

U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (OA) Washington, D.C. 20210	<u>Distribution:</u>  A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAA+; Lab.Com  	<u>Subject:</u> New Apprenticeable <u>Occupation:</u> HIM (Health Information Management) Hospital Coder  <u>Code:</u> 400.1
Symbols: DSNIP/SHS		Action: Immediate

**PURPOSE:** To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of a new apprenticeable occupation, HIM (Health Information Management) Hospital Coder.

Health Information Management (HIM) Hospital Coder  
 O\*NET-SOC Code: 29-2071.00  
 RAPIDS Code: 2029CB  
 Type of Training: Competency-based

**BACKGROUND:** Dr. Desla Mancilla, RHA, Sr. Director, Academic Affairs, AHIMA Foundation, submitted the Health Information Management (HIM) Hospital Coder occupation for an apprenticeability determination.

The HIM Hospital Coder uses coding conventions and guidelines to abstract, analyze, and accurately assign ICD (International Classification of Diseases) and CPT (Current Procedural Terminology) principle and secondary diagnostic and procedural codes to inpatient, ambulatory, and hospital outpatient medical records. The HIM Hospital Coder will query physicians when diagnosis is unclear, audit records, and perform peer reviews. This position must utilize encoder, grouper, and other Health Information Management software often including Electronic Health Records.

If you have any questions, please contact Stephen Sage, Apprenticeship and Training Representative, Division of Standards and National Industry Promotion, at 202-693-3221.

**ACTION:** OA staff should familiarize themselves with this bulletin and the attached Work Process Schedule and Related Instruction Outline, as a source for developing apprenticeship standards and/or providing technical assistance.

**NOTE:** This bulletin is being sent via electronic mail.

Attachment: [Health Information Management Hospital](#)