

Attachment VII. Example Planning Enrollment Breakdown for Career Services and Training Grantees

Planning Enrollment Breakdown for Career Services and Training Grantee

Grantee Name		Grant Number:		Period of Performance	
Grantee Name		AC-12345-00-A-00		From:	To:
				7/1/2019	6/30/2020
Total Adult Participants Carried Over from Previous Program Year 2018 (7/1/2018-6/30/2019)		41			
Total Youth Participants Carried Over from Previous Program Year 2018		0			
Participants	Quarter 1	Quarter 2	Quarter 3	Quarter 4	
1. Total New Adult Participants (plan to enroll each quarter)	21	22	21	22	
2. Total New Youth Participants (plan to enroll each quarter)	5	6	5	5	
3. Total Reportable Individuals (plan to enroll each quarter)	14	14	14	13	

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Total Participants for PY 2019 = 41 Total Adult Participants Carried Over + 0 Youth Participants Carried Over + 21 New Adult Participants in Quarter 1 + 22 New Adult Participants in Quarter 2 + 21 New Adult Participants in Quarter 3 + 22 New Adult Participants in Quarter 4 + 5 New Youth Participants in Quarter 1 + 6 New Youth Participants in Quarter 2 + 5 New Youth Participants in Quarter 3 + 5 New Youth Participants in Quarter 4

* In this example, total participants for PY 2019 = 148

Total Reportable Individuals for PY 2019 = 14 Total Reportable Individuals for Quarter 1 + 14 Total Reportable Individuals for Quarter 2 + 14 Total Reportable Individuals for Quarter 3 + 13 Total Reportable Individuals for Quarter 4

* In this example, total reportable individuals for PY 2019 = 55

NOTE: Grantees should report how many individuals will be new participants or reportable individuals in each quarter. The quarters are **not** cumulatively documented. Completing the fields as cumulative numbers could result in grantees being held to higher numbers than they intend.

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Grantee Name		Grant Number:		Period of Performance	
				From:	To:
Total Adult Participants Carried Over from Previous Program Year 2018{7/1/2018-6/30/2019)					
Total Youth Participants Carried Over from Previous Program Year 2018 (7/1/2018-6/30/2019)					
Participants	Quarter 1	Quarter 2	Quarter 3	Quarter 4	
1. Total New Adult Participants {plan to enroll each quarter)					
2. Total New Youth Participants {plan to enroll each quarter)					
3. Total Reportable Individuals {plan to enroll each quarter)					