

March 30, 1988

<p>U.S. DEPARTMENT OF LABOR EMPLOYMENT AND TRAINING ADMINISTRATION ureau of Apprenticeship and Training Washington, D.C. 20210</p> <p>Symbols: TDT:MRM</p>	<p><u>Distribution:</u></p> <p>A-539 A-544</p> <p>(All Technicals)</p>	<p><u>Subject:</u>      <u>Code:</u>607</p> <p>Trainee Program Approval/Certifica- tion</p> <p><u>Action:</u></p>
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PURPOSE: To clarify for BAT staff the policies and instructions to be followed in the approval of trainee programs.

BACKGROUND: A question has been raised concerning current BAT policy on the establishment of trainee programs. You should follow the policies and instructions as set forth in Circular 72-15 dated May 15, 1972, and Circular 83-22 dated July 12, 1983, until further notice.

POLICY: Potential trainee program sponsors should be encouraged to seek approval of an apprenticeship program by the State Apprenticeship Council (SAC) prior to considering approval of a trainee program by BAT.

TO: WILLIAM WADSWORTH  
Regional Director  
Region X - Seattle

MAR 10 1988

FROM: JAMES D. VAN ERDEN

MEMORANDUM FOR: WILLIAM WADSWORTH  
Regional Director  
Region X - Seattle

SUBJECT: Trainee Program Approval/Certification

FROM: JAMES D. VAN ERDEN  
Acting Director

This refers to the unpublished policy of BAT for the establishment of

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Trainee Program Approval/Certification

~~on trainee programs covered and how it was to be implemented.~~

This refers to your memorandum of February 1, 1988, concerning unpublished policy of BAT for the establishment of trainee programs. It appears we are operating under two sets of instructions, one written, one oral. Most regions currently operate utilizing the written instructions. These instructions are contained in Circular 72-15 dated May 15, 1972, and Circular 83-22 dated July 12, 1983.

You should follow the policies and instructions as set forth in those Circulars until further notice. Potential trainee program sponsors should be encouraged to seek approval of an apprenticeship program by the State Apprenticeship Council (SAC) prior to considering approval of a trainee program by BAT. Regional Directors to provide for uniformity in the approval and

We will issue the instructions in this memorandum to all BAT Regional Directors to provide for uniformity in the approval and operation of trainee programs. I would like to have your comments on possible revisions to the trainee program policies and procedures.

TDT/MMILLER/smm 3/8/88

cc: Van Erden/Chron/Miller ✓