Trade Adjustment Assistance (TAA) is a federal program that provides assistance to dislocated workers as a result of foreign trade. This brochure aims to assist the American workforce in adapting to the ever-changing global marketplace. Please visit www.dol.gov/agencies/eta/tradeact for more information.

**SUBMIT A PETITION APPLICATION**
To participate in the TAA program, a petition must be filed with the U.S. Department of Labor’s Office of Trade Adjustment Assistance (ETA). Petitions are accepted from a group of workers or a single worker in a trade-related official capacity for the purpose of obtaining a determination of eligibility. You can start the process by visiting www.etareports.doleta.gov/petition.

**A DETERMINATION IS MADE**
Once the application is filed, the sole responsibility to determine eligibility rests with the U.S. Department of Labor’s Office of Trade Adjustment Assistance. Following a careful examination of the petition, ETA will issue an official determination of eligibility. If you are determined eligible for the TAA program, you will be notified in writing.

**WHO IS ELIGIBLE?**
Eligibility for the TAA program is determined by an official determination. The determination is based on whether the worker or group of workers meets certain criteria related to the impact of foreign trade on their jobs. Each worker receives instructions on how to apply for an individual determination of the Trade Adjustment Assistance program and income support, Trade Readjustment Allowances (TRA), in the form of weekly cash payments to workers who are enrolled in full-time training.

**WHAT TO EXPECT**
The TAA program provides several services to help workers return to suitable employment as quickly as possible. These services include:

1. **Career and Training Guidance**
2. **Individualized Employment Plan**
3. **Workshops**
4. **Labor Market Information**
5. **Referral to Supportive Services**
6. **Skills Assessment**

**EMPLOYMENT & CASE MANAGEMENT SERVICES**
Trade affected workers are assigned to a career counselor who will walk you through the necessary steps to obtain TAA services available.

**DO NOT WAIT! MAKE SURE YOU MEET THE FOLLOWING DEADLINES**
- Enroll in TAA approved training within 26 weeks after Certification or Separation (whichever is later)
- Apply for Job Search Allowance before the 365th day after Certification or Separation or the 182nd day after completion of training
- Apply for Relocation Allowance before the 425th day after Certification or Separation or the 182nd day after completion of training

**IMPORTANT DATES**
Once you are determined eligible for TAA, contact your local American Jobs Center immediately. There are important deadlines that you must meet when applying for each service. Your American Jobs Center staff will supply you with all necessary information that explains these deadlines and can guide you through each step.

**Trade Adjustment Assistance (TAA) Program**
- Helps retrain, retool, and rebuild the American workforce
- Provides assistance to dislocated workers as a result of foreign trade
- Offers training, job search assistance, and relocation benefits

**WHAT BENEFITS?**
- Training
- Job Search Allowance
- Relocation Allowance
- Reemployment Trade Adjustment Assistance (RTAA)

**HEALTHCOVERAGE TAX CREDIT (HCTC)**
Covers 72.5% of qualifying health insurance premium costs, administered by the Internal Revenue Service.

For more information, please visit: www.dol.gov/agencies/eta/tradeact