

CONCILIATION AGREEMENT

Between the

U.S. DEPARTMENT OF LABOR

OFFICE OF FEDERAL CONTRACT COMPLIANCE PROGRAMS

and

ADAMS RITE AEROSPACE INC.

I. Preliminary Statement

The Office of Federal Contract Compliance Programs (OFCCP) evaluated the Adams Rite Aerospace Inc. (Adams Rite) establishment located at 4141 N. Palm St., Fullerton, CA, beginning on September 22, 2020. OFCCP found that Adams Rite failed to comply with Section 503 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 793 (Section 503), and/or the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212 (VEVRAA) and their respective implementing regulations at 41 C.F.R. Section(s) 60-300, and 60-741.

OFCCP notified Adams Rite of the specific violation(s) and the corrective action(s) required in a Notice of Violation (NOV) issued on May 4, 2021.

In the interest of resolving the violations without engaging in further legal proceedings and in exchange for sufficient consideration described in this document, OFCCP and Adams Rite enter into this Conciliation Agreement (Agreement) and its attachments, and the parties agree to all the terms therein.

II. General Terms and Conditions

1. In exchange for Adams Rite's fulfillment of all its obligations in this Agreement, OFCCP will not institute administrative or judicial enforcement proceedings under E.O. 11246, Section 503, and/or VEVRAA based on the violation(s) alleged in the NOV. However, OFCCP retains the right to initiate legal proceedings to enforce this Agreement if Adams Rite violates any provision of this Agreement, as set forth in Paragraph 11, below. Nothing in this Agreement precludes OFCCP from initiating enforcement proceedings based on future compliance evaluations or complaint investigations.
2. OFCCP may review Adams Rite's compliance with this Agreement. As part of this review, OFCCP may require written reports, inspect the premises, interview witnesses, and examine and copy documents. Adams Rite will permit access to its premises during normal business hours for these purposes and will provide OFCCP with all hard copy or electronic reports and documents OFCCP requests, including those specified in this Agreement.

3. Nothing in this Agreement relieves Adams Rite of its obligation to fully comply with the requirements of E.O. 11246, Section 503, VEVRAA, their implementing regulations, or other applicable laws requiring nondiscrimination or equal employment opportunity through affirmative action.
4. Adams Rite agrees that it will not retaliate against any potential or actual beneficiary of this Agreement or against any person who files a complaint, who has provided information or assistance, or who participates in any manner in any proceeding in this matter.
5. The parties understand the terms of this Agreement and enter into it voluntarily.
6. This Agreement constitutes the entire Agreement and represents the complete and final understanding of the parties. This Agreement contains all of the terms binding the parties and it supersedes all prior written and oral negotiations and agreements. Any modifications or amendments to this Agreement must be agreed upon in writing and signed by all parties. If an administrative error is found, OFCCP will work in good faith with all parties to make the corrections.
7. This Agreement becomes effective on the day it is signed by the District Director (Effective Date).
8. If one or more provisions of this Agreement is deemed unlawful or unenforceable, the remaining provisions will remain in full force and effect.
9. This Agreement will expire sixty (60) days after Adams Rite submits its final progress report required in Section IV, below, unless OFCCP notifies Adams Rite in writing before the expiration date that Adams Rite has failed to fulfill all of its obligations under the Agreement. In this instance, the Agreement is automatically extended until the date that OFCCP determines that Adams Rite has met all of its obligations under the Agreement.
10. If Adams Rite violates this Agreement:
 - a. The procedures at 41 C.F.R. 60-300.63, and/or 41 C.F.R. 60-741.63 will govern:
 - i. OFCCP will send Adams Rite a written notice stating the alleged violation(s) and summarizing any supporting evidence.
 - ii. The Adams Rite shall have fifteen (15) days from receipt of the notice to respond, except in those cases in which such a delay would result in irreparable injury to the employment rights of affected employees or applicants.
 - iii. If Adams Rite is unable to demonstrate that it has not violated the Agreement, or if OFCCP alleges irreparable injury, enforcement proceedings may be initiated immediately without issuing a show cause notice or proceeding through any other requirement.

- iv. In the event of a breach of this Agreement by the Adams Rite, OFCCP may elect to proceed to a hearing on the entire case and seek full make-whole relief, and not be limited to the terms in the Agreement.
 - b. Adams Rite may be subject to the sanctions set forth in 41 C.F.R. 60-741.66, or 41 C.F.R. 60-300.66, and/or other appropriate relief for violating this Agreement.
- 11. Adams Rite does not admit any violation of the Executive Order, Section 503 or VEVRAA, nor has there been an adjudication on the merits regarding any such violation.
- 12. OFCCP may seek enforcement of this Agreement itself and is not required to present proof of any underlying violations resolved by this Agreement.
- 13. The parties understand and agree that nothing in this Agreement is binding on other governmental departments or agencies other than the United States Department of Labor.
- 14. Each party shall bear its own fees and expenses with respect to this matter.
- 15. This Agreement is limited to the facts of this case. Neither this Agreement, nor any part of the negotiations that occurred in connection with this Agreement, shall constitute admissible evidence with respect to any OFCCP policy, practice or position in any lawsuit, legal proceeding, administrative proceeding, compliance evaluation, or audit, except for legal or administrative proceedings concerning the enforcement or interpretation of this specific Agreement.
- 16. All references to “days” in this Agreement are calendar days. If any deadline for an obligation scheduled to be performed under this Agreement falls on a weekend or a Federal holiday, that deadline will be extended to the next business day.

III. Technical Violations and Remedies

- 1. **Violation:** During the period January 1, 2019 through August 31, 2020, Adams Rite failed to annually review the effectiveness of the outreach and recruitment efforts it took over the previous twelve months to identify and recruit qualified individuals with disabilities as required by 41 CFR 60-741.44(f)(3).

Remedy: Adams Rite will annually review its outreach and recruitment activities, assess their effectiveness, and document this review, in accordance with 41 CFR 60-741.44(f)(3). If Adams Rite concludes that the totality of its efforts were not effective in identifying and recruiting qualified individuals with disabilities, it shall identify and implement alternative efforts listed in 41 CFR 60-741.44(f)(1) or (f)(2).

2. **Violation:** During the period January 1, 2019 through August 31, 2020, Adams Rite failed to immediately list all employment openings with either the state workforce agency job bank or a local employment service delivery system serving the location where the openings occurred in violation of 41 CFR 60-300.5(a)2-6.

Remedy: Adams Rite will list all employment openings as they occur with an appropriate employment service delivery system (ESDS) (either the state workforce agency job bank or a local ESDS) where the openings occur, in a manner and format that will allow the ESDS to provide priority referrals of protected veterans to ADAMS RITE, as required by 41 CFR 60-300.5(a)2-6. With its initial listing, and as subsequently needed to update the information, Adams Rite will also advise the employment service delivery system that it is a federal contractor that desires priority referrals of protected veterans for job openings at all locations within the state, and provide the employment service delivery system with the name and address of each of its hiring locations within the state and the contact information for the contractor official responsible for hiring at each location, in accordance with 41 CFR 60-300.5(a)4. Should any of the information in the disclosures change since it was last reported to the ESDS, Adams Rite shall provide updated information simultaneously with its next job listing.

IV. OFCCP Monitoring Period

1. **Recordkeeping.** Adams Rite agrees to retain all records relevant to the violation(s) cited in Section III above and the report submitted in compliance with Paragraph 2, below. These records include underlying data and information such as Human Resources Information System (HRIS) and payroll data, job applications and personnel records, and any other records or data used to generate the required reports. Adams Rite will retain the records until this Agreement expires or for the time period consistent with regulatory requirements, whichever is later.
2. **Progress Report.**

Adams Rite agrees to furnish OFCCP with the following report during the Monitoring Period. The report will contain the documentation specified according to the dates scheduled:

- a. Progress Report 1: Due on January 31, 2022 covering the period of January 1, 2021 through December 31, 2021.

Pursuant to Remedy #1:

- 1) A copy of Adams Rite's written Assessment of Totality of Outreach and Positive Recruitment Efforts for the monitoring period. This should include Adams Rite's determination about whether its efforts were effective in identifying and recruiting qualified individuals with disabilities, and if not, a description of the alternative efforts that the contractor identified to recruit qualified individuals with disabilities.

2) List of each outreach and positive recruitment effort including the name and date, and indicate whether the specific event was effective and why it was considered effective in identifying and recruiting qualified individuals with disabilities. The events under taken will be related to the job groups that are identified as being underutilized.

Pursuant to Remedy #2:

3) Documentary evidence indicative of Adams Rite's listing of all employment openings as they occur with an appropriate employment service delivery system (ESDS) (either the state workforce agency job bank or a local ESDS) where the openings occur, in a manner and format that will allow the ESDS to provide priority referrals of protected veterans to Adams Rite. Adams Rite will also provide documentation that it advised the employment service delivery system that it is a federal contractor that desires priority referrals of protected veterans for job openings at all locations within the state, and provide the employment service delivery system with the name and address of each of its hiring locations within the state and the contact information for the contractor official responsible for hiring at each location.

Adams Rite will submit reports to Compliance Officer (b) (7)(E), (b) (6) at (b) (7)(E), (b) (7)(C)@dol.gov. Adams Rite and OFCCP have a common interest in the information being provided in the reports pursuant to this Agreement. To the extent any of the reports Adams Rite provides in accordance with this Agreement are trade secrets, commercial, and/or financial in nature, and customarily kept private or closely-held, and the Adams Rite believes should remain confidential under Exemption 4 of the Freedom of Information Act (FOIA) in the event of a FOIA request, Adams Rite will provide such reports to OFCCP marked as “Confidential”. In the event of a FOIA request, OFCCP will promptly notify Adams Rite of the FOIA request and provide Adams Rite an opportunity to object to disclosure. OFCCP will withhold disclosure of such reports to the maximum extent allowable by law.

3. **Close of Monitoring Period and Termination of Agreement.** This Agreement shall remain in effect until the monitoring period is completed. The monitoring period will close once OFCCP accepts Adams Rite’s final progress report as set forth in Section II, Paragraph 9 above. If OFCCP fails to notify Adams Rite in writing within sixty (60) days of the date of the final progress report that Adams Rite has not fulfilled all of its obligations under the Agreement, OFCCP will be deemed to have accepted the final report and the Monitoring Period and this Agreement will terminate. If OFCCP notifies Adams Rite within the allotted time that it has not fulfilled all of its obligations, this Agreement is automatically extended until the date that OFCCP determines Adams Rite has met all of its obligations under the Agreement.

V. SIGNATURES

The person signing this Agreement on behalf of Adams Rite personally warrants that he or she is fully authorized to do so, that Adams Rite has entered into this Agreement voluntarily and with full knowledge of its effect, and that execution of this Agreement is fully binding on Adams Rite.

This Agreement is hereby executed by and between the Office of Federal Contract Compliance Programs and Adams Rite Aerospace Inc., 4141 N Palm Street, Fullerton, CA 92835-1025.

DATE: 5/24/21

DATE: _____

(b) (7)(C), (b) (6)

(b) (7)(C), (b) (6)

Jodi Taylor
Human Resources Manager
Adams Rite Aerospace Inc.
Fullerton, CA

Hector M. Sanchez
Area Director
Pacific Region

DATE: _____

(b) (7)(C), (b) (6)

(b) (7)(E), (b) (6)

Compliance Officer
Pacific Region