

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Application

| | |
|---|---|
| Federal Award Identification Number (FAIN) | VT-2022-001-02 |
| Temporary Application Number | 1393-2021-7 |
| Award Name | 5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) SFY22 |
| Application Status | Final Concurrence / Reservation |
| Application Budget Number | 0 |

| | | |
|--|-----------|---------------|
| Period of Performance Start Date | 5/12/2022 | |
| Original Period of Performance End Date | 9/30/2023 | |
| Current Period of Performance End Date | 6/30/2028 | Revision #: 1 |

Part 1: Recipient Information

Name: TRANSPORTATION, VERMONT AGENCY OF

| Recipient ID | Recipient OST Type | Recipient Alias | UEI | DUNS |
|--------------|--------------------|----------------------------------|--------------|-----------|
| 1393 | State Agency | VERMONT AGENCY OF TRANSPORTATION | K5ZLF422BS36 | 809376296 |

| Location Type | Address | City | State | Zip |
|------------------|-----------------------|------------|-------|-----------|
| Headquarters | 109 STATE ST STE 5 | MONTPELIER | VT | 056090003 |
| Physical Address | 219 N MAIN ST STE 402 | BARRE | VT | 05641 |
| Mailing Address | 219 N MAIN ST STE 402 | BARRE | VT | 05641 |

Union Information

| | |
|-------------------|---|
| Union Name | INTERNATIONAL BROTHERHOOD OF TEAMSTERS |
| Address 1 | 25 LOUISIANA AVE., NW |

| | |
|-------------------|---|
| Address 2 | |
| City | WASHINGTON |
| State | District of Columbia |
| Zipcode | 20001 |
| Contact Name | TOM SEVER |
| Telephone | 8024764159 |
| Fax | |
| E-mail | |
| Website | |
| <hr/> | |
| Union Name | INTERNATIONAL BROTHERHOOD OF TEAMSTERS |
| Address 1 | QUARRY HILL RD |
| Address 2 | PO BOX 424 |
| City | BARRE |
| State | Vermont |
| Zipcode | 05641 |
| Contact Name | RONALD RABIDEAU |
| Telephone | 800-371-17 |
| Fax | 802-476-41 |
| E-mail | |
| Website | |
| <hr/> | |
| Union Name | TEAMSTERS, LOCAL NO. 597 |
| Address 1 | 149 Quarry Hill Road |
| Address 2 | |
| City | Barre |
| State | Vermont |
| Zipcode | 56410 |
| Contact Name | Duane Messier |
| Telephone | 800-371-17 |
| Fax | 802-476-41 |
| E-mail | |
| Website | |

Part 2: Application Information

Title: 5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) SFY22

| FAIN | Application Status | Award Type | Application Cost Center | Date Created | Last Updated Date | From TEAM? |
|------|--------------------|------------|-------------------------|--------------|-------------------|------------|
|------|--------------------|------------|-------------------------|--------------|-------------------|------------|

VT-2022- Final Concurrence / Grant Region 1 5/16/2023 5/16/2023 No
001-02 Reservation

Application Executive Summary

Amendment #2:

This amendment will apply an additional \$1,494,712 Federal unobligated CRRSAA apportionments for SFY22 and SFY23 Operating costs for VTrans designated subrecipients and for subrecipient Tri-Valley Transit to acquire a statewide dispatch and scheduling software to replace an outdated software platform. The amendment adds to the urban project #3 to reflect the portion of the Tri-Valley (TVT) statewide scheduling software implementation applicable to the GMT Urban system. The CRRSAA funds will assist VTrans, the designated recipient, and the Vermont subrecipients as defined below in the activities to be performed. This will leave a \$0 Federal unobligated CRRSAA apportionments balance.

Amendment #1:

VTrans received an FFY21 Section 5311 CRRSAA Apportionment of \$26,725,119. This amendment is requesting to use an additional \$13,094,497 of these unobligated apportionments for additional eligible expenses for SFY22 and SFY23 for a total amended and obligated amount of \$25,230,407 Federal with a remaining unobligated balance of \$1,494,712 Federal.

VTrans certifies that it, and its subrecipients and contractors that are providers of public transportation, have not furloughed any employees since March 27, 2020 (the enactment date of the CARES Act)

Original:

VTrans received FFY21 Section 5311 CRRSAA Apportionment of \$26,725,119. This application is requesting to use \$12,135,910 at 100% Federal for eligible expenses for SFY22. The remaining apportionment balance of \$14,589,209 will be applied to SFY23 eligible program expenses in a future grant application.

Purpose:

This application utilizes CRRSAA funding to prevent, prepare for, and respond to coronavirus. This application for Section 5311 CRRSAA funds is for the Vermont Agency of Transportation, the designated recipient. We received \$13,407,895 million of FFY2020 Section 5311 CARES Act funds allocated directly to Vermont for expenses related to COVID-19 that were applied by VTrans and our sub-recipients to SFY20 and SFY21 program costs. VTRANS also received \$7,112,714 in ARPA funds that Vtrans is applying to program costs for SFY22. The ARPA funding will be insufficient to cover all SFY22 eligible program costs, and we are requesting to apply our CRRSAA apportionment to cover the remaining program costs for SFY22. Additionally, COVID-19 pandemic continues to negatively affect transit operations. Vermont subrecipients have increased driver wages and hiring incentives in an effort to attract new Commercial Drivers into the workforce. Vermont, as is the case nationally, is experiencing CDL driver shortages as a result of the tight labor market. Vermont and the subrecipients continue to maintain stringent COVID-19 safety measures including safety barriers between seats and driver compartment, deep sanitization of capital vehicles and purchasing personal protective equipment.

Activities to be performed:

Operating expenses for the following subrecipients:

- Tri Valley Transit (TVT) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Advance Transit (AT)- 100% Federal Operating expenses
- Southeast Vermont Transit (SEVT) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Green Mountain Community Network (GMCN) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Green Mountain Transit Rural (GMT) 100% Federal Preventive Maintenance; and Special Services Administration expenses
- Marble Valley Regional Transit District (MVRTD)- 100% Federal Preventive Maintenance; Special Services Administration

- Regional Community Transit (RCT) 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration expenses
- Vermont Public Transportation Association (VPTA) - 100% Federal Administrative expenses.

The total funding is updated as follows:

Tri-Valley Transit (TVT) Statewide Dispatch and Scheduling Software:

Scheduling software implementation and annual license and support \$3,350,000 100% Federal.

Scheduling software hardware requirements \$378,200 100% Federal.

Rural portion of statewide implementation \$2,982,560

Rural portion of statewide implementation additional this amendment: \$1,494,712

Urban portion of statewide implementation \$745,640

In accordance with FTAs circulars 9040.1G and 9030.1E Preventive Maintenance and Administrative activities are considered operating costs. Per CRRSAA, this grant requests 100% federal share and the activities in this application are not required to be programmed in the Long-Range Transportation Plan or Statewide Transportation Improvement Program.

Expected Outcomes:

The CRRSAA funding allows VTrans to fund program costs at 100% Federal reducing the local match burden to the federal subrecipients. It also allows for continued support for expenses related to COVID-19. The CRRSAA funding will provide operating assistance and support to public transportation in rural and urbanized areas with populations of less than 50,000, where many residents often rely on public transit to reach their destinations.

Intended Beneficiaries:

The intended beneficiaries are the federal subrecipients and the riding public. The CRRSAA funding helps Vermont to maintain safe, reliable, friendly and accessible Public Transit services for all Vermonters. Vermont providers continue to maintain safety protocols on their buses, transit centers, administrative facilities, bus stops and shelters in an effort to maintain and improve the riding public's confidence in Public Transit in the wake of some difficult times as a result of the recent pandemic. VTrans and the Vermont transit providers continue to aggressively advertise the benefits and safety of Public Transit.

Subrecipient activities:

VTrans competitively selected the following subrecipients to execute the activities in this grant - Advance Transit (AT), Green Mountain Transit (GMT), Marble Valley Regional Transit District (MVRTD), Vermont Public Transportation Association (VPTA), Regional Community Transit (RCT), Tri Valley Transit (TVT), Green Mountain Community Network (GMCN), and Southeast Vermont Transit (SEVT). Service types included Fixed Route, Deviated Fixed Route, Commuter, Demand Response.

VTrans is charged with managing all modes of transportation in Vermont and is authorized to do so under legislation, Title 25 5094. VTrans has oversight responsibility for the Department of Motor Vehicles, Aviation Section, Rail Program and all aspects of Highway and Bridges.

VTrans agrees that if it receives Federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

Amendment #2:

This amendment will apply an additional \$1,494,712 Federal unobligated CRRSAA apportionments for SFY22 and SFY23 Operating costs for VTrans designated subrecipients and for subrecipient Tri-Valley Transit to acquire a statewide dispatch and scheduling software to replace an outdated software platform. The amendment adds to the urban project #3 to reflect the portion of the Tri-Valley (TVT) statewide scheduling software implementation applicable to the GMT Urban system. The CRRSAA funds will assist VTrans, the designated recipient, and the Vermont subrecipients as defined below in the activities to be performed. This will leave a \$0 Federal unobligated CRRSAA apportionments balance.

Activities to be performed:

Amendment #2:

Tri-Valley Transit (TVT) Statewide Dispatch and Scheduling Software:
\$1,494,712 Federal

The total funding is updated as follows:

Tri-Valley Transit (TVT) Statewide Dispatch and Scheduling Software:

Scheduling software implementation and annual license and support \$3,350,000 100% Federal.

Scheduling software hardware requirements \$378,200 100% Federal.

Rural portion of statewide implementation \$2,982,560

Rural portion of statewide implementation additional this amendment: \$1,494,712

Urban portion of statewide implementation \$745,640

Expected outcomes:

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Intended beneficiaries:

The intended beneficiaries are the federal subrecipients and the riding public. The CRRSAA funding helps Vermont to maintain safe, reliable, friendly and accessible Public Transit services for all Vermonters. Vermont providers continue to maintain safety protocols on their buses, transit centers, administrative facilities, bus stops and shelters in an effort to maintain and improve the riding publics confidence in Public Transit in the wake of some difficult times as a result of the recent pandemic. VTrans and the Vermont transit providers continue to aggressively advertise the benefits and safety of Public Transit.

Subrecipient Activities:

VTrans competitively selected the following subrecipients to execute the activities in this grant - Advance Transit (AT), Green Mountain Transit (GMT), Marble Valley Regional Transit District (MVRTD), Vermont Public Transportation Association (VPTA) , Regional Community Transit (RCT), Tri Valley Transit (TVT), Green Mountain Community Network (GMCN), and Southeast Vermont Transit (SEVT). Service types included Fixed Route, Deviated Fixed Route, Commuter, Demand Response.

VTrans is charged with managing all modes of transportation in Vermont and is authorized to do so under legislation, Title 25 5094. VTrans has oversight responsibility for the Department of Motor Vehicles, Aviation Section, Rail Program and all aspects of Highway and Bridges.

VTrans agrees that if it receives Federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

Application Point of Contact Information

| First Name | Last Name | Title | E-mail Address | Phone |
|------------|-----------|-----------------------------------|------------------------------|----------------|
| Ari | Ofsevit | TRANSPORTATION PROGRAM SPECIALIST | ari.ofsevit@dot.gov | (617) 494-2792 |
| Stephanie | Reilly | Program Coordinator | stephanie.reilly@vermont.gov | (802) 522-7120 |

Application Budget Control Totals

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|--------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$26,725,119 |
| Local | | | \$0 |

| | | | | |
|-----------------------------------|--|--|--|---------------------|
| Local/In-Kind | | | | \$0 |
| State | | | | \$0 |
| State/In-Kind | | | | \$0 |
| Other Federal | | | | \$0 |
| Transportation Development Credit | | | | \$0 |
| Adjustment | | | | \$0 |
| Total Eligible Cost | | | | \$26,725,119 |

Application Budget

| Project Number | Budget Item | FTA Amount | Non-FTA Amount | Total Eligible Amount | Quantity |
|-------------------|--|-----------------|----------------|-----------------------|----------|
| VT-2022-001-01-02 | 300-00 (300-A1) OPERATING ASSISTANCE | \$21,502,207.00 | \$0.00 | \$21,502,207.00 | 0 |
| VT-2022-001-01-02 | 30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share | \$21,502,207.00 | \$0.00 | \$21,502,207.00 | 0 |
| VT-2022-001-02-02 | 114-00 (114-A2) BUS: SUPPORT EQUIP AND FACILITIES | \$4,477,272.00 | \$0.00 | \$4,477,272.00 | 2 |
| VT-2022-001-02-02 | 11.42.07 ACQUIRE - ADP HARDWARE | \$302,560.00 | \$0.00 | \$302,560.00 | 1 |
| VT-2022-001-02-02 | 11.42.08 ACQUIRE - ADP SOFTWARE | \$4,174,712.00 | \$0.00 | \$4,174,712.00 | 1 |
| VT-2022-001-03-02 | 114-00 (114-A3) BUS: SUPPORT EQUIP AND FACILITIES | \$745,640.00 | \$0.00 | \$745,640.00 | 2 |
| VT-2022-001-03-02 | 11.42.07 ACQUIRE - ADP HARDWARE | \$75,640.00 | \$0.00 | \$75,640.00 | 1 |
| VT-2022-001-03-02 | 11.42.08 ACQUIRE - ADP SOFTWARE | \$670,000.00 | \$0.00 | \$670,000.00 | 1 |

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: 5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) SFY22

| Project Number | Temporary Project Number | Date Created | Start Date | End Date |
|-------------------|--------------------------|--------------|------------|-----------|
| VT-2022-001-01-02 | 1393-2021-7-P1 | 5/16/2023 | 7/1/2021 | 7/31/2023 |

Project Description

Amendment #1 changes as follows:

- Advance Transit (AT) request increased from \$82,059 to \$192,927 100% Federal for Additional Yellow Line Operating (typically funded with Congestion Mitigation Air Quality Program)
- Marble Valley Regional Transit District (MVRTD) request increased from \$675,000 100% Federal to \$1,636,272 Federal for Operating; Preventative Maintenance; Administrative Special Services; Operating for South Route Extension Forever CMAQ (typically funded with Congestion Mitigation Air Quality Program)
- Rural Community Transit request decreased from \$1,944,000 100% Federal to \$1,864,000 100% Federal for Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; US2 Commuter Forever CMAQ, Route 14/15 3 year pilot, Jay-Lyn Forever CMAQ and Burke new start up in SFY22 (typically funded with Congestion Mitigation Air Quality Program)

Original:

VTrans requests \$12,135,910 of FFY2021 Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds allocated directly to Vermont for expenses to prevent, prepare for, and respond to COVID-19.

These funds will cover expenses which will allow the programs to continue normal operations and the system improvements.

The activities include operating expenses for the following subrecipients:

- Tri Valley Transit (TVT) will request \$3,580,000 100% Federal Operating expenses; Administrative expenses; Preventative Maintenance; Special Services Administration; and 116 Commuter, Saturday Link, Tri-Town Shuttle, Middlebury Shuttle, 89er North (typically funded with Congestion Mitigation Air Quality Program)
- Advance Transit (AT) will request \$82,059 100% Federal Additional Yellow Line Operating (typically funded with Congestion Mitigation Air Quality Program)
- Southeast Vermont Transit will request \$3,375,000 100% Federal - Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; Wilmington to Bennington and Ludlow Route Forever CMAQ (typically funded with Congestion Mitigation Air Quality Program)
- Green Mountain Community Network will request \$1,203,000 100% Federal - Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; Brattleboro to Wilmington-Emerald Route Forever CMAQ (typically funded with Congestion Mitigation Air Quality Program)
- Green Mountain Transit (GMT Rural) will request \$1,250,000 100% Federal - Operating expenses; Administrative Special Services
- Vermont Public Transportation Association (VPTA) will request \$26,851 100% Federal - Administrative expenses for the Executive Director salary and marketing volunteer recruitment efforts.

- Marble Valley Regional Transit District (MVRTD) will request \$675,000 100% Federal - Preventative Maintenance; Administrative Special Services; operating for South Route Extension Forever CMAQ (typically funded with Congestion Mitigation Air Quality Program)

- Rural Community Transit will request \$1,944,000 100% Federal - Operating expenses; Administrative expenses; Preventative Maintenance; Administrative Special Services; US2 Commuter Forever CMAQ, Route 14/15 3 year pilot, Jay-Lyn Forever CMAQ and Burke new start up in SFY22 (typically funded with Congestion Mitigation Air Quality Program)

Project Benefits

FFY21 and SFY22 CRRSAA funding will be used by VTTrans to fund Operating expenses through 2022 and allow our rural providers to address any expenses related to providing service during the COVID-19 Pandemic. Strategic Objectives for FTA CRRSAA Act Funding: Overall goals are to fully address the costs associated with the COVID response, maximize Federal funds to reduce match pressures from State and municipal resources.

Additional Information

These funds will go directly to our subrecipients: TVT, AT, GMT Rural, SEVT, MVRTD, RCT, VPTA, GMCN, and MVRTD all of which operate in largely rural areas and are providing the necessary transit to those who do not own a vehicle yet still need to travel to work, grocery stores, or medical appointments. These providers play a pivotal role in moving the community more now than ever.

Location Description

State of Vermont

Project Location (Urbanized Areas)

| UZA Code | Area Name |
|----------|----------------|
| 500000 | Vermont |
| 503000 | Burlington, VT |

Congressional District Information

| State | District | Representative |
|---------|----------|----------------|
| Vermont | 1 | Peter Welch |

Program Plan Information

STIP/TIP

Date: Not Provided

Description: This project includes only operations, planning and/or capital projects, with no substantial functional, location, or capacity change. Therefore, per CRRSAA requirements, no Statewide Transportation Improvement Program (STIP) or Transportation Improvement Plan (TIP) documentation is needed.

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|---------------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$21,502,207 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$21,502,207 |

Project Budget

| Project Number | Budget Item | FTA Amount | Non-FTA Amount | Total Eligible Amount | Quantity |
|-------------------|--|-----------------|----------------|-----------------------|----------|
| VT-2022-001-01-02 | 300-00 (300-A1) OPERATING ASSISTANCE | \$21,502,207.00 | \$0.00 | \$21,502,207.00 | 0 |
| VT-2022-001-01-02 | 30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share | \$21,502,207.00 | \$0.00 | \$21,502,207.00 | 0 |

Project Budget Activity Line Items

Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share

| Scope Name / Code | Line Item # | Line Item Name | Activity | Quantity |
|-------------------------------|-------------|---|----------------------|----------|
| OPERATING ASSISTANCE (300-00) | 30.09.08 | EMER RELIEF - OPERATING ASSIST - 100% Fed Share | OPERATING ASSISTANCE | 0 |

Extended Budget Description

Amendment #1

Funds will be used for all operating activities (net revenues) incurred July 1, 2021 and forward for demand response, ADA Paratransit, Fixed Route and Shuttle Services. Operating expenses include costs necessary to operate, maintain, and manage the public transportation system including but not limited to

Administrative functions, employee salaries (including contracted employees), fuel, personal protective equipment, cleaning supplies and equipment. This also may include administrative leave for employees put on leave due to reductions in service or leave associated with COVID 19.

Preventive maintenance is considered an operating expense and includes all activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset in a cost-effective manner, up to and including the current state of the art for maintaining such asset.

Per CRRSAA, the federal share is 100% of eligible costs.

More specifically the funds will cover:

- Tri Valley Transit (TVT) additional \$1,750,000 100% Federal SFY23 Operating, Amended total Federal Operating for SFY22/SFY23 \$1,750,000.
 - Advance Transit (AT) additional \$669,666 100% Federal for SFY23 Operating. Advance Transit (AT) additional \$110,868 100% Federal for SFY22 CMAQ. Amended total Federal CMAQ for SFY22 \$192,927. Amended total Federal Operating for SFY22/SFY23 \$862,593
 - Southeast Vermont Transit (SEVT) additional \$1,545,000 100% Federal for SFY23 Operating. Amended total Federal Operating for SFY22/SFY23 \$3,620,000.
 - Green Mountain Community Network (GMCN) additional \$373,333 100% Federal for SFY23 Operating. Amended reduction for Preventative maintenance from \$130,000 to \$106,215 100% Federal. Amended total Federal Operating for SFY22/SFY23 \$1,077,548.
 - Green Mountain Transit Rural (GMT) additional \$1,200,000 100% Federal for SFY22 Operating. Amended total Federal Operating for SFY22/SFY23 \$2,450,000.
 - Marble Valley Regional Transit District (MVRTD)- adding \$961,272 100% Federal for SFY22 Operating and \$2,300,000 100% Federal for SFY23 Operating. Amended total Federal \$3,261,272. Amended reduction for CMAQ Operating from \$210,000 to \$187,798 100% Federal. Amended total Federal Operating for SFY22/SFY23 \$3,464,070.
 - Rural Community Transit (RCT) additional \$700,000 100% Federal for SFY23 Operating. Amended total SFY22/SFY23 Operating \$1,665,000.
- Amended Administrative expenses for the following subrecipients:
- Rural Community Transportation (RCT) reduction in Project Administration expense for SFY22 from \$175,000 100% Federal to \$77,720 Federal.
 - Southeast Vermont Transit (SEVT) reduction in Project Administration expense for SFY22 from \$600,000 100% Federal to \$582,777 Federal.
 - Green Mountain Community Network (GMCN) reduction in Project Administration expense for SFY22 from \$275,000 100% Federal to \$236,125 Federal.
 - Marble Valley Regional Transit District (MVRTD) reduction in Project Administration expense for SFY22 from \$450,000 100% Federal to \$405,523 Federal.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|--------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$21,502,207 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |

| | | |
|----------------------------|--|---------------------|
| Adjustment | | \$0 |
| Total Eligible Cost | | \$21,502,207 |

| Milestone Name | Est. Completion Date | Description |
|----------------|----------------------|---|
| Start Date | 7/1/2021 | Program expenses start to incur for State Fiscal Year 2022 being covered with CRRSAA funds during the pandemic. |
| End Date | 7/31/2023 | Final billing for program expenses being covered with CRRSAA funds. |

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

| Date | Description |
|------|-----------------------|
| | Class IIc CE Approved |

Project Title: Statewide Scheduling and Dispatch Software (TVT RFP and Contract Rural implementation)

| Project Number | Temporary Project Number | Date Created | Start Date | End Date |
|-------------------|--------------------------|--------------|------------|------------|
| VT-2022-001-02-02 | VT-2022-001-01-P3 | 5/16/2023 | 1/25/2022 | 11/30/2027 |

Project Description

Tri-Valley TVT is requesting funding for automated scheduling and dispatch software and supporting hardware to meet the needs of the Rural Vermont Subrecipients which includes, Advance Transit (AT), Green Mountain Transit Operations (GMT Rural), Green Mountain Community Network Inc. (GMCN), Marble Valley Regional Transit District (MVRTD), Rural Community Transportation (RCT). Tri-Valley Transit (TVT) and Southeast Vermont Transit (SEVT). The software and supporting hardware will assist these transportation agencies that provide demand-response transportation services through 5311 and Medicaid Operation funding.

* Tri-Valley Transit (Statewide Dispatch and Scheduling Software implementation and annual license and support fees) \$4,174,712 100% Federal

* Tri-Valley Transit (Statewide Dispatch and Software hardware requirements including mobile data terminal Real-time Customer information) \$302,560 100% Federal
 TOTAL 100% Federal \$4,477,272

Software vendor proposals should include vendor capability to install and maintain software that will be accessible through a web browser with users logging into the system with a username and password. Instead of each user having to install the software on their computer, the user can access the program via the Internet.

Proposal should include vendor capability to capture dial-a-ride General Transit Feed Specifications (GTFS Flex) demand response trip data allowing transit users to access those services through VTrans Open Source Trip Planner or through an interactive dashboard in real time.

Project Benefits

Vermont transportation agencies use scheduling software to automate the passenger eligibility, trip reservations, scheduling, brokering, dispatching, routing, billing, data tracking, and reporting functions of demand-response transportation services. To view each agency’s service area please go to the VTrans Go! Vermont website located at: <https://www.connectingcommuters.org/>. Automated Scheduling and Dispatch software has functionality and flexibility to allow users to seamlessly add/change/manipulate data at the agency level. The opportunity for users to streamline updates in-house including billing rules reduces technical support requests to software vendor. The automated scheduling and dispatch system provides a sophisticated scheduling optimization feature that reduces the number of trips users have to schedule manually potentially degrading trip efficiencies. It is anticipated that TVT and the other Vermont transit agencies will purchase all software from one vendor (for purposes of standardization) that allows each transportation agency to test the software successfully and adequately before subsequently implementing live.

Additional Information

None provided.

Location Description

Statewide software and hardware implementation project for the 5311 Rural Subrecipient geographic regions.

Project Location (Urbanized Areas)

| UZA Code | Area Name |
|----------|----------------|
| 500000 | Vermont |
| 503000 | Burlington, VT |

Congressional District Information

| State | District | Representative |
|---------|----------|----------------|
| Vermont | 1 | Peter Welch |

Program Plan Information

STIP/TIP

Date: N/A

Description: N/A

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|--------------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$4,477,272 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$4,477,272 |

Project Budget

| Project Number | Budget Item | FTA Amount | Non-FTA Amount | Total Eligible Amount | Quantity |
|-------------------|---|----------------|----------------|-----------------------|----------|
| VT-2022-001-02-02 | 114-00 (114-A2) BUS: SUPPORT EQUIP AND FACILITIES | \$4,477,272.00 | \$0.00 | \$4,477,272.00 | 2 |
| VT-2022-001-02-02 | 11.42.07 ACQUIRE - ADP HARDWARE | \$302,560.00 | \$0.00 | \$302,560.00 | 1 |
| VT-2022-001-02-02 | 11.42.08 ACQUIRE - ADP SOFTWARE | \$4,174,712.00 | \$0.00 | \$4,174,712.00 | 1 |

Project Budget Activity Line Items

Budget Activity Line Item: 11.42.08 - ACQUIRE - ADP SOFTWARE

| Scope Name / Code | Line Item | Line Item Name | Activity | Quantity |
|-------------------|-----------|----------------|----------|----------|
|-------------------|-----------|----------------|----------|----------|

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| | | | | |
|--|----------|------------------------|---|---|
| BUS: SUPPORT EQUIP AND FACILITIES (114-00) | 11.42.08 | ACQUIRE - ADP SOFTWARE | ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES | 1 |
|--|----------|------------------------|---|---|

Extended Budget Description

Tri-Valley Transit (TVT) issuing an RFP to purchase Statewide Scheduling and Dispatch software for all the Rural Vermont Subrecipients that provide demand response transportation services. Software acquisition includes testing, implementation and annual support and licensing fees.

Total estimated costs for software \$4,174,712 Federal.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|--------------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$4,174,712 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$4,174,712 |

| Milestone Name | Est. Completion Date | Description |
|--------------------------------|----------------------|--|
| Request for Proposals | 1/25/2022 | Tri-Valley TVT RFP issued for bid from multiple software vendors |
| Due date for Proposals | 4/7/2022 | Proposals due from software vendors |
| Initial contract award | 8/8/2022 | Contract Selection complete and initial award announced |
| Contract negotiated and signed | 11/15/2022 | Contract language completed and signed by both parties |
| Contract closed | 11/15/2027 | 5 year contract complete and contract closed |

Budget Activity Line Item: 11.42.07 - ACQUIRE - ADP HARDWARE

| Scope Name / Code | Line Item # | Line Item Name | Activity | Quantity |
|--|-------------|------------------------|---|----------|
| BUS: SUPPORT EQUIP AND FACILITIES (114-00) | 11.42.07 | ACQUIRE - ADP HARDWARE | ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES | 1 |

Extended Budget Description

Hardware purchase and installation for Seven (7) Rural Vermont Transit Agencies to upgrade their office computer systems and buses with the necessary computers, monitors, tablets, docking stations, tablet aprons and hardware kits to accommodate the new scheduling software platform. Transit agencies include Advance Transit (AT), Green Mountain Community Network (GMCN), Green Mountain Transit (GMT)

Rural), Marble Valley Regional Transit District (MVRTD), Rural Community Transportation (RCT), Southeast Vermont Transit (SEVT) and Tri-Valley Transit (TVT).

Total estimated hardware costs \$302,560 Federal.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|------------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$302,560 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$302,560 |

| Milestone Name | Est. Completion Date | Description |
|--|----------------------|--|
| Multiple solicitations issued for hardware purchases | 1/28/2023 | TVT RFP's, IFB's and quotes for various hardware purchases |
| Contracts awarded | 6/30/2023 | All contracts awarded |
| All hardware purchased and contract completed | 11/30/2027 | 5 year software completed and all hardware purchased |

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

| Date Description | Date |
|-----------------------|------|
| Class IIc CE Approved | |

Project Title: Statewide Scheduling and Dispatch Software (TVT RFP and Contract Urban implementation)

| Project Number | Temporary Project Number | Date Created | Start Date | End Date |
|-----------------------|---------------------------------|---------------------|-------------------|-----------------|
| VT-2022-001-03-02 | VT-2022-001-01-P4 | 5/16/2023 | 1/25/2022 | 11/30/2027 |

Project Description

Tri-Valley TVT is requesting funding for automated scheduling and dispatch software and supporting hardware to meet the needs of Green Mountain Transit (GMT Urban) as part of the statewide implementation. The software and supporting hardware will assist GMT (Urban) that provides demand-response transportation services including ADA Complementary Paratransit in Chittenden County Vermont.

* Tri-Valley Transit (GMT Urban Dispatch and Scheduling Software implementation and annual license and support fees) \$670,000 100% Federal

* Tri-Valley Transit (GMT Urban Dispatch and Software hardware implementation requirements including mobile data terminal Real-time Customer information) \$75,640 100% Federal

TOTAL 100% Federal \$745,640

Software vendor proposals should include vendor capability to install and maintain software that will be accessible through a web browser with users logging into the system with a username and password. Instead of each user having to install the software on their computer, the user can access the program via the Internet.

Proposal should include vendor capability to capture dial-a-ride General Transit Feed Specifications (GTFS Flex) demand response trip data allowing transit users to access those services through VTrans Open-Source Trip Planner or through an interactive dashboard in real time.

Project Benefits

Vermont transportation agencies use scheduling software to automate the passenger eligibility, trip reservations, scheduling, brokering, dispatching, routing, billing, data tracking, and reporting functions of demand-response transportation services. To view each agency's service area please go to the VTrans Go! Vermont website located at: <https://www.connectingcommuters.org/>. Automated Scheduling and Dispatch software has functionality and flexibility to allow users to seamlessly add/change/manipulate data at the agency level. The opportunity for users to streamline updates in-house including billing rules reduces technical support requests to software vendor. The automated scheduling and dispatch system provides a sophisticated scheduling optimization feature that reduces the number of trips users have to schedule manually potentially degrading trip efficiencies. It is anticipated that TVT and the other Vermont transit agencies will purchase all software from one vendor (for purposes of standardization) that allows each transportation agency to test the software successfully and adequately before subsequently implementing live.

Additional Information

None provided.

Location Description

Statewide software and hardware implementation project for the Burlington VT UZA Subrecipient geographic regions.

Project Location (Urbanized Areas)

| UZA Code | Area Name |
|----------|----------------|
| 500000 | Vermont |
| 503000 | Burlington, VT |
| 330000 | New Hampshire |

Congressional District Information

| State | District | Representative |
|---------|----------|----------------|
| Vermont | 1 | Peter Welch |

Program Plan Information

STIP/TIP

Date: N/A

Description: N/A

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|------------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$745,640 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$745,640 |

Project Budget

| Project Number | Budget Item | FTA Amount | Non-FTA Amount | Total Eligible Amount | Quantity |
|----------------|-------------|------------|----------------|-----------------------|----------|
|----------------|-------------|------------|----------------|-----------------------|----------|

| | | | | | | |
|-------------------|--------------------|-----------------------------------|--------------|--------|--------------|---|
| VT-2022-001-03-02 | 114-00 (114-A3) | BUS: SUPPORT EQUIP AND FACILITIES | \$745,640.00 | \$0.00 | \$745,640.00 | 2 |
| VT-2022-001-03-02 | | 11.42.07 ACQUIRE - ADP HARDWARE | \$75,640.00 | \$0.00 | \$75,640.00 | 1 |
| VT-2022-001-03-02 | | 11.42.08 ACQUIRE - ADP SOFTWARE | \$670,000.00 | \$0.00 | \$670,000.00 | 1 |

Project Budget Activity Line Items

Budget Activity Line Item: 11.42.07 - ACQUIRE - ADP HARDWARE

| Scope Name / Code | Line Item # | Line Item Name | Activity | Quantity |
|--|-------------|------------------------|---|----------|
| BUS: SUPPORT EQUIP AND FACILITIES (114-00) | 11.42.07 | ACQUIRE - ADP HARDWARE | ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES | 1 |

Extended Budget Description

Hardware purchase and installation for Green Mountain Transit (GMT Urban) to upgrade their office computer systems and buses with the necessary computers, monitors, tablets, docking stations, tablet aprons and hardware kits to accommodate the new scheduling software platform. Statewide RFP, contract and implementation being managed by Tri-Valley Transit (TVT) on behalf of GMT Urban.

Total estimated hardware costs \$75,640 Federal.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|-----------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$75,640 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$75,640 |

| Milestone Name | Est. Completion Date | Description |
|--|----------------------|--|
| Multiple solicitations issued for hardware purchases | 1/28/2023 | TVT RFP's, IFB's and quotes for various hardware purchases |

| | | |
|--|------------|--|
| Contracts awarded | 6/30/2023 | All contracts awarded |
| Select row 4 All hardware purchased and contract completed | 11/30/2027 | 5 year software completed and all hardware purchased |

Budget Activity Line Item: 11.42.08 - ACQUIRE - ADP SOFTWARE

| Scope Name / Code | Line Item # | Line Item Name | Activity | Quantity |
|--|-------------|------------------------|---|----------|
| BUS: SUPPORT EQUIP AND FACILITIES (114-00) | 11.42.08 | ACQUIRE - ADP SOFTWARE | ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES | 1 |

Extended Budget Description

Tri-Valley Transit (TVT) issuing an RFP to purchase Statewide Scheduling and Dispatch software for all the Vermont Subrecipients that provide demand response transportation services. Software acquisition includes testing, implementation and annual support and licensing fees.

Total estimated costs for software \$670,000 Federal.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

| Funding Source | Section of Statute | CFDA Number | Amount |
|------------------------------------|--------------------|-------------|------------------|
| 5311 - Rural Area Formula (CRRSAA) | 5311-9A | 20509 | \$670,000 |
| Local | | | \$0 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$670,000 |

| Milestone Name | Est. Completion Date | Description |
|-------------------------------------|----------------------|--|
| Request for Proposals | 1/25/2022 | Tri-Valley TVT RFP issued for bid from multiple software vendors |
| Select row 3 Due date for Proposals | 4/7/2022 | Proposals due from software vendors |
| Initial contract award | 8/8/2022 | Contract Selection complete and initial award announced |
| Contract negotiated and signed | 11/15/2022 | Contract language completed and signed by both parties |
| Contract closed | 11/15/2027 | 5 year contract complete and contract closed |

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

| Date Description | Date |
|-----------------------|------|
| Class IIc CE Approved | |

| Scope Name / Code | Line Item Number | Line Item Name | Quantity | FTA Amount | Total Eligible Cost |
|--|------------------|------------------------|----------|-------------|---------------------|
| BUS: SUPPORT EQUIP AND FACILITIES (114-00) | 11.42.07 | ACQUIRE - ADP HARDWARE | 1 | \$75,640.00 | \$75,640.00 |

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

| Date Description | Date |
|-----------------------|------|
| Class IIc CE Approved | |

| Scope Name / Code | Line Item Number | Line Item Name | Quantity | FTA Amount | Total Eligible Cost |
|--|------------------|------------------------|----------|--------------|---------------------|
| BUS: SUPPORT EQUIP AND FACILITIES (114-00) | 11.42.08 | ACQUIRE - ADP SOFTWARE | 1 | \$670,000.00 | \$670,000.00 |

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

FTA Comments for DOL

Comment By Ari Ofsevit

Comment Type DOL Review for Information

Date 5/17/2023

Comment Per DOL's guidelines FTA is transmitting this grant application for informational purposes through TrAMS to the Department so the Department can notify the labor organizations representing potentially affected employees of the grants approval and their rights under the Special Warranty Arrangement.