

<b>TRAINING AND EMPLOYMENT NOTICE</b>	<b>NO .</b> 25-23, Change 1
	<b>DATE</b> April 12, 2024

**TO:** STATE WORKFORCE AGENCIES

**FROM:** LENITA JACOBS-SIMMONS /s/  
Deputy Assistant Secretary

**SUBJECT:** Updated Dates for the 2024 Unemployment Insurance (UI) State Information Data Exchange System (SIDES) “Exchanging Knowledge About the Exchanges” Informational Webinar Series

1. **Purpose.** To modify dates of the 2024 SIDES “Exchanging Knowledge About the Exchanges” Informational Webinar Series announced in Training and Employment Notice (TEN) No. 25-23. The series will take place from April 11, 2024, through May 2, 2024.
2. **Action Requested.** The Employment and Training Administration (ETA) requests State Administrators to share with appropriate staff this TEN noting the changes in the schedule and encourage participation in the “Exchanging Knowledge About the Exchanges” Informational Webinar Series.
3. **Summary and Background.**
  - a. Summary – This TEN announces the recent modification of the dates for the 2024 SIDES webinar series, “Exchanging Knowledge About the Exchanges.” This now four-part series is designed to inform state workforce agencies (SWAs) about the implementation of each SIDES exchange and provide staff a demonstration of the internal process of the E-Response for each exchange.
  - b. Background – The National Association of State Workforce Agencies (NASWA), a national organization of state administrators of the publicly funded state workforce system, operates SIDES on behalf of the states. SIDES is a web-based system that allows the electronic transmission of UI claims information between UI agencies and employers.

As noted most recently in Unemployment Insurance Program Letter (UIPL) No. 17-22, SWAs should view SIDES as a critical part of their UI integrity efforts and should connect to and build SIDES into their Integrity Action Plan. The webinar series strengthens this effort.

4. **Webinar Series Details.** This webinar series will allow SWAs to obtain an insider perspective of how other states implement a specific exchange, how to integrate the

exchanges into their state software, and will share strategies and lessons learned from the process. In addition, SWAs will view a demonstration of the exchange from an E-Response employer perspective.

The series is open to all relevant SWA staff, such as, but not limited to: UI benefits and tax managers; adjudication and benefit payment control staff; information technology (IT) staff, including business analysts, project managers, software providers, system analysts, programmers, help desk team members, and SIDES developers and liaisons.

The series consists of four, 30-minute weekly sessions which begin on April 11, 2024, and end on May 2, 2024. At the end of each presentation, time will be allotted for questions and answers, and a survey will be distributed.

NASWA will host the webinar series on the Zoom meeting platform. Registration is available at [https://naswa.zoom.us/webinar/register/WN\\_b5xQ-8nBR-CMyQkNeolcvw#/registration](https://naswa.zoom.us/webinar/register/WN_b5xQ-8nBR-CMyQkNeolcvw#/registration).

5. **Inquiries.** Direct any inquiries regarding the content of the “Exchanging Knowledge About the Exchanges” Informational Webinars to the SIDES team at [uisides@naswa.org](mailto:uisides@naswa.org). Direct any inquiries regarding registration information to [naswa-meetings@naswa.org](mailto:naswa-meetings@naswa.org).

6. **References.**

- UIPL No. 17-22, *Additional Planning Guidance for the Fiscal Year (FY) 2023 Unemployment Insurance (UI) State Quality Service Plan (SQSP)*, issued July 22, 2022, <https://www.dol.gov/agencies/eta/advisories/unemployment-insurance-program-letter-no-17-22>; and
- TEN No. 25-23, *2024 Unemployment Insurance (UI) State Information Data Exchange System (SIDES) “Exchanging Knowledge About the Exchanges” Informational Webinar Series*, issued March 29, 2024, <https://www.dol.gov/agencies/eta/advisories/ten-25-23>.

7. **Attachment(s).** Not Applicable.