

H-2B Application for Temporary Employment Certification
Form ETA-9142B General Instructions
U.S. Department of Labor



11. Enter the extension of the telephone number for the employer-client's or joint employer's principal place of business, if applicable. Enter "N/A" if not applicable.
12. Enter the nine-digit FEIN of the employer-client or joint employer as assigned by the IRS. Do not enter a social security number.
Note: All employers, including private households, MUST obtain an FEIN from the IRS before completing this application. Information on obtaining an FEIN can be found at www.irs.gov.
13. Enter the four-digit NAICS code that best describes the employer's business, not the H-2B job opportunity. A listing of NAICS codes can be found at www.census.gov/eos/www/naics/.

B. Employer-Client or Other Joint Employer Point of Contact Information

1. Enter the last (family) name of the employer-client's or joint employer's point of contact.
2. Enter the first (given) name of the employer-client's or joint employer's point of contact.
3. Enter the middle name(s) of the employer-client's or joint employer's point of contact, if applicable. Enter "N/A" if not applicable.
4. Enter the job title of the employer-client's or joint employer's point of contact.
5. Enter the business street address for the employer-client's or joint employer's point of contact. The address must be a physical location and not a P.O. Box.
6. If additional space is needed for the street address, use this field to complete the street address. If no additional space is needed, enter "N/A."
7. Enter the city of the employer-client's or joint employer's point of contact.
8. Enter the State, District, or Territory of the employer-client's or joint employer's point of contact.
9. Enter the postal (zip) code of the employer-client's or joint employer's point of contact.
10. Enter the country of the employer-client's or joint employer's point of contact.
11. Enter the province of the employer-client's or joint employer's point of contact, if applicable. Enter "N/A" if not applicable.
12. Enter the area code and business telephone number of the employer-client's or joint employer's point of contact. Include country code, if the point of contact is located outside of the United States.
13. Enter the extension of the telephone number of the employer-client's or joint employer's point of contact, if applicable. Enter "N/A" if not applicable.
14. Enter the business email address of the employer-client's or joint employer's point of contact in the format name@emailaddress.top-level domain. The email entered in this field must be the same as the one regularly used by the employer-client's point of contact for its business operations and capable of sending and receiving electronic communications from the Department with respect to the processing of this application. If the employer-client's or joint employer's point of contact does not possess a business email address, please enter "N/A."