Suggested Application for Quality Jobs, Equity, Strategy, and Training (QUEST)
Disaster Recovery National Dislocated Worker Grants (DWGs)

The information in this suggested application **must** be submitted along with other required application materials as described in the QUEST DWG Training and Employment Guidance Letter (TEGL) no. 2-22. If more space is required than this suggested application provides, please attach up to five additional pages of information. Note that ETA will not review any information in excess of five additional pages.

QUEST DWG Applicant and Project Information
Instructions: Please provide the information indicated in this table.

Legal Name of Grant Applicant:

Applicant Point of Contact

Name:	Title:
Email:	Tel:

Type of Applicant Select the box for eligible entity type below
☐ State Workforce Agency
☐ Outlying Area Workforce Agency
☐ Indian tribal governments as defined by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122(6))

Number of Participants Projected to be Served by the Proposed Project (insert figure in the space right.)	

Participant Eligibility Attestation
☐ Confirm that your QUEST DWG project will only serve eligible individuals described below and in section 4.b.iii of the TEGL by checking the box at left.

- Individuals temporarily or permanently laid off as a consequence of the COVID-19 pandemic disaster.

- Long-term unemployed individuals, as defined by the applicant.

- Dislocated workers as defined by WIOA Section 3(15)

Self-employed individuals who became unemployed or significantly underemployed due to the COVID-19 pandemic disaster.

Priority Industries. Indicate which industries the project will engage by checking the relevant boxes at right.	☐ Infrastructure
	☐ Care Economy
	☐ Climate and Environment
	☐ Other Growth Industry (Please name):

Project Service Area. Describe the geographic areas to be served by the proposed grant. See section 4.d.iii of the TEGL for additional information.	☐ Outlying Areas ☐ A subset of the state's Local Workforce Development Areas (list the LWDAs): ☐ Counties/Parishes (list the counties/parishes): ☐ Other geographic areas such as Statewide and Native American Employment and Training areas (please define):
The rationale for Project Service Area: Provide a brief (*no more than 250 words*) description of why the service area for this proposed project was chosen, including how providing services in the areas will address the goal of the QUEST DWG.	
Performance Goals: Select the appropriate box at right to indicate an understanding that performance goals for the QUEST DWG mirror the negotiated goals established for the state's WIOA Dislocated Worker Programs per section 4.j of the TEGL.	☐ Yes ☐ No - Please explain:

Project Summary: Alignment with QUEST DWG Goal: Instructions: Per section 4.d.iii, applicants must briefly describe their proposed project and how it will achieve the goal of the QUEST DWG. Please address:

- The strategic partners who have or will inform a successful project design.
- The individuals, communities, industries, and companies the project will engage or serve.
- The required, and any allowable, activities that will be used.
- How the proposed project will achieve the QUEST DWG goal

Please limit the Project Summary length to no more than 500 words.

Required Grant Activity: Developing Strategic Partnerships

Instructions: Briefly describe existing and planned partnerships that will inform the project design and ensure successful outcomes. Please note each partner's area of expertise (business, training and education, community service provider, other), and their expected contribution to the QUEST DWG project's successful design, implementation, and outcomes.

Please limit the following narrative to no more than 300 words.

Instructions: Per section 4.d.iv of the TEGL, applicants must provide the name of each partner (organization or individual) and their anticipated role in grant activities. Where applicable, applicants should also include a plan for how new partners are identified and included in the project as needed.

Partner Name	Partner Type (Employer/industry, education, economic development, community	Partner Role(s) In Proposed Project

	organization, etcetera.)	
Ex. Community Health Association	*Community organization*	*Outreach to potential participants*
Strategic Partner Commitment Letters: Select the relevant box at right to indicate whether commitment letters from at least two of the Strategic Partners are included in the grant application.	☐ Yes ☐ No	

Required Grant Activity: Community and Potential Participant Outreach

Instructions: Per section 4.d.v, briefly describe the plan to reach priority communities and participants, including how such outreach will be culturally and linguistically competent and designed to reach those who were most adversely affected by the COVID-19 pandemic.

Please limit the following narrative to no more than 200 words.

Required Grant Activity: Business Engagement

Instructions: Per section 4.d.iv, please

- Describe the business engagement strategy including how the project will identify business needs and provide examples of the services and solutions the QUEST DWG will offer.
- Note how business engagement activities (both strategic and operational) support the goal of the QUEST DWG project.
- Highlight how the business engagement strategy aligns with any existing business engagement strategies and activities underway in the proposed project's geographic area.
- Identify any employers or industries that the QUEST DWG project anticipates engaging, and why they were selected.
- Note which, if any of the employers, currently offer jobs with family-sustaining wages, benefits, predictable hours and schedules, transparent and nondiscriminatory hiring and promotion practices, and support for workers' voices.

Please limit the following narrative to no more than 300 words.

Required Grant Activity: Employment & Training Activities

Applicants must describe the employment and training activities included in the proposed QUEST project design. These activities should enable participants impacted by the COVID-19 pandemic including its social and economic inequities to gain the skills and experience necessary to qualify for, obtain, and advance in safe and sustainable jobs, particularly high-quality jobs in growth industry sectors.

Please limit the following narrative to no more than 250 words.

Allowable Grant Activity: Disaster Relief Employment

Instructions: If the applicant's project design includes allowable disaster-relief employment, please
- Describe the jobs that will be created.
- Describe the impacts of the COVID-19 pandemic that created the need for these jobs.
- Describe how the work done in each job will directly address the health, employment, or economic impacts of the pandemic.
- Describe how the wage, employment duration, and other requirements defined in Training and Employment Guidance Letter 16-21 published on June 16, 2022, will be met.

Please limit the following narrative to no more than 300 words.

Achieving the QUEST Goal

Applicants must demonstrate that proposed projects will achieve the goal of the QUEST DWG and enable participants adversely affected by the COVID-19 pandemic and the social and economic inequities that the pandemic exacerbated, to enter, return to, or advance in high-quality jobs in growth industries including infrastructure, environment and climate, the care economy, and other critical sectors defined by the applicant. The activities of the proposed QUEST DWG project should result in improved individual and community resilience to the ongoing effects of the COVID-19 pandemic.

Please limit the following narrative to no more than 300 words.