

# POLICY GUIDANCE: Eligibility & Change in Income Status

- As stated on page 19 of the FOA “For participant eligibility requirements see the Job Corps Policy and Requirement Handbook, Chapter 1, Outreach and Admissions, Exhibit 1-1, “Job Corps Eligibility Requirements,” April 3, 2017, <https://eprh.jobcorps.gov/ePRH%20Chapter%201/ePRH%20Chapter%201%20-%2004.03.17.pdf> and Appendix 101, Definitions of Family and Family Income, at <https://eprh.jobcorps.gov/Appendices/Appendix%20101.>”
- The Policy Requirements Handbook (PRH) states that low-income determination is made based on the earned income for the 6-month period prior to application. PRH 1.6 R2 Pre-Departure Activities states that the admissions counselor (AC) must “verify with the applicant that there has been no change to the applicant’s admission status that would alter any of his or her answers to the eligibility requirements since the completion of the original application.” Under PRH 1.6 R4 Delays, it states that “the AC must verify with the assigned applicant that he or she continues to meet all the Job Corps eligibility criteria as of the rescheduled date of enrollment.”
- For the purposes of this FOA, eligibility is determined at the time of enrollment for the Job Corps Scholars participant. If the participant’s income status changes during the course of enrollment in the program, the participant is not deemed ineligible to continue receiving services under the grant.

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