ADVISORY: UNEMPLOYMENT INSURANCE PROGRAM LETTER NO. 15-24, Change 1

TO: STATE WORKFORCE AGENCIES

FROM: LORI FRAZIER BEARDEN /s/
Acting Assistant Secretary

SUBJECT: Permanent Transition of Unemployment Insurance Required Reports (UIR) and Benefit Accuracy Measurement (BAM) Applications from the Unemployment Insurance Database Management System (UIDBMS) to the Unemployment Insurance Reporting System (UIRS)

1. **Purpose.** To provide State Workforce Agencies (SWAs) with advance notice of the upcoming permanent transition of the UIR and BAM applications from UIDBMS to UIRS; to provide instructions to SWAs on how to submit data to UIRS; and to advise SWAs that effective December 6, 2025, all states must transmit their UIR data **only** through UIRS and BAM data **only** through UIRS starting December 27, 2025.

2. **Action Requested.** The Department of Labor's (Department's) Employment and Training Administration (ETA) requests that Administrators of SWAs provide the information in this Unemployment Insurance Program Letter (UIPL) to the appropriate state unemployment insurance (UI) program. SWAs should ensure information technology (IT) staff are aware of and follow instructions related to the submission of UIR data to UIRS beginning December 6, 2025, and submission of BAM data to UIRS beginning December 27, 2025.

3. **Summary and Background.**

   a. Summary – Effective December 6, 2025, all states must transmit their UIR data to UIRS instead of UIDBMS. Effective December 27, 2025, all states must transmit their BAM data to UIRS instead of UIDBMS. The Department will no longer accept data submissions for these applications in UIDBMS after these respective dates.

   b. Background – Training and Employment Notice (TEN) No. 26-23, *Unemployment Insurance (UI) Reporting System*, issued on April 19, 2024, announced the Department's project to modernize UIDBMS, a server-based reporting system, replacing it with UIRS, a cloud-based reporting system. Unemployment Insurance Program Letter (UIPL) No. 15-24, *Permanent Transition of Data Validation (DV) and Tax Performance System (TPS) Applications from the Unemployment Insurance Database Management System (UIDBMS) to the Unemployment Insurance Reporting System (UIRS)*, issued on July 17, 2024, announced the permanent transition to a modernized, cloud-based system for the Data Validation (DV) and Tax Performance System (TPS) applications.

| RESCISSIONS None | EXPIRATION DATE Continuing |

For additional information, refer to the webinar conducted on April 22, 2024. The webinar recording is available at:
https://ui.workforcegps.org/events/2024/03/22/17/49/Unemployment-Insurance-Reporting-System-UIRS. Note that state staff must create an account with the UI Community of Practice in WorkforceGPS to access this content.

Creation of the UIRS is a multi-year project, throughout which the Department will deploy new UIRS applications in a progressive rollout by program or function to all states. The Department will continue to engage with state, regional, and national users through meetings, webinars, and user acceptance testing to ensure the functionality and desired user experience are achieved.

4. **Guidance.**

   a. ***Data Transition.*** All states must transmit UIR and BAM data to UIRS in accordance with the established deadlines in the associated program handbooks beginning December 6, 2025, and December 27, 2025, respectively. *See* ET Handbook No. 395, BAM State Operations Handbook, 5th Edition; ET Handbook No. 401 UI Reports Handbook, 5th Edition; and ET Handbook No. 336, Unemployment Insurance State Quality Service Plan Planning and Reporting Guidelines, 18th Edition.

   UIRS accepts all file formats that states are currently utilizing to transmit data to UIDBMS (*e.g.*, .txt, .csv). Instructions on "Creating a Login.Gov Account" and rules of behavior for "State User Access" to UIRS are available online in WorkforceGPS (https://ui.workforcegps.org/resources/2024/06/10/19/45/Unemployment_Insurance_Reporting_System). Users must establish a Login.gov account to access the cloud-based environment.

   The Department is in the process of completing development and testing of the UIR and BAM applications in UIRS and will have migrated the state submitted data into the new platform as of the publication of this guidance. The development process included discovery and production planning sessions with stakeholder collaboration as well as multiple rounds of user acceptance testing. States should be aware that given the previously completed transition of the DV and TPS applications to UIRS, once the UIR and BAM applications transition to submitting data using the production version of UIRS, the legacy state UIDBMS servers and state-side UIR and BAM applications will be scheduled for decommissioning.

   b. ***UIRS Training.*** Training materials and user guides regarding the UIR and BAM applications will be available in the UI Community of Practice in WorkforceGPS: https://ui.workforcegps.org/resources/2024/06/10/19/45/Unemployment_Insurance_Reporting_System.

   c. ***Important Dates.*** Any future changes will be appropriately announced to the UI system.

   - July 15, 2024: The UIRS production environment for DV and TPS became available for all states. All other ETA reports and UI applications data transmissions continue via the UIDBMS.

- December 6, 2025: Planned launch of the next phase of the UIRS modernization project to include the UIR application with availability for all states to use and transmit data in UIRS. The UIRS production environment for UIR must be used by all states. UIRS becomes the required system for UIR, in addition to DV and TPS, which were previously transitioned to the UIRS, as announced in UIPL No. 15-24.

- December 27, 2025: Planned launch of the BAM application with availability for all states to use and transmit data in UIRS. The UIRS production environment for BAM must be used by all states. UIRS becomes the required system for BAM.

  ETA anticipates hosting a webinar demonstrating the UIR and BAM applications in UIRS in partnership with the Department's Office of the Chief Information Officer through the UI Community of Practice in WorkforceGPS.

- December 29, 2025: Data transmissions received for UIR and BAM via UIDBMS will no longer be accepted. All other UI applications and/or data transmissions continue via the legacy UIDBMS.

5. **Inquiries.** Please direct inquiries to the appropriate ETA Regional Office.

6. **References.**

- Unemployment Insurance Program Letter (UIPL) No. 15-24, *Permanent Transition of Data Validation (DV) and Tax Performance System (TPS) Applications from the Unemployment Insurance Database Management System (UIDBMS) to the Unemployment Insurance Reporting System (UIRS)*, issued July 17, 2024, https://www.dol.gov/agencies/eta/advisories/uipl-15-24;
- UIPL No. 03-21, *Replacement of Information Technology Hardware supporting the State Unemployment Insurance Data Base Management System (UIDBMS)*, issued October 29, 2020, https://www.dol.gov/agencies/eta/advisories/unemployment-insurance-program-letter-no-03-21;
- UIPL No. 11-18, Change 2, *Extension of the Employment and Training Administration (ETA) 9177 Report (Pre-Implementation Planning Checklist Report Version 1) for State Unemployment Insurance (UI) Information Technology (IT) Modernization Projects*, issued February 2, 2024, https://www.dol.gov/agencies/eta/advisories/uipl-11-18-change-2.
- Privacy Impact Assessment, *Unemployment Insurance Reporting System*, October 2024, https://www.dol.gov/sites/dolgov/files/general/privacy/UIRS_PIA.pdf;
- Training and Employment Notice No. 26-23, *Unemployment Insurance (UI) Reporting System*, issued April 19, 2024, https://www.dol.gov/agencies/eta/advisories/ten-26-23;
- ET Handbook No. 395, *Benefit Accuracy Measurement State Operations Handbook, 5th Edition*, issued November 2009, https://www.dol.gov/agencies/eta/advisories/handbooks/et-handbook-no-395-5th-edition;
- ET Handbook No. 401, *Unemployment Insurance Reports Handbook, 5th Edition*, issued August 2017, https://www.dol.gov/agencies/eta/advisories/handbooks/et-handbook-no-401-5th-edition; and

- ET Handbook No. 336, *Unemployment Insurance State Quality Service Plan Planning and Reporting Guidelines*, *18th Edition*, issued March 2019, https://www.dol.gov/agencies/eta/advisories/handbooks/et-handbook-no-336.

7. **Attachments.** N/A.