

<b>TRAINING AND EMPLOYMENT NOTICE</b>	<b>NO.</b>	i9-i7
	<b>DATE</b>	June 6, 2018

**TO:** STATE WORKFORCE AGENCIES

**FROM:** ROSEMARY LAHASKY  
Deputy Assistant Secretary

**SUBJECT:** National Training Conference for Unemployment Insurance (UI) Appellate Professionals

1. **Purpose.** To announce the availability of funding for States to send state UI appellate staff to the 2018 UI Appellate Professionals Training Conference scheduled to be held June 17-21, 2018, in Annapolis, Maryland.

2. **Background.** The National Association of Unemployment Insurance Appeals Professionals (NAUIAP), a professional organization dedicated to UI appeals, will conduct a national training conference for state UI appellate professionals on June 17-21, 2018, in Annapolis, Maryland. This training conference is a national forum that will highlight Employment and Training Administration (ETA) initiatives and provide updated information on recent legislation, regulations and guidance affecting appeals operations.

The 2018 conference will include a broad range of topics for both Lower and Higher Authority appellate professionals including discussions on successful practices, current challenges, and issues related to UI appeals. This training will also include information on process improvements and innovative projects on the horizon, such as upcoming self-paced UI Appeals training modules and updates on the State UI Operations Self-Assessment Tool.

3. **Logistics.** NAUIAP's Board of Governors will host the 2018 NAUIAP Training Conference at the Loews Annapolis Hotel at 126 West Street in Annapolis, MD. Detailed information about hotel reservations and meeting registration are available on NAUIAP's Web site at <http://www.nauiap.org/>.

ETA recognizes the importance of state staff attending this training conference and will provide \$3,000 to each participating state to help cover travel costs. Allowable travel costs include transportation, hotel lodging, per diem costs (consistent with the General Services Administration schedule or the state's out-of-state per diem requirements, whichever is less), and minor incidental costs, such as parking. ETA will add these funds to participating states' above base distribution for the third quarter.

4. **Action Requested.** State Administrators are encouraged to provide this information to appropriate staff.

5. **Inquiries.** Inquiries should be directed to the appropriate Regional Office.