

U. S. Department of Labor Employment and Training Administration Advisory System Washington, D.C. 20210	CLASSIFICATION Unemployment Insurance
	CORRESPONDENCE SYMBOL OWS/DFAS
	DATE February 24, 2009

ADVISORY: UNEMPLOYMENT INSURANCE PROGRAM LETTER NO. 13-09

TO: STATE WORKFORCE AGENCIES

FROM: DOUGLAS F. SMALL /s/
Deputy Assistant Secretary

SUBJECT: Funding of Administrative Costs for Implementation of the New Temporary Federal Additional Compensation Program

1. Purpose. To inform State Workforce Agencies (SWAs) of the opportunity to submit a supplemental budget request (SBR) for costs associated with implementation of the new temporary Federal Additional Compensation (FAC) program.
2. References. Section 2002 (“Increase in Unemployment Compensation Benefits”) of Division B, Title II, the Assistance for Unemployment Workers and Struggling Families Act, of the American Recovery and Reinvestment Act of 2009, Public Law 111-5 enacted on February 17, 2009; ET Handbook No. 336.
3. Background. The Assistance for Unemployed Workers and Struggling Families Act created the FAC program. This 100% federally funded program provides for payment of an additional \$25 of unemployment compensation (UC) each week to eligible individuals.
4. Implementation SBRs. The law provides for the reimbursement of any additional administrative expenses, as determined by the Secretary of Labor, incurred by the SWAs to implement the program. To aid in the determination of reimbursable administrative expenses, states are encouraged to submit SBRs detailing such costs. SBRs should be limited to one-time costs, listed below, that are attributable to implementation of the \$25 increase in UC benefits.

RESCISSIONS None	EXPIRATION DATE February 24, 2010
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Permissible Implementation Costs

1. Computer programming
2. Training and travel
3. Notices to beneficiaries
4. Overhead related only to the above

The estimated cost basis for all items should be included in the SBR. Calculations for costs of SWA staff and contractors should be shown in accordance with the SBR instructions in ET Handbook No. 336.

4. Action Requested. State Administrators are requested to:
 - (a) distribute this directive to appropriate staff, and
 - (b) submit the SBR and required SF424 and SF424A documents by the close of business March 13, 2009, via electronic submission to the National Office at ows.sbr@dol.gov, with a copy to the appropriate Regional Office.
5. Inquiries. Direct questions to the appropriate Regional Office.

Attachment - FAC Implementation SBR Template