

**Sample Invalidation Notice:** The Notice of Invalidation (NOI) notifies the Participating Agency (PA), applicant, and the employer/consultant to whom the applicant was referred that the Conditional Certification (ETA Form 9062) is INVALID because of missing or incorrect information/items.

**Work Opportunity Tax Credit Certification  
Notice of Invalidation (NOI)**

Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

The employee listed below was certified as meeting the eligibility requirements for the Work Opportunity Credit. However, a subsequent review revealed the employee is ineligible for Work Opportunity Credit. Accordingly, this correspondence is to inform you that the certification is invalidated, effective upon receipt of this Notice.

**Employee Name:** \_\_\_\_\_

**Employee SSN:** --

(Enter last four digits of employee's SSN)

**Employee Address:** \_\_\_\_\_

**Certification #:** \_\_\_\_\_

**FEIN# / Company:**  -

**Start Date:** \_\_\_\_\_

**Targeted Group:** \_\_\_\_\_

A copy of this notice has also been forwarded to the Internal Revenue Service (IRS) for their records.

Sincerely,

Authorized SWA Official's Signature

Printed Name

Title

cc: