BULLETIN 2022-19 November 30, 2021

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| U.S. Department of Labor  Employment and Training Administration, Office of  Apprenticeship (OA)  Washington, D.C. 20210 | Distribution:  A-541 Hdqtrs  A-544 All Field Tech  A-547 SD+RD+SAA+; Lab.Com | Subject: New Apprenticeable Occupation: Professional Golf & Operations Manager  Code: 200.1 |
| Symbols: DRAP/HCM | Action: Immediate |
| **PURPOSE:** To inform the staff of OA, State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors, and other Registered Apprenticeship partners of the following new apprenticeable occupation:    Professional Golf & Operations Manager  O\*NET-SOC Code: 11-1021.00  RAPIDS Code: 3025HY  Type of Training: Hybrid  Training Term: 8000 - 8350  **BACKGROUND:** The occupation Professional Golf and Operations Manager was submitted by Mr. Erik Nielsen, Director of Business Operations on behalf of Professional Golfer’s Association (PGA), for an apprenticeability determination. The OA Administrator approved this occupation on November 22, 2021.  Professional Golf & Operations Managers perform the following duties:   * Assist in directing and organizing the club’s overall golf operation; * Manage the preparation of budgets, including forecasts, of all golf revenues and expenses; * Train golf staff members, and supervise assistant golf professionals.   The Professional Golf & Operations Manager occupation will be added to the List of Occupations Recognized as Apprenticeable by OA when the list is reissued. A suggested Work Process Schedule and Related Instruction Outline are attached.  **ACTION:** OA staff should familiarize themselves with this bulletin and the attached Work Process Schedule and Related Instruction Outline, as a source for developing apprenticeship standards and/or providing technical assistance.  If you have any questions, please, contact Hughes McLean, Apprenticeship & Training Representative at 202-693-3026.  **NOTE:** This bulletin is being sent via electronic mail.  Attachment | | |