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| <b>TRAINING AND EMPLOYMENT<br/>NOTICE</b> | <b>NO.</b> 4-18             |
|   | <b>DATE</b> August 10, 2018 |

**TO:** STATE WORKFORCE AGENCIES

**FROM:** ROSEMARY LAHASKY /s/  
Deputy Assistant Secretary

**SUBJECT:** Release of the New Interstate Request for Reconsideration of Monetary Determination Application on the Unemployment Insurance Interstate Connections (UI-ICON) Network

1. **Purpose.** To announce the new electronic Interstate Request for Reconsideration of the Monetary Determination (Form IB-14) application for use in requesting/responding to a reconsideration of monetary determination or wage credit transfers on a combined-wage claim (CWC).
2. **References.**
  - Federal Information Security Management Act of 2002, 44 U.S.C. § 3541 et seq.;
  - Unemployment Insurance Program Letter 21-04, Unemployment Insurance Information Technology;
  - Employment and Training (ET) Handbook No. 392, *Handbook for Interstate Claimstaking*; and
  - ET Handbook No. 399, *Interstate Arrangement for Combining Employment and Wages*.
3. **Background.** State Unemployment Insurance (UI) agencies use Form IB-14 to initiate the request for a monetary reconsideration or a wage credit transfer on a CWC on behalf of the claimant. Upon request by the claimant, the paying state prepares the Form IB-14, attaches documentary evidence the claimant believes was omitted or incorrect as indicated on the monetary determination or wage transfer, and submits this information to the transferring state's liable Interstate or CWC unit for processing. The transferring state investigates the request, resolves discrepancies, and issues a determination on the request for reconsideration. The UI Interstate Benefits (IB) Subcommittee of the National Association of State Workforce Agencies recommended automating this process and was instrumental in providing input into the development of the application.
4. **The IB-14 Application.** The electronic IB-14 Application automates the monetary reconsideration and the wage credit transfer process. It improves the security and efficiency in the interstate transfer of claimant information by not sending personally identifiable information via U.S. mail, provides real-time transfer and receipt of claimants' requests and states' determinations, and improves the timeliness in the issuance of the nonmonetary determination and the transfer of wage credits. Other features of the IB-14 application include email notifications when new requests are received, search and sort capabilities, the

ability to upload and attach documentation in multiple formats, and the ability to save IB-14 requests from the application to the state workforce agency's system of record.

The IB-14 application is part of the UI-ICON suite of single sign-on applications at [www.ui-icon.org](http://www.ui-icon.org). The UI-ICON network adheres to the Federal Information Security Management Act and National Institute of Standards and Technology guidance. States interested in using the application may contact UI-ICON Customer Support at 1-800-327-9250 and choose Option 2.

5. **Action Requested.** State Administrators are requested to provide this information to appropriate staff.
6. **Inquiries.** Direct questions to the appropriate Employment and Training Administration Regional Office.