

Mr. Collins

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U. S. Department of Labor	:	Distribution:	:	Subject:	Code:
Employment and Training Administration	:		:		400.1
Bureau of Apprenticeship And Training	:	A-542	:	DEPARTMENT OF THE AIR FORCE	
Washington, D. C. 20213	:		:	Air Force Logistics Command	
Symbols: TDRTN:PHV	:		:	National Standards of Apprenticeship (For the training of Civilian Personnel)	

Purpose: To inform the BAT Regional Directors, of the registration of National Standards of Apprenticeship (Guidelines) for the Department of the Air Force, Air Force Logistics Command, and to establish Bureau policy relative to the division of responsibilities between the National Office (DNIP) and the BAT Regional Directors, for each Air Force Logistics Command facility to be registered under these national standards.

Background: During the period between July 1949 and May 1967, the Department of the Air Force registered programs of apprenticeship conforming to Air Force Personnel Regulations for seven (7) Logistics Command Air Force Bases. Since 1969, four of these programs became dormant and all seven of the programs required extensive revisions to conform to Title 29 CFR Part 29.

On October 4, 1982, national standards of apprenticeship were registered by the Director, BAT, registry number 92040, for the Headquarters, Air Force Logistics Command with the approval of the Deputy Director of Civilian Personnel, Deputy Chief of Staff, Department of the Air Force, to provide the Logistics Command with uniform apprenticeship standards conforming to Title 29 CFR 29, for the training of civilian personnel.

To date, these national standards have been adopted and implemented at the following Logistics Command Air Force Bases:

<u>Name</u>	<u>Location</u>	<u>Registration No.</u>	<u>BAT Region</u>
Kelly AFB	San Antonio, TX	N-92040-1	VI
Robins AFB	Warner Robins, GA	N-92040-2	IV
McClellan AFB	Sacramento, CA	N-92040-3	IX

Action: The division of responsibilities between the National Office (DNIP) and the BAT Regional Directors, for each Air Force Logistics Command (AFLC) Base registered under these national standards is established as follows:

National Office (DNIP)

- a. Review and register all Logistics Command Bases nationally.
- b. Issue Certificates of Registration and forward to appropriate R.D.
- c. Forward program standards to appropriate R.D.
- d. Forward current list of apprentices to appropriate R.D.
- e. Forward name of AFLC contact person for each program registered to appropriate R.D.
- f. Forward apprentice actions to appropriate R.D.'s on as received basis.
- g. Review and register all standards' modifications for each registered AFLC programs.

Regional Directors, BAT

- a. Assign each program and apprentices to the workload of the appropriate BAT/ATR.
- b. Establish contact with AFLC contact person.
- c. Present Certificate(s) of Registration.
- d. Register all apprentices with BAT.
- e. Provide all necessary local program services.
- f. Issue Certificates of Completion.
- g. Report program and apprentice activity.

Air Force Logistics Command programs of apprenticeship are not subject to the EEO requirements of Title 29 CFR 30. Affirmative action in the recruitment and selection of apprentices is the responsibility of the Air Force Logistics Command under the Department of the Air Force EEO Regulation.

Any problems that may arise in the administration and servicing of these programs that cannot be resolved locally may be referred to ATR Larry E. Ward, DNIP, for handling with the Headquarters of the Air Force Logistics Command.