

## Attachment B

### CHECKLIST - ACTIVE GENERAL ADMINISTRATION LETTERS AS OF JUNE 1, 2002

| No.            | Subject                                                                                                                                                                                          | Adv.<br>Date | Exp.<br>Date |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|
| -----          | -----                                                                                                                                                                                            | -----        | -----        |
| 4-88           | Unemployment Insurance (UI) Internal Security (IS) Policy                                                                                                                                        | 07/25/88     | 09/30/03     |
| 6-89           | Employment Security Mail                                                                                                                                                                         | 04/14/89     | 09/30/03     |
| 8-93           | Direct Accountability of State Employment Security Agency (SESA) Postage Costs                                                                                                                   | 05/26/93     | 09/30/03     |
| 8-93, Change 1 |                                                                                                                                                                                                  | 07/27/93     | 09/30/03     |
| 5-94           | Acquisition, Use, and Disposition of SESA Real Property                                                                                                                                          | 01/24/94     | 09/30/03     |
| 7-94           | Operating Instructions for Implementing the Amendments to the Trade Adjustment Assistance for Workers Program in Title V of the North American Free Trade Agreement (NAFTA) Implementation Act   | 12/28/93     | 09/30/03     |
| 7-94, Change 1 |                                                                                                                                                                                                  | 03/29/96     | 09/30/03     |
| 7-94, Change 2 |                                                                                                                                                                                                  | 10/10/96     | 03/31/03     |
| 7-94, Change 3 |                                                                                                                                                                                                  | 07/03/97     | 07/31/03     |
| 9-94           | Migrant and Seasonal Farmworker (MSFW) Report Form ETA 5148                                                                                                                                      | 05/18/94     | 06/30/03     |
| 1-95,<br>Ch. 1 | Procedures for H-2B Temporary Labor Certification in Nonagricultural Occupations                                                                                                                 | 12/11/97     | 09/30/03     |
| 3-95           | Operating Instructions for Implementing the Break in Training Provision Under the Trade Adjustment Assistance Program (TAA) and the NAFTA Transitional Adjustment Assistance Program (NAFTA-TAA) | 05/03/95     | 05/31/03     |
| 1-97,<br>Ch. 1 | Measures for Increasing Efficiency in the Permanent Labor Certification Process                                                                                                                  | 05/11/99     | 09/30/03     |
| 3-97           | The Employment Service State Agency Complaint Referral Record, Form 8429                                                                                                                         | 10/31/96     | 09/30/03     |
| 3-97, Change 1 |                                                                                                                                                                                                  | 10/31/97     | 09/30/03     |

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AS OF JUNE 1, 2002**

| <b>No.</b> | <b>Subject</b>                                                                                                                                                                                   | <b>Adv.<br/>Date</b> | <b>Exp.<br/>Date</b> |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|
| -----      | -----                                                                                                                                                                                            | -----                | -----                |
| 1-98       | Revised Policy on Reducing Trade<br>Readjustment Allowances (TRA) by<br>Federal Student Financial Assistance                                                                                     | 10/08/97             | 09/30/03             |
| 7-98       | Trade Adjustment Assistance (TAA) and<br>North American Free Trade Agreement -<br>Transitional Adjustment Assistance<br>(NAFTA-TAA) Financial Status Report/Request<br>for Funds (Form ETA-9023) | 09/15/98             | 09/30/03             |
| 2-99       | Availability and Use of Occupational<br>Employment Statistics Survey Data for<br>Alien Labor Certification Prevailing Wage<br>Purposes                                                           | 04/23/99             | 09/30/03             |
| 1-00       | Availability and Use of Occupational<br>Employment Statistics Survey Data for<br>Alien Labor Certification Prevailing Wage<br>Purposes                                                           | 05/16/00             | 09/30/03             |
| 2-00       | Petition for Trade Adjustment Assistance<br>Form Including a Spanish Version                                                                                                                     | 09/20/00             | 07/31/03             |
| 1-01       | Notification to State Office Regarding<br>Worker Rejection or Termination from<br>H-2A Temporary Agricultural Employment                                                                         | 10/30/00             | 10/31/03             |
| 3-01       | The Use of Sheepherders for Vegetation<br>Management                                                                                                                                             | 03/28/01             | 09/30/03             |
| 1-02       | Designation of Centralized Location<br>Within Each State for the Processing of<br>H-2A Applications                                                                                              | 11/13/01             | 10/31/03             |
| 2-02       | Foreign Labor Certification: Reduction-<br>in-Recruitment Conversion "Q's & A's"                                                                                                                 | 11/13/01             | 11/30/04             |