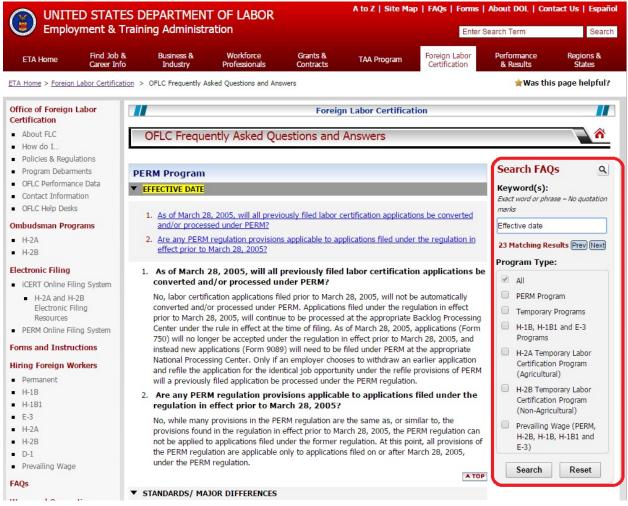
Guide to Using OFLC's Search FAQs

The Office of Foreign Labor Certification (OFLC) Frequently Asked Questions (FAQs) lists answers to frequently asked questions for each of the program areas administered by the OFLC. As there are a number of FAQs for each program area, OFLC has implemented a new tool on its Web site, *Search FAQs*, to assist with easier identification of specific FAQs and answers.



Tips for effective use of the Search FAQs feature:

- Search for an exact word or phrase no quotation marks are needed
- Narrow your search by selecting Program Type checkboxes
- The Search button initiates the search
- The Reset button clears the Keyword search field, however, you do not need to reset in order to conduct a new search
- The number of keyword matches will be displayed under the Keyword search field and keyword matches will be highlighted on the screen
- Use the Prev and Next button to scroll through matches

- Searches that return no results will display "No Matches Found" under the Keyword search field
- Boolean searches (searches that include "and", "or", and "not") are not accepted
- Searches do NOT include the pdf files located under FAQ Rounds at <u>http://www.foreignlaborcert.doleta.gov/faqs_pdf.cfm</u>