

Form ETA 9178-F

U.S. Department of Labor
 Employment and Training Administration
 Form ETA-9178-F

OMB No. N/A⁴
 Expiration Date: N/A

Quarterly Narrative Progress Report
PUA and PEUC Fraud Prevention, Detection, and Investigation Activities (UIPL No. 28-20)

General Information		
State Name:	Report Quarter Ending:	Date of Submission:

Contact Information			
Name:			Agency:
Title			Address:
Phone:	Ext:		City:
E-Mail:			State:
			Zip Code:

Quarterly Activities Report

A. Summary

Please limit your response to 1000 characters or less.

This section is an executive summary of the activities carried out using Fraud Investigation funds. Use this section to provide a short summary of the state’s activities and expected impact to fraud prevention and detection activities.

B. Implementation and Funding Status

Please limit your response to 1000 characters or less.

Use this section to provide a description of the implementation of key activities outlined in this UIPL for the current quarter. In addition, please report the number of Pandemic Unemployment Assistance (PUA) and Pandemic Emergency Unemployment Compensation (PEUC) fraud cases referred during the quarter to the Department of Labor’s Office of the Inspector General (OIG). Finally, please provide the funding status for this project for the end of the quarter, including the total project funding, total obligated, funding balance, and time remaining to expend funds/expenditure target.

Total Project Funding	Total Obligated	Funding Balance	Expenditure Target

Certification	
Name Certifying Official:	
Phone:	
E-Mail Address:	

⁴ Refer to section 2116(a) of P.L. 116-136, the Coronavirus Aid, Relief, and Economic Security Act, March 27, 2020.

Instructions to Complete ETA 9178-F

Contact Information:

This section is to provide the contact information (*i.e.*, Name, Title, Address, etc.) for the state official who is responsible for the day-to-day operation and implementation of the project. This may be a different person than the certifying official.

A. Certification

- **Name of Certifying Official**
Use this section to provide the name of the state official who is certifying submission of the report to the Department.
- **Telephone Number**
Provide the area code (###) and telephone number ((###) ###-####) of the authorized state official.
- **Email Address**
Provide the email address of the authorized state official.

General Instructions

States receiving funding for PUA and PEUC Fraud Prevention, Detection, and Investigation activities are required to submit quarterly progress reports to the United States Department of Labor's Employment and Training Administration (USDOL/ETA) in order to comply with the reporting and record keeping requirements of these funds. Each state recipient of funds must submit a narrative Quarterly Progress Report (QPR) containing updates on the progress and implementation of the project(s) undertaken as a result of the funding.

Report Form and Instructions

The QPR provides narrative updates on the implementation of project(s) undertaken as a result of the funding and the status of each project per quarter.

Due Dates

All quarterly reports are due to ETA no later than 45 days after the end of each reporting quarter. The table below shows the expected due dates for each reporting quarter.

Reporting Quarters	Due Dates
October 1 st – December 31 st	February 14 th
January 1 st – March 31 st	May 15 th
April 1 st – June 30 th	August 14 th
July 1 ST – September 30 th	November 14 th

Should the due date of the report fall on a Saturday, Sunday, or holiday, the report is due the previous business day.

Submission Procedures

Information contained in the quarterly report (ETA 9178-F) must be submitted by email directly to the ETA regional office. An ETA Federal Project Officer will review and accept the report within 30 days of receipt.

OMB Approval. Section 2116(a), Division B, Title II of the CARES Act states that “Chapter 35 of Title 44, United States Code, (commonly referred to as the ‘Paperwork Reduction Act of 1995’) shall not apply to the amendments made under this subtitle. As the OMB approval process is waived for these reporting instructions, these instructions should be considered final.”