

**DEPARTMENT OF LABOR
Employment and Training Administration
Funding Opportunity Announcement
FOA-ETA-20-06**

Amendment One

Youth Apprenticeship Readiness Grant Program

AGENCY: Employment and Training Administration, Department of Labor

ACTION: Amendment to FOA-ETA-20-06

SUMMARY: The Employment and Training Administration announced on April 6, 2020, the availability of funds and the Funding Opportunity Announcement (FOA) for the Youth Apprenticeship Readiness Grant Program to be awarded through a competitive process. This amendment revises language in the FOA.

The document is hereby amended as follows:

The following language has been removed:

ADDRESSES: *Address mailed applications to:*

*The U.S. Department of Labor
Employment and Training Administration, Office of Grants Management
Attention: Brinda Ruggles, Grant Officer
Reference FOA-ETA-20-06
200 Constitution Avenue, NW, Room N4716
Washington, D.C. 20210*

SECTION IV. APPLICATION AND SUBMISSION INFORMATION

Section IV.B.3.c) Project Design (40 points)

Amended Text (new language in bold)

- 1) Youth Apprenticeship Partnership Design (12 points)
Scoring under this criterion is based on how completely the application describes how the lead applicant has structured the youth apprenticeship partnership to effectively meet the goals outlined in the funding opportunity.
 - i. Documentation of the active roles of all required and additional partners identified in Section III.A.2 and 3., Youth Apprenticeship Partnership. This includes a thorough and clear description of the capacity and role of each partner's involvement, including in expanding an existing apprenticeship program on a local/regional, statewide, or national scale, deploying a new apprenticeship program, and/or providing outreach and recruitment services, training activities, supportive services,

- and other services. Such documentation must be included in the form of attached partnership agreements, letters on the partner letterhead outlining partnership commitment signed by an officer of the entity, or other documentation (as described in Section IV.B.4., Attachments to the Project Narrative). **An email or other form of written commitment is also acceptable.** Failure to provide documentation for each required partner and each additional partner identified in Section III.A.3., Youth Apprenticeship Partnership, will cause the applicant to receive zero points for this rating factor; and (8 points)
- ii. Clear and convincing explanation and evidence, with appropriate citations, that the employer partner(s) represent(s) a presence in the service area and how the entity(ies) will be involved in the project, including its specific role(s) in the activities proposed in Section IV.B.3. Project Narrative. (4 points)

Section IV.B.4.a) Required Attachments

Amended Text (new language in bold)

(3) Documentation of Partnership Commitment

You will be scored on the quality of the documentation showing commitment of each of the required entities, as described in Section III.A.2. This may include signed and dated Letters of Commitment or Memoranda of Understanding (**an email or other form of written commitment is also acceptable**) between the applicant and all required and optional partner organizations and/or sub-recipients that propose to provide services to support the program model and lead to the identified outcomes. If applicants do not provide documentation of all requirement partnership commitments, the application will be disqualified.

When submitting in grants.gov, these documents must be uploaded as an attachment to the application package and specifically labeled “Partnership Commitments.” This attachment does impact the scoring of the application.

SECTION IV.C. SUBMISSION DATE, TIME, PROCESS, AND ADDRESS

Section IV.C is deleted and replaced with the following:

We must receive your application by May 6, 2020. You must submit your application electronically on <https://www.grants.gov> no later than 4:00:00 p.m. Eastern Time on the closing date.

Applicants are encouraged to submit their application before the closing date to minimize the risk of late receipt. We will not review applications received after 4:00:00 p.m. Eastern Time on the closing date. We will not accept applications sent by e-mail, telegram, or facsimile (FAX).

Section IV.C.1 is deleted and replaced with the following:

1. Hardcopy Submission

No applications submitted in hardcopy by mail or hand delivery (including overnight delivery) will be accepted for this funding opportunity.

The following paragraph has been removed from Section IV.C.2.b):

We will not consider any hard copy application received after the exact date and time specified for receipt at the office designated in this notice, unless we receive it before awards are made, it was properly addressed, and it was (a) sent by U.S. Postal Service mail, postmarked not later than the fifth calendar day before the date specified for receipt of applications (e.g., an application required to be received by the 20th of the month must be postmarked by the 15th of that month); or (b) sent by professional overnight delivery service to the addressee not later than one working day before the date specified for receipt of applications. “Postmarked” means a printed, stamped or otherwise placed impression (exclusive of a postage meter machine impression) that is readily identifiable, without further action, as having been supplied or affixed on the date of mailing by an employee of the U.S. Postal Service. Therefore, you should request the postal clerk to place a legible hand cancellation “bull’s eye” postmark on both the receipt and the package. Failure to adhere to these instructions will be a basis for a determination that the application was not filed timely and will not be considered. Evidence of timely submission by a professional overnight delivery service must be demonstrated by equally reliable evidence created by the delivery service provider indicating the time and place of receipt.

FREQUENTLY ASKED QUESTIONS

A Frequently Asked Questions (FAQs) page about the Youth Apprenticeship Readiness Grant Program FOA will be available at https://www.doleta.gov/grants/find_grants.cfm on April 15, 2020. Please check this link frequently for future updates, as additional FAQs may be added.

FOR FURTHER INFORMATION, CONTACT: Andrea Chism, Grants Management Specialist, Office of Grants Management, at chism.andrea.n@dol.gov.

Signed April 13, 2020 in Washington, D.C. by:

Brinda Ruggles
Grant Officer, Employment and Training Administration