 60016



05/05/2022

Emerald Inc.
and its successors
20 Monaco Dr.
Roselle, IL 60172

Dear Employer:

Enclosed you will find citations for violations of the Occupational Safety and Health Act of 1970 (the Act) which may have accompanying proposed penalties. Also enclosed is a booklet entitled, "Employer Rights and Responsibilities Following an OSHA Inspection", (OSHA 3000-04R) revised 2018, which explains your rights and responsibilities under the Act. If you have any questions about the enclosed citations and penalties, I would welcome further discussions in person or by telephone. Please contact me at (847) 227-1700.

You will note on page 6 of the booklet that, for violations which you do not contest, you must (1) notify this office promptly by letter that you have taken appropriate corrective action within the time set forth on the citation; and (2) pay any penalties assessed. Please inform me of the abatement steps you have taken and of their dates together with adequate supporting documentation; e.g., drawings or photographs of corrected conditions, purchase/work orders related to abatement actions, air sampling results. This information will allow us to close the case.

As indicated on page 3 of the booklet, you may request an informal conference with me during the 15-working-day notice of contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation or the penalty.

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of the citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete the attached notice at the bottom of this letter and post it next to the Citations as soon as the time, date and the place of the informal conference have been determined. Be sure to bring to the conference with you any and all supporting documentation of existing conditions as well as of any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.

Sincerely,

Angeline Loftus
Area Director

Enclosures

U.S. Department of Labor

Occupational Safety and Health Administration
701 Lee Street
Suite 950
Des Plaines, IL 60016



Citation and Notification of Penalty

To:
Emerald Inc.
and its successors
20 Monaco Dr.
Roselle, IL 60172

Inspection Number: 1563629
Inspection Date(s): 11/08/2021 - 05/05/2022
Issuance Date: 05/05/2022

Inspection Site:
920 N. Western Ave.
Park Ridge, IL 60068

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or** you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period by calling (847) 227-1700. During such an informal conference, you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. **Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.**

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically at www.pay.gov. At the top of the [pay.gov](http://www.pay.gov) homepage, type "OSHA" in the Search field and select Search. From **OSHA Penalty Payment Form** search result, select Continue. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide **abatement certification** to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that **abatement documentation** is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 05/05/2022. The conference will be held by telephone or at the OSHA office located at 701 Lee Street, Suite 950, Des Plaines, IL 60016 on _____ at _____.

Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1563629

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068
Issuance Date: 05/05/2022

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 701 Lee Street, Suite 950, Des Plaines, IL 60016.**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review.



Citation and Notification of Penalty

Company Name: Emerald Inc.

Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Citation 1 Item 1 Type of Violation: **Willful - Serious**

29 CFR 1926.501(b)(13): Each employee(s) engaged in residential construction activities 6 feet (1.8 m) or more above lower levels were not protected by guardrail systems, safety net system, or personal fall arrest system, nor were employee(s) provided with an alternative fall protection measure under another provision of paragraph 1926.501 (b):

The employer does not protect each employee from fall hazards while engaged in framing work on a floor deck with an unprotected side or edge, which is approximately 22 feet above a lower level by the use of guardrail system, safety net system, or personal fall arrest system.

a) This most recently occurred on November 8, 2021, at 920 N. Western Ave., Park Ridge, Illinois 60068. Employees engaged in framing work are not protected from fall hazards while working at an elevation of approximately 22 feet above the ground.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.501(b)(13), which was contained in OSHA inspection number 1525494, citation number 2, item number 1 and was affirmed as a final order on November 4, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.501(b)(13), which was contained in OSHA inspection number 1514217, citation number 1, item number 1 and was affirmed as a final order on April 28, 2021, with respect to a workplace located at 4837 Middaugh, Downers Grove, IL 60515.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.501(b)(13), which was contained in OSHA inspection number 1476144, citation number 2, item number 1 and was affirmed as a final order on January 15, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.501(b)(13), which was contained in OSHA inspection number 1295605, citation number 2, item number 1 and was affirmed as a final order on September 10, 2018, with respect to a workplace located at 1763 Longvalley Rd., Glenview, IL 60025.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.501(b)(13), which was contained in OSHA inspection number 1284456, citation number 1, item number 2 and was affirmed as a final order on March 27, 2018, with respect to a workplace located at W. Main St. & N. Old Rand Rd., Lake Zurich, IL 60047.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.501(b)(13), which was contained in OSHA inspection number 1270365, citation number 1, item number 2 and was affirmed as a final order on March 27, 2018, with respect to a workplace located at 75 W. Thacker St., Schaumburg, IL 60173.

To abate this hazard in the future, the employer must ensure that its employees are protected from hazard of falling while performing framing work on a sloped roof and along unprotected edge of a floor deck.

Pursuant to 29 CFR 1903.19, the employer must submit documents describing the steps it is taking to ensure compliance, including an explanation of how these steps protect its employees from fall hazards.

Date By Which Violation Must be Abated:	Corrected During Inspection
Proposed Penalty:	\$111,671.00



Citation and Notification of Penalty

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Citation 2 Item 1 Type of Violation: **Repeat - Serious**

29 CFR 1926.602(d): Note: The requirements applicable to construction work under paragraph (d) of this section are identical to those set forth at paragraph (l) of 29 CFR 1910.178:

29 CFR 1910.178(l)(1)(i): The employer did not ensure that each powered industrial truck operator was competent to operate a powered industrial truck safely, as demonstrated by the successful completion of the training and evaluation specified in this paragraph (l):

The employer does not provide training and evaluate employees operating the Terex SS-644 C Turbo all terrain forklift.

a) This most recently occurred on or about November 8, 2021, at 920 N. Western Ave., Park Ridge, Illinois 60068. The employer does not train and evaluate employee(s) operating the Terex SS-644 C Turbo all terrain forklift.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.178(l)(1)(i), which was contained in OSHA inspection number 1525494, citation number 1, item number 1 and was affirmed as a final order on November 4, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

To abate this hazard in the future, the employer must ensure to provide training and evaluate employee(s) operating the all terrain forklifts.

Pursuant to 29 CFR 1903.19, the employer must submit documents describing the steps it is taking to ensure compliance, including an explanation of how these steps protect its employees from fall hazards.

Date By Which Violation Must be Abated:
Proposed Penalty:

June 08, 2022
\$15,954.00



Citation and Notification of Penalty

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Citation 2 Item 2 Type of Violation: **Repeat - Serious**

29 CFR 1926.100(a): Employees were not protected by protective helmets while working in areas where there was a possible danger of head injury from impact, or from falling or flying objects, or from electrical shock and burns:

The employer does not protect each employee engaged in framing work by requiring the employees to wear hard hats where there is a possible danger of head injury from falling objects.

a) This most recently occurred on November 8, 2021, at 920 N. Western Ave., Park Ridge, Illinois 60068. Employees are not wearing protective helmets where there is a possible danger of head injury from falling objects during framing operation.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.100(a), which was contained in OSHA inspection number 1525494, citation number 3, item number 1 and was affirmed as a final order on November 4, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.100(a), which was contained in OSHA inspection number 1476144, citation number 1, item number 1 and was affirmed as a final order on January 15, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

To abate this hazard in the future, the employer must ensure that each employee is provided with hard hats and instructed to wear it where there is a possible danger of head injury from falling objects during framing operation.

Pursuant to 29 CFR 1903.19, the employer must submit documents describing the steps it is taking to ensure compliance, including an explanation of how these steps protect each employee from eye and face injury while operating a pneumatic

Date By Which Violation Must be Abated:	Corrected During Inspection
Proposed Penalty:	\$31,905.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Citation 2 Item 3 Type of Violation: **Repeat - Serious**

29 CFR 1926.102(a)(1): Employees were not provided with eye and face protection equipment when machines or operations present potential eye or face injury from physical, chemical, or radiation agents:

The employer does not protect each employee engaged in framing work by requiring the employee to wear eye and face protection while operating pneumatic framing guns and circular saws.

a) This most recently occurred on November 8, 2021, at 920 N. Western Ave., Park Ridge, Illinois 60068. Employees are exposed to eye injury while operating pneumatic nail guns and circular saws without eye protection during framing work.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.102(a)(1), which was contained in OSHA inspection number 1525494, citation number 3, item number 2 and was affirmed as a final order on November 4, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.102(a)(1), which was contained in OSHA inspection number 1476144, citation number 3, item number 1 and was affirmed as a final order on January 15, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.102(a)(1), which was contained in OSHA inspection number 1284456, citation number 1, item number 1 and was affirmed as a final order on March 27, 2018, with respect to a workplace located at W. Main St. & N. Old Rand Rd., Lake Zurich, Illinois 60047.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.102(a)(1), which was contained in OSHA inspection number 1270365, citation number 1, item number 1 and was affirmed as a final order on March 27, 2018, with respect to a workplace located at 75 W. Thacker St., Schaumburg, Illinois 60173.

To abate this hazard in the future, the employer must ensure that each employee is provided with eye and face protection and instructed to wear it during framing work when machines, tools or operations present potential eye or face injury.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1563629
Inspection Date(s): 11/08/2021 - 05/05/2022
Issuance Date: 05/05/2022



Citation and Notification of Penalty

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Pursuant to 29 CFR 1903.19, the employer must submit documents describing the steps it is taking to ensure compliance, including an explanation of how these steps protect each employee from eye and face injury while operating a pneumatic

Date By Which Violation Must be Abated:	Corrected During Inspection
Proposed Penalty:	\$31,905.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Citation 2 Item 4 Type of Violation: **Repeat - Serious**

29 CFR 1926.1052(c)(1)(i): Stairways having four or more risers or rising more than 30 inches (76 cm), whichever is less, were not equipped with at least one handrail and one stairrail system along each unprotected side or edge:

The employer does not protect each employee from the hazard of falling while using stairways that are not equipped with a stairrail system.

a) This most recently occurred on November 8, 2021, at 920 N. Western Ave., Park Ridge, Illinois 60068. Employees are exposed to the hazard of falling approximately 52 inches to the ground while using stairways that are not equipped with a stairrail system.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.1052(c)(1)(i), which was contained in OSHA inspection number 1525494, citation number 3, item number 4 and was affirmed as a final order on November 4, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.1052(c)(1)(i), which was contained in OSHA inspection number 1270365, citation number 1, item number 3 and was affirmed as a final order on March 27, 2018, with respect to a workplace located at 75 W. Thacker St., Schaumburg, IL 60173.

To abate this hazard in the future, the employer must ensure that its employees are protected from the hazard of falling by a stairrail system while using stairways at a jobsite.

Pursuant to 29 CFR 1903.19, the employer must submit documents describing the steps it is taking to ensure compliance, including an explanation of how these steps protect its employees from fall hazards.

Date By Which Violation Must be Abated:	Corrected During Inspection
Proposed Penalty:	\$31,905.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Emerald Inc.
Inspection Site: 920 N. Western Ave., Park Ridge, IL 60068

Citation 2 Item 5 Type of Violation: **Repeat - Serious**

29 CFR 1926.1053(b)(13): The top or top step of a stepladder was used as a step:

The employer does not protect each employee from hazards of falling and allows them to stand on the top step of a stepladder in order to access and egress from the attic level.

a) This most recently occurred on November 8, 2021, at 920 N. Western Ave., Park Ridge, Illinois 60068. An employee is standing on the top step of a stepladder in order to access and egress from the attic level.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.1053(b)(13), which was contained in OSHA inspection number 1525494, citation number 3, item number 5 and was affirmed as a final order on November 4, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

Emerald Inc., was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1926.1053(b)(13), which was contained in OSHA inspection number 1476144, citation number 1, item number 2 c and was affirmed as a final order on January 15, 2021, with respect to a workplace located at 751 Meacham Rd. Elk Grove Village, IL 60007.

To abate this hazard in the future, the employer must ensure that its employees are not standing on the top step of a stepladder in order to access and egress from the attic level.

Pursuant to 29 CFR 1903.19, the employer must submit documents describing the steps it is taking to ensure compliance, including an explanation of how these steps protect its employees from fall hazards.

Date By Which Violation Must be Abated:	Corrected During Inspection
Proposed Penalty:	\$39,886.00

Angeline Loftus
Area Director

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to two times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.

Angeline Loftus
Area Director

Date