

<p>U.S. DEPARTMENT OF LABOR EMPLOYMENT AND TRAINING ADMINISTRATION</p> <p>Bureau of Apprenticeship and Training Washington, D.C. 20213</p> <p>Symbols: NPCTG:BAD</p>	<p><u>Distribution:</u></p> <p>A-539 All Techs. Hdqtrs.</p> <p>A-544 All Field Techs.</p> <p>A-547 SDs (Includes SACs)</p>	<p><u>SUBJECT:</u> <u>CODE:</u> 625</p> <p>Interagency Linkage System Agreement-FCI Alderson</p> <p><u>ACTION:</u> Due date: —</p>
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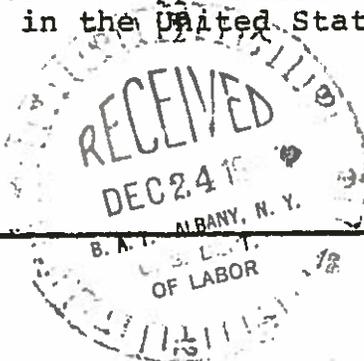
PURPOSE: To inform the BAT field staff of the Linkage System Agreement for apprentices released from FCI Alderson. (Copy attached). This agreement has been approved by the Federal Bureau of Prisons, the Women's Bureau-DOL, the Federal Correctional Institution at Alderson, West Virginia, and the Bureau of Apprenticeship and Training. It commits the agencies involved to a concerted effort to support the apprenticeship program at FCI Alderson and to assist inmate apprentices returning home in making contacts with the local apprenticeship community.

BACKGROUND: Since 1978 the Federal Bureau of Prisons has been working in cooperation with the Women's Bureau and the Bureau of Apprenticeship and Training of the U.S. Department of Labor to develop apprenticeship programs in Federal and State prisons for women. At the present time these programs are operating in the five Federal prisons which house women and in seventeen State prisons for women. The purpose of these programs is to expand the opportunities for female offenders to achieve economic independence through training for non-traditional jobs, especially the skilled trades, through apprenticeship.

FCI Alderson which has the largest apprenticeship program in existence in an all female institution is considered the model program upon which other prison apprenticeships can be patterned. The Alderson program currently has 70 apprentices in 21 skilled trade areas.

In the next few months, it is contemplated that five additional apprenticeable occupations will be added to the program. These additional occupations should provide apprenticeship opportunities for approximately 50 women.

In 1982 an Interagency Linkage Agreement was signed whose purpose was to develop a system of assisting in the placement of inmates, released to the District of Columbia from Alderson apprenticeship programs, into private sector apprenticeship programs on the outside. Now the three agencies involved are expanding the agreement in order to give assistance to all apprentices released from Alderson regardless of where in the United States they may go.



NAME	ADDRESS	CITY
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In setting forth the procedures agreed upon, it should be emphasized that no promises can be made that inmate apprentices will be placed in jobs or in further apprenticeship training. However, every effort will be made to assist them and, to the extent possible, to follow their progress.

ACTION: The Bureau has placed a high priority on this program/activity and BAT staff at every level should initiate actions, as appropriate, to insure that BAT's responsibilities under the agreement are accomplished.

The responsibilities and functions of BAT staff are succinctly identified in the attached agreement. To facilitate the initiation of these working relationships, a list of the Women's Bureau Regional Administrators and a Directory of Community Programs Managers are attached for your information and use. The Women's Bureau Regional Administrators have an in-depth knowledge of women's prisons and will be very happy to work with BAT's staff in implementing apprenticeship programs for incarcerated women.

State Director George Jones has worked very closely with FCI Alderson and the Women's Bureau in arriving at this agreement. Hopefully, if successfully implemented, it may be replicated with prisons in other areas around the country.

In order to track the success of this program, each Regional Director should submit a semi-annual report to the National Office beginning on June 30, 1985, indicating the number of referrals (and placements) which have been made to each Region by FCI Alderson.

Attachments



U.S. Department of Justice
Federal Bureau of Prisons

Number 190-84(7300)
Date September 20, 1984
Subject COMMUNITY PROGRAMS
DIRECTORY

Operations Memorandum

Cancellation Date December 31, 1984

1. **PURPOSE:** To transmit a Directory of Community Programs Managers, their Administrative Assistants/Secretaries, Regional and Central Office Community Programs Branch staff.
2. **ACTION:** Distribute copies of this Directory to all Assistant Directors, Regional Directors, institution Case Managers, Unit Managers, Community Programs Managers, STC Directors, Community Programs Regional Administrators, Correctional Programs Administrators, Chief U.S. Probation Officers, and U.S. Marshals' Offices.

A. L. Ingram
GILBERT L. INGRAM
Assistant Director

1. The first part of the document is a list of names and addresses of the members of the committee.



2. The second part of the document is a list of names and addresses of the members of the committee.



3. The third part of the document is a list of names and addresses of the members of the committee.

4. The fourth part of the document is a list of names and addresses of the members of the committee.

5. The fifth part of the document is a list of names and addresses of the members of the committee.

6. The sixth part of the document is a list of names and addresses of the members of the committee.



7. The seventh part of the document is a list of names and addresses of the members of the committee.



COMMUNITY PROGRAMS DIRECTORY

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Bureau of Prisons
COMMUNITY PROGRAMS MANAGERS

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State/District	CPM Name & Address	City & Telephone No.
ALABAMA	Tom Doersam (414)* (CMY)** Elaine Jones, Secretary U.S. Post Office P.O. Box 171 Court Lee & Molton St.	Montgomery, AL 36101 FTS: 534-7464 (205) 832-7464
ALASKA	See Washington - William Toney (011)	
ARIZONA	Gerald Quatsoe (910) (CPH) Jenan Gustafson, Secretary 5413 Federal Building 230 North First Avenue	Phoenix, AZ 85025 FTS: 261-4947 (602) 261-4947
ARKANSAS	See Louisiana - Dennis Silverberg (614)	
CALIFORNIA/ Northern	Ed Henson (917) (CSF) Jacquelyn Cato, Secretary 450 Golden Gate Avenue Post Office Box 36137	San Francisco, CA 94102 FTS: 556-3794 (415) 556-3794
Eastern	Tony Talak (915) (CSC) Jo Hubbard, Secretary Federal Bldg. Rm. 1-428 650 Capitol Mall	Sacramento, CA 95814 FTS: 448-3255 (916) 440-3255
Central	Dona M. Dietz (920) (CLA) John M. Dunn (911) Bud Schroeder (912) Vacant (918) Alexandria Mc Glothen, Secretary 429-K Fed. U.S. Courthouse 312 N. Spring Street	Los Angeles, CA 90012 FTS: 798-3468 (213) 688-3468
Southern	Joel Goodman (CSD) Vacant, Secretary Metropolitan Correctional Ctr. 808 Union Street	San Diego, CA 92101-6078 FTS: 891-4311 (619) 232-4311

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State/District	CPM Name & Address	City & Telephone No.
COLORADO	See Utah - Dave Pawlowski (811)	
CONNECTICUT	See Massachusetts - Andy Pappas (110)	
DELAWARE	See Maryland - Gene Finley (311)	
DISTRICT OF COLUMBIA	Joe Wilmer (310)* (BP CDCMI)** Millicent Neal, Secretary Bureau of Prisons 320 First Street, N. W., Rm. 307	Washington, D. C. 20534 FTS: 724-6281 (202) 724-6281
FLORIDA/ Southern & Middle	Larry McSwain (411)* (CO2)** Kim Wodham, Secretary 128 Federal Bldg. 80 North Hughey Avenue	Orlando, FL 32801 FTS: 820-6107 (305) 420-6107
Southern & Middle	Gary Wilson (413) (CO1)*** Donna Sharp, Secretary 299 E. Broward Blvd., Rm. 105F	Ft. Lauderdale, FL 33301 (305) 462-6074/6088
	***Effective 11/84 - (CFI)	
Exceptions:	See Georgia - Clifton Floyd (410) Jacksonville and Counties of Baker, Bradford, Clay, Columbia, Duval, Flagler, Hamilton, Nassau, Putnam, St. Johns, Suwannee, and Union.	
Northern	See Alabama - Tom Doersam (414)	
GEORGIA	Clifton Floyd (410) (CAT) Karen Burrell, Secretary Richard B. Russell Building 75 Spring Street, S.W., Rm. 702	Atlanta, GA 30303 FTS: 242-5744 (404) 221-5744
GUAM	See California/Northern - Ed Henson (917)	

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State/District	CPM Name & Address	City & Telephone No.
MARYLAND	Gene Finley (311)* (CBR)** Jeanette Grubowski, Secretary U.S. Courthouse, Rm. 601 101 W. Lombard Street	Baltimore, MD 21201 FTS: 922-3250 (301) 962-3250
MASSACHUSETTS	Andy Pappas (110) (CBN) Linda Ballarini, Secretary U.S. Post Office & Courthouse, Rm. 2004	Boston, MA 02109 FTS: 223-4531 (617) 223-4531
MICHIGAN	Bill Bycott (514) (CDT) Michael Kessel (Trainee) Marge Gordon, Secretary Federal Bldg. 440 U.S. Courthouse 231 W. Lafayette Avenue	Detroit, MI 48226 FTS: 226-6186/89 (313) 226-6186/89
MINNESOTA	Chuck Link (510) (CMS) Marilyn Von Haden, Secretary 447 U.S. Courthouse 110 South 4th Street	Minneapolis, MN 55401 FTS: 787-3266-7 (612) 349-3266-7
MISSISSIPPI	See Alabama - Tom Doersam (414)	
MISSOURI/ Eastern	James L. Jones (517) (CST) Mary McKim, Secretary U.S. Court & Customs House 1114 Market Street, Rm. 606	St. Louis, MO 63101 FTS: 279-4376 (314) 425-4376
Western	Jack Fevurly (711) (CKC) Sally Darrow, Secretary Air World Center Ambassador #1	Kansas City, MO 64153 FTS: 752-1336 (816) 891-1336
MONTANA	See North Dakota - Gregory D. Liska (810)	

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State/District	CPM Name & Address	City & Telephone No.
NEBRASKA	Herb Bannerman (710)* (COM)** Patricia McGinn, Secretary 3004 New Federal Bldg. P.O. Box 1357	Omaha, NE 68101 FTS: 864-4211 (402) 221-4211
NEVADA	See Arizona - Gerald Quatsoe (910)	
NEW HAMPSHIRE	See Massachusetts - Andy Pappas (110)	
NEW JERSEY	See Pennsylvania - Vacant (213)	
NEW MEXICO	See Texas/Western - Godfrey J. Cernyar (612)	
NEW YORK/ Southern & Eastern	Fred Bakowski (215) (CNK) Vacant, Secretary 207 U.S. Courthouse Foley Square	New York City, NY 10007 FTS: 662-0786 (212) 791-0786/1709
Northern & Western	See Pennsylvania - John Delemarre (312)	
NORTH CAROLINA	Tom Harrigan (415) (CRL) Joan Blake, Secretary Federal Building 310 New Bern Avenue, Rm. 301 P.O. Box 27743	Raleigh, NC 27611 FTS: 672-4548 (919) 755-4548
NORTH DAKOTA	Gregory D. Liska (810) (CBM) Sharon Balkowitz, Secretary 454 Federal Building Post Office Box 2336	Bismarck, ND 58502 FTS: 783-4455 (701) 255-4011

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State/District	CPM Name & Address	City & Telephone No.
OHIO/ Northern	Boyce James (513)* (CCL)** Kathi Nagle, Secretary 666 Euclid Avenue, Rm. 602	Cleveland, OH 44114 FTS: 942-4342/43 (216) 522-4342
Southern	John Henry (512) (CCN) Mary Barhorst, Secretary 146 U.S. Post Office & Courthouse	Cincinnati, OH 45202 FTS: 684-2603 (513) 684-2603
OKLAHOMA	See Texas/Northern - Lowell Kincaid (610)	
OREGON	See Washington - William Toney (011)	
PENNSYLVANIA/ Eastern	Vacant (213) (CPA) Regional Office U.S. Customs House 7th Floor, 2nd & Chestnut Sts.	Philadelphia, PA 19106 FTS: 597-6337 (215) 597-6337
Middle & Western	John Delemarre (312) (CPG) Eileen Tavoletti, Secretary Federal Bldg. 2002A 1000 Liberty Avenue	Pittsburgh, PA 15222 FTS: 722-6560 (412) 644-6560
PUERTO RICO	See District of Columbia - Joe Wilmer (310)	
RHODE ISLAND	See Massachusetts - Andy Pappas (110)	
SOUTH CAROLINA	Mary Foe (417) (CCA) 1835 Assembly St., Rm. 850	Columbia, SC 29201 FTS: 677-5589 (803) 765-5589
SOUTH DAKOTA	See North Dakota - Gregory D. Liska (810)	

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State/District	CPM Name & Address	City & Telephone No.
TENNESSEE	Karen Byerly (419)* (CNV)** Ann Teague, Secretary 326B U.S. Courthouse	Nashville, TN 37203 FTS: 852-5148 (615) 251-5148
TEXAS/Northern & Eastern	Lowell Kincaid (610) (CDA) Ruth Morgan, Administrative Ass't. 1607 Main Street, Suite 403	Dallas, TX 75201 FTS: 729-0716 (214) 767-0716
	Exceptions - Northern: Amarillo, & Lubbock Division -- See Texas/Western - Godfrey Cernyar (612)	
	Exception - Eastern: Beaumont Division -- See Texas/Southern - Jerry Kochendorfer (613)	
Southern	Jerry Kochendorfer (613) (CHN) Carol Riley, Administrative Ass't. 2320 La Branch Street	Houston, TX 77004 FTS: 526-6755 (713) 750-1755
	Exception - Southern: Laredo Division - See Texas/Western - John Morris (616)	
Western	Godfrey J. Cernyar (612) (CEP) Janelle Meaux, Administrative Ass't. 109 N. Oregon Street, Rm. 612	El Paso, TX 79901 FTS: 572-7654 (915) 541-7654
	Exceptions - San Antonio & Del Rio Divisions -- See John Morris (616)	
	John Morris (616) (CSA) Alice Rangnow, Administrative Ass't. Federal Bldg. A-419 727 E. Durango Blvd.	San Antonio, TX 78206 FTS: 730-6225/6 (512) 229-6225
	Exception - Waco Division -- See Texas/Northern - Lowell Kincaid (610)	
UTAH	Dave Pawloski (811) (CSL) Ilene Rice, Secretary 314 U.S. Courthouse & Post Office 350 S. Main Street	Salt Lake City, UT 84101 FTS: 588-4212 (801) 524-4212

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State/District	CPM Name & Address	City & Telephone No.
VERMONT	See Massachusetts - Andy Pappas (110)	
VIRGIN ISLANDS	See District of Columbia - Joe Wilmer (310)	
VIRGINIA	Gerald Mondejar (313)*(CRM)**(CRI)*** Sandra Vollenweider, Secretary P.O. Box 1896 Parcel Post Bldg., Rm. 318	Richmond, VA 23215 FTS: 925-2895 (804) 771-2895
WASHINGTON	William Toney (011) (CSE) Robert Volkmer (010) Joyce Gearhart, Secretary 3198 Federal Bldg.	Seattle, WA 98174 FTS: 399-4441 (206) 442-4441
WEST VIRGINIA	See Pennsylvania/Western - John Delemarre (312)	
WISCONSIN	See Minnesota - Chuck Link (510)	
WYOMING	See Utah - Dave Pawlowski (811)	

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REGIONAL OFFICES

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NORTHEAST (NE)
U.S. Customs House
7th Floor, 2nd & Chestnut Sts.
Philadelphia, PA 19106

James Tippy, Correctional Programs Administrator
Elwood Smith, Community Programs Regional
Administrator
Lynda Ford, Management Assistant
Lynn Baransky, Secretary

FTS: 597-6339
(215) 597-6339

STATES: Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Puerto Rico, Rhode Island, Vermont, Virgin Islands, Virginia, and West Virginia.

SOUTHEAST (SE)
Richard B. Russell Bldg.
75 Spring St., S.W., Rm. 702
Atlanta, Georgia 30303

Sam Hull, Community Programs Regional
Administrator
Carol Sturdivant, Administrative Assistant

FTS: 242-5772
(404) 221-5772

STATES: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina and Tennessee.

NORTH CENTRAL (NC)
Air World Ctr., Ambassador #1
10920 Ambassador Drive
Kansas City, Missouri 64153

John Megathlin, Correctional Programs Administrator
Jack Fevurly, Community Programs Regional
Administrator
Virginia Chiles, Administrative Officer

FTS: 752-1336-7
(816) 891-7007

STATES: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, Ohio, and Wisconsin.

SOUTH CENTRAL (SC)
1607 Main Street, Suite 400
Dallas, TX 75201

John Hurley, Correctional Programs Administrator
Kenneth J. Roets, Community Programs Regional
Administrator
Ann Brunson, Administrative Assistant
Ruth Lewis, Secretary

FTS: 729-0001
(214) 767-0001

STATES: Arkansas, Canal Zone, Louisiana, New Mexico, Oklahoma and Texas.

WESTERN (W)
Crocker Financial Bldg.
330 Primrose Rd., 4th Floor
Burlingame, CA 94010

Bill Bailey, Community Programs Regional
Administrator
Joseph Wentzell, Administrative Ass't.
Vacant, Secretary

(415) 347-0721

STATES: Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, Montana, Nevada,
North Dakota, Oregon, South Dakota, Utah, Washington and Wyoming.

=====

CENTRAL OFFICE

Community Programs Branch

WASHINGTON, D.C. 20534
U.S. Department of Justice
Bureau of Prisons
320 First St., N. W., Rm. 570

Community Programs Adm.:
John A. Minor
Community Programs Staff:
Constance T. Springmann
Ed Cox
Joan Bullock
Lorena Jackson

FTS: 724-3171
(202) 724-3171

=====

TWO-LETTER STATE & TERRITORY ABBREVIATIONS

Alabama	AL	Kentucky	KY	Ohio.....	OH
Alaska	AK	Louisiana	LA	Oklahoma	OK
Arizona	AZ	Maine	ME	Oregon	OR
Arkansas	AR	Maryland	MD	Pennsylvania	PA
California	CA	Massachusetts	MA	Puerto Rico	PR
Colorado	CO	Michigan	MI	Rhode Island	RI
Connecticut	CT	Minnesota	MN	South Carolina	SC
Delaware	DE	Mississippi	MS	South Dakota	SD
Dist. of Columbia	DC	Missouri	MO	Tennessee	TN
Florida	FL	Montana	MT	Texas	TX
Georgia	GA	Nebraska	NE	Utah	UT
Guam	GU	Nevada	NV	Vermont	VT
Hawaii	HI	New Hampshire	NH	Virginia	VA
Idaho	ID	New Jersey	NJ	Virgin Islands	VI
Illinois	IL	New Mexico	NM	Washington	WA
Indiana	IN	New York	NY	West Virginia	WV
Iowa	IA	North Carolina	NC	Wisconsin	WI
Kansas	KS	North Dakota	ND	Wyoming	WY

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INDIVIDUAL LISTING OF CPMs

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Name	Position Code	FTS	Territory
Bakowski, Fred	215	662-0786	NY/S/E
Bannerman, Herb	710	864-4211	IA NE
Bycott, Bill	514	226-6186/89	MI
Byerly, Karen	419	852-5148	TN
Cernyar, Godfrey J.	612	572-7654	NM TX/W (Except Austin, San Antonio, Del Rio & Waco Division) TX/N (Amarillo & Lubbock Divisions Only)
Davis, Robert W.	515	331-7001	IL/N IN/N/S
Delemarre, John	312	722-6560	NY/N/W PA/M/W WV/N/S
Dietz, Dona	920	798-3468	CA/C
Doersam, Tom	414	534-7464	AL FL/N MS
Dunn, John	911	798-3468	CA/C
Fevurly, Jack	711	752-1336	KS MO/W
Finley, Gene	311	922-3250	MD DE
Floyd, Clifton	410	242-5744	GA FL (Jacksonville, & Counties Of: Baker, Bradford, Clay, Columbia, Duval, Flogler, Hamilton, Nassau, Putnam, St. Johns, Suwannee, & Union)
Foe, Mary	417	677-5589	SC
Goodman, Joel		(619) 232-4311	CA/S
Harrigan, Tom	415	672-4548	NC
Henry, John	512	684-2603	OH/S
Henson, Edward	917	556-3794	CA/N GU HI
James, Boyce	513	942-4342/43	OH/N
Jones, James L.	517	279-4376	IL/S/C MO/E

Bureau of Prisons
 INDIVIDUAL LISTING OF CPMs (Contd.)

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Name	Position Code	FTS	Territory
Kessel, Michael	Trainee	226-6186	MI
Kincaid, Lowell	610	729-0716	OK TX/E (Except Beaumont Div.) /N (Except Amarillo & Lubbock Divs.) /W (Waco Division Only)
Kochendorfer, Jerry	613	526-6755	TX/S (Except Laredo Division) TX/E (Beaumont Div. ONLY)
Link, Chuck	510	787-3266	MN WI
Liska, Gregory D.	810	783-4455	MT ND SD
McSwain, Larry	411	820-6107	FL/M/S
Miller, Ed	412	352-6121	KY
Mondejar, Gerald	313	925-2895	VA
Morris, John	616	730-6225	TX/W (Austin, San Antonio & Del Rio Divisions Only) TX/S (Laredo Division Only)
Pappas, Andy	110	223-4531	CT MA ME NH RI VT
Pawlowski, Dave	811	588-4212	CO UT WY
Quatsoe, Gerald	910	261-4947	AZ NV
Schroeder, Bud	912	798-3468	CA/C/S (Los Angeles & Orange County)
Silverberg, Dennis	614	682-2371	AR LA
Talak, Toney	915	448-3255	CA/E
Toney, William	011	399-4441	AK ID OR WA
Volkmer, Robert	010	399-4441	AK ID OR WA
Wilmer, Joe	310	724-6281	DC PR VI
Wilson, Gary	413	(305) 462-6074/6088	FL/M/S

AGREEMENT

The following agreement resulted with approval by all agencies represented.

I. Responsibilities of the institution's Apprenticeship Program Coordinator:

- A. Organize and operate programs as required by the established apprenticeship standards under the guidance and direction of the local Joint Apprenticeship Advisory Committee and Apprenticeship Training Representative of BAT.
- B. Within the institution, advertise programs, recruit participants, maintain proper training records, monitor on-the-job and related training efforts, and provide post-release guidance to program participants to be released.
- C. Ensure that each apprentice to be released has the following items in her possession at the time of release:
 1. Registered apprenticeship agreement form.
 2. Apprenticeship training record of hours worked. (OJT and Related Instruction classes).
 3. Address and telephone number of the Regional Director/BAT of area to which apprentice is to be released.
- D. For all inmate apprentices released send a certified copy of the following items to the Regional Director of the BAT, normally 45 days before the inmates anticipated release date:
 1. Registered apprenticeship agreement form.
 2. Apprenticeship training record of hours worked. (OJT and Related Instruction classes).
 3. The anticipated date of release.
 4. Consent to release information form signed by inmate.
 5. GED certificate if available.
- E. For all federal inmate apprentices going to a community center, send a certified copy of all items, 1, 4, 5 listed in section D above to the appropriate case manager for enclosure in a referral letter to the appropriate Community Programs Manager.

This information will in turn be forwarded to the appropriate Community Center upon approval and placement.

II. Responsibilities and functions of the BAT/State Apprenticeship Councils:

- A. Become familiar with and aware of the training, release date and overall apprenticeship credentials of the soon to be released apprentice.

AGREEMENT (Continued)

- B. Offer advice and counsel to the ex-offender concerning procedures in applying for apprenticeship status in community programs, or how to become employed in the trade if she earned journeyworker status before being released to the community.
- C. Coordinate placement procedures and apprenticeship program requirements with the Director of the appropriate half-way house/community center and the ex-offender.
- D. Advise and coordinate placement procedures and apprenticeship requirements with the Federal Probation Service or State Parole Officer whichever is appropriate to the ex-offender's case.
- E. Provide specific feedback to the Supervisor of Education at Alderson about the program or any problems encountered by the ex-offender in being accepted into an apprenticeship program.

III. Responsibilities and function of the Community Program Managers, Federal Prison System:

- A. Forward the information pertaining to the apprentice and training received to the appropriate community center upon receipt of the referral letter from the institution.
- B. If the information does not accompany the referral letter but the letter indicates that the inmate is an apprentice in good standing, the Community Programs Manager will request the required information from Alderson's Education Supervisor. Upon receipt of the information, forward it to the appropriate community center.
- C. Provide specific feedback to the Supervisor of Education at Alderson about the program or any problems encountered by the ex-offender in being accepted into an apprenticeship program.

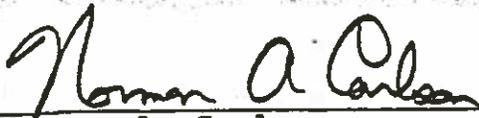
IV. Responsibilities and function of community centers

- A. During first contact with the released apprentice, ask her if she understands how to become active in an appropriate apprenticeship program and ensure that she has the required credentials. Encourage her and coordinate and arrange for apprenticeship participation according to information received through BAT/State Apprenticeship Council or the Community Program Manager.

AGREEMENT(Continued)

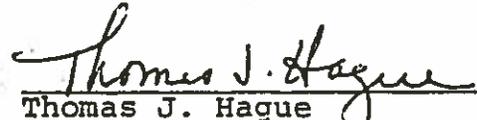
- B. If some or all of the apprenticeship credentials are missing or more is needed, contact the Alderson Supervisor of Education. If the apprentice has lost or was never given a Social Security card, resort to the regular procedures used by your department in such case.
 - C. Provide specific feedback to the Supervisor of Education at Alderson about the program or any problems encountered by the ex-offender in being accepted into an apprenticeship program..
- V. Responsibilities of the Women's Bureau, U.S. Department of Labor:
- A. Continue to work in a coordinating role and provide technical assistance to agencies involved.
 - B. Through its regional offices act as a point of referral for released Alderson apprentices in need of employment and training and supportive services.

SIGNED



Norman A. Carlson
Director, Federal Bureau of Prisons
Washington, D.C.

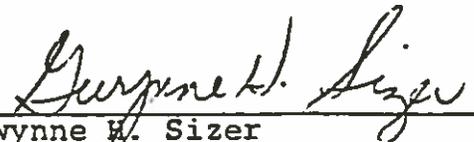
met



Thomas J. Hague
Administrator, Bureau of
Apprenticeship and Training
United States Department
of Labor, Washington, D.C.

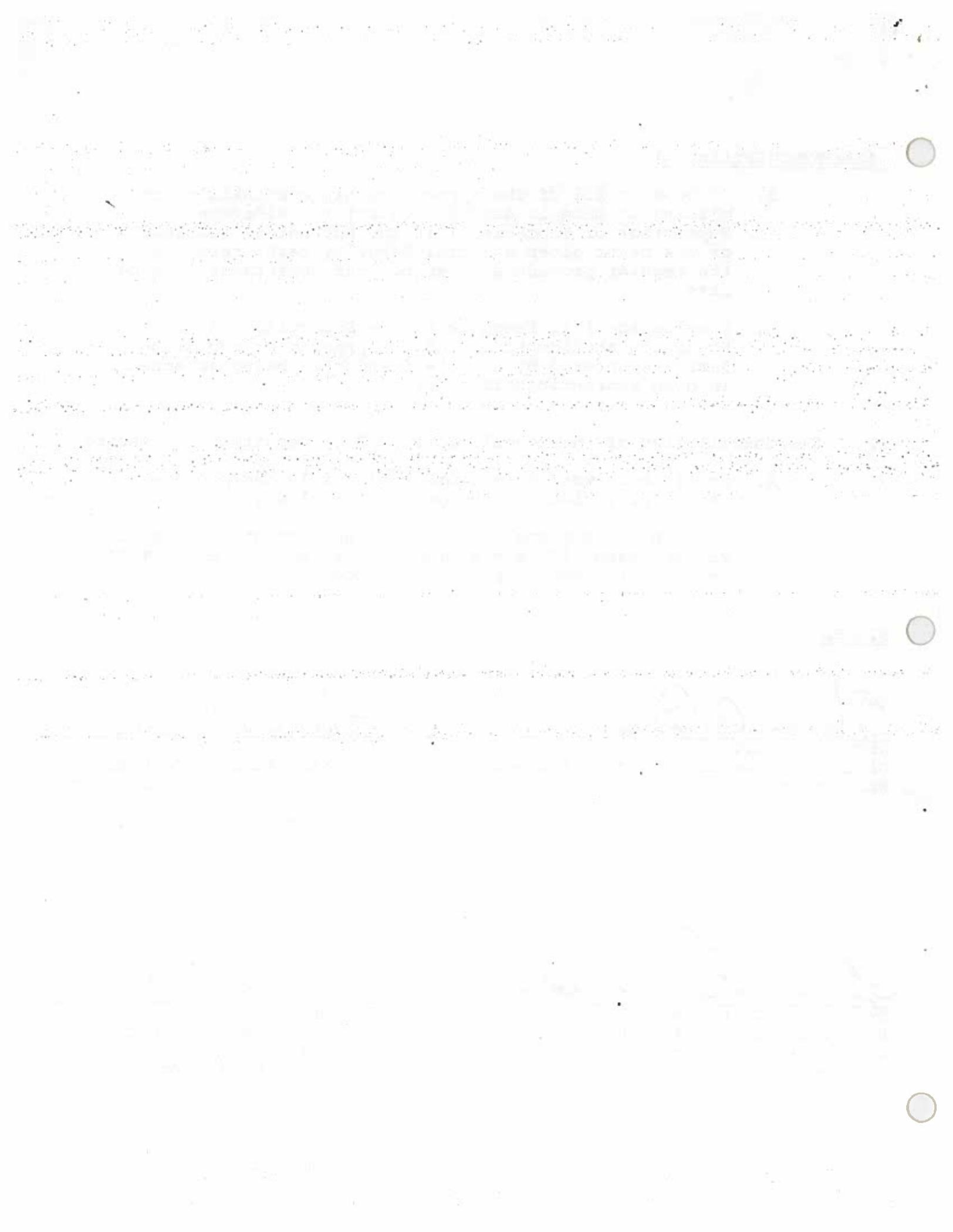


Dr. Lenora Cole Alexander
Director, Women's Bureau
United States Department of Labor
Washington, D.C.



Gwynne H. Sizer
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September 1984



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U.S. DEPARTMENT OF LABOR

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MA - Management Assistant
PA - Program Assistant
EOA - Equal Opportunity Assistant
PDS - Program Development Specialist
SST - Social Science Technician

*Number to be used when calling from a non-government telephone.

